

FINANCING OUR CHILDREN'S FUTURE

Resources Available to Support Out-of-School Time Programming in the City of Boston



**Thomas M. Menino, Mayor
City of Boston**

**Written by:
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Boston 2:00-to-6:00 After-School Initiative**

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The Boston 2:00-to-6:00 After-School Initiative

Thomas M. Menino, Mayor of Boston

Mayor Thomas M. Menino launched the Boston 2:00-to-6:00 After-School Initiative in his 1998 inaugural address. The initiative's mission is to support the expansion of high quality after-school programming across the city, providing new learning and social development opportunities for children.

The City of Boston seeks to ensure that from the end of the school day until 6:00 p.m., children have access to high-quality, affordable, safe, and engaging after-school opportunities that enhance their learning and overall development. These after-school opportunities include academic support, recreation, arts, and cultural activities, as well as age-appropriate employment and training.

The growing momentum to expand out-of-school programs is driven by three converging policy challenges: the child care needs of working families; the necessity of providing positive alternatives to prevent youth crime and victimization; and the higher academic standards children are now expected to attain.

After-School Programs Support Families

- ❖ In Boston, two-thirds of children ages 5-14 live in families with a single parent or two parents who work outside the home. More parents are joining the workforce as a result of welfare reform or other pressures to increase family income.
- ❖ Although an estimated 16,000 children currently participate in after-school programming in Boston, at least another 18,000 would participate if an affordable, accessible, high quality program were available.

After-School Programs Enhance Youth Development

- ❖ High quality after-school programming enhances children's growth, including their emotional, social, moral and spiritual, cognitive, and physical development.
- ❖ Without structured, supervised after-school activities, children are less likely to make responsible and constructive decisions and more likely to become victims of violent crime, use drugs and alcohol, experience mental depression, become sexually active, and engage in criminal behaviors.

- ❖ One-third of all juvenile offenses in Boston occur on school days between the hours of 2:00 p.m. and 6:00 p.m.
- ❖ Children who attend high quality after-school programs develop stronger peer relations, have better emotional adjustment and conflict resolution skills, and better conduct in school compared to their peers who are not in programs.

After-School Programs Promote Academic Success

- ❖ Children spend approximately 80 percent of their waking hours out of school. After-school programs provide an opportunity for children to be engaged in learning and enrichment activities that can contribute to their academic achievement.

The Challenge Ahead

The 2:00-to-6:00 After-School Initiative coordinates the City's efforts to address the need for after-school programs. Among the initiative's goals:

- ❖ Expand access and increase the number of children and youth served in high-quality programs after-school and during the summers;
- ❖ Open Boston public schools for after-school use and facilitate partnerships between after-school program providers and school staff;
- ❖ Leverage financial and other resources from public and private sources to increase the availability and the quality of programs;
- ❖ Equip after-school providers with skills, information, and materials so that they are able to support children's learning in creative and interesting ways;
- ❖ Support efforts aimed at increasing staff recruitment and retention, broadening opportunities for professional development and training, and improving overall workforce development for after-school staff.
- ❖ Assist programs in their efforts to measure the impact they have on children's learning and development;
- ❖ Facilitate collaborations across the city, including cultural, academic, and recreational organizations, to broaden programming options; and
- ❖ Promote public awareness about the importance of after-school programming.

City of Boston Accomplishments:

- ❖ Support partnerships between youth-serving organizations and public schools to contribute to the opening of 43 new full-time after-school programs in school buildings. As of September

2001 a total of 69 schools – more than two-thirds of the City of Boston’s elementary and middle schools – operate after-school programs.

- ❖ Invest over \$11.5 million each year in after-school programming through the city’s community centers, schools, human service agencies, not-for-profit organizations, and police department. This includes money from the City’s general fund, as well as discretionary state and federal funding.
- ❖ Helped to leverage an additional \$19 million from public and private sources in partnership with public and private agencies to expand the number of children served in quality after-school programs.
- ❖ Facilitate more efficient and effective use of resources for after-school programs, such as college and business volunteers, arts and cultural programming, and after-school snacks funded by the US Department of Agriculture.
- ❖ Publish “*Financing Our Children’s Future*” each year, a guide to resources from the federal, state, and local governments, as well as foundations and corporations, that are available for after-school programs in Boston.
- ❖ Sponsor an annual resource fair and forum, in partnership with the Greater Boston Federal Executive Board, City Year, Parents United for Child Care, and Massachusetts Prevention Center, that offers an opportunity for out-of-school time programs providers and youth workers to learn about resources available from federal, state, and local government agencies, as well as community groups. The Resource Fair highlights the diversity of resources available for children that may enhance or supplement after-school programming.
- ❖ Launched, with the Children’s Museum, *Expanding Youth Horizons*, a major educational initiative for after-school program providers, offering training, technical assistance, and materials to help after-school staff support children’s learning in literacy, mathematics, and science in interesting and creative ways.
- ❖ Appointed the Mayor’s Task Force on After-School Time to develop recommendations and provide public support for expanding high-quality after-school programming in Boston. The Task Force released its final report, *Schools Alone Are Not Enough: Why Out-Of-School Time is Crucial to the Success of Our Children*, on May 22, 2000.
- ❖ Provided leadership for the formation of Boston’s After-School for All Partnership, the largest public-private partnership dedicated to serving children in Boston’s history. This partnership will provide \$24 million over the next five years for out-of-school time programs, advocacy projects, and infrastructure support.

February, 2002

AN OVERVIEW OF THE GUIDE

This is the fourth edition of *Financing Our Children's Future*, updated with a listing of resources from government agencies as well as private foundations and corporations that are interested in supporting after-school programming in Boston. *Financing Our Children's Future* is intended to help after-school and youth programs access revenue sources.

The first part of the guide focuses on public funding opportunities. The guide is organized into sections based on who is eligible to receive the funds from a given federal, state, or city funding source. Please note that many of these funds are not necessarily dedicated to after-school programming, but the funding is frequently used for those purposes or could be directed to support out-of-school time programming.

Several programs allow a few different types of entities (for example, schools and community-based organizations) to apply for funding. In these cases, they are listed in each appropriate section.

In addition, some funding sources may have several goals and therefore support different programs under the same name. Please note the various manifestations of several programs throughout the guide. For example, "The Safe and Drug Free Schools and Communities Act" is a federal program that awards some grants directly to local organizations, but also has a state grant portion. The Governor's Alliance Against Drugs coordinates some of this state money in the form of grants and the Massachusetts Department of Education distributes the rest to local educational agencies, including the Boston Public School system. Although the money originates from one federal program, it becomes two distinct programs on the State level. Therefore, the different entries are listed in their appropriate respective sections. Fortunately the system is not always this complicated, but it is something of which to be aware.

The divider for each section, in order, lists the programs contained in that section. There is also an alphabetical index of programs listed at the end of the guide, as well as appendices intended to be useful to after-school program providers, community members, and parents.

Below is a description of each element of an individual program entry as it relates to public funding opportunities from the federal, state, or city:

Who may apply: This indicates all agencies, organizations, and entities that are eligible to receive funds.

Administering department or agency: This indicates which federal, state, or local agency administers the particular fund or grant program.

Program mission: This is a brief description of the program's/fund's purpose and, where applicable, its potential uses.

Funding criteria: This provides a brief description of the program's requirements and priorities.

Total funding levels: This gives the total amount of money dedicated to the particular program/fund for fiscal years 2001 and 2002.

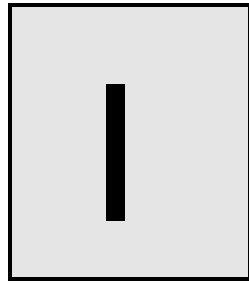
Funding cycle: This describes, where possible, the next available funding cycle for the program or funding source. **Please note:** Funding cycles are often unstable because they are frequently linked to legislative appropriation which can vary from year to year. For this reason, this section is not always complete and is subject to change.

Average grant size/range: This provides the amount of the average grant awarded and/or the range within which a grant amount will be awarded.

Number of grantees in 2001: Where possible, this indicates the total number of grants awarded in 2001 or includes the most recent information available.

Contact: For each funding program, a contact is listed for more information. Please note that an exact contact name is not always available, so a general number or address is included.

A note on government funding cycles: Please be aware that the federal government operates on a different funding cycle from Massachusetts and the City of Boston. The federal fiscal year begins on October 1 and ends on September 30, while the state and city budgets cover the time period of July 1 through June 30. This can create confusion for some programs that depend on local, state, and federal funding to operate. Also, grant applications and amount of available funds are dependent on the appropriations and therefore are estimates.



PUBLIC FUNDING
RESOURCES
AVAILABLE FROM
LOCAL AGENCIES

Funds Available to Schools and Community-Based Organizations that Partner with Schools

- ◇ Academic Support Services Program
- ◇ Chapter 636 Funds
- ◇ Safe and Drug-Free Schools and Communities
- ◇ Title I

ACADEMIC SUPPORT SERVICES PROGRAM

Who may apply: Teachers and principals in schools in which students scored or are at risk of scoring either a level 1 or 2 on the Massachusetts Comprehensive Assessment System test.

Administering department/agency: Boston Public Schools from the Massachusetts Department of Education

Program mission: The goal of the state's Academic Support Services Program is to develop or enhance academic support services for students scoring in level 1 or 2 on the MCAS or who have been identified as needing improvement based on other standardized assessment measures at any grade level. Funding is for students in grades four through eight and for high school students. Programming may be offered during the school year and in the summers.

Funding criteria:

- Funds will be used for 440 teachers district-wide for two hours three times per week;
- Parents must meet with teachers three times during the semester;
- Staff training will be provided;
- Student progress must be documented; and
- Curriculum must be integrated into existing programs.

Type of funding: formula grants

Total funding levels:

FY 2002: \$7.5 million

FY 2001: \$5.2 million

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CHAPTER 636 FUNDS

Who may apply: Funds are allocated to individual schools within the Boston Public School system on a per student basis. School-site councils decide how to use funds within state guidelines that are issued annually.

Administering department: Boston Public Schools from the Massachusetts Department of Education

Program mission: Chapter 636 funds are intended to improve the quality of integrated education.

Funding criteria: Chapter 636 funds are allocated on a per pupil basis according to projected enrollment. Program models for funding include school restructuring, reading, math, linguistic minority support, serving at-risk children, parent engagement, professional development, and cultural enrichment. Principals have considerable flexibility in using this funding, which could be used to support after-school programming if agreed upon by school-site council.

Type of funding: formula

Total funding levels:

FY 2002: \$2,155,000 total for Massachusetts

FY 2001: \$13,248,000 total for Massachusetts

Number of grantees in 2001: 21 communities in Massachusetts and all Boston public schools.

Contact Information:

Charlotte Harris

Development Director

Boston Public Schools

26 Court Street

Boston, MA 02108

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TITLE I PROGRAM

Who may apply: Principals

Administering department: Boston Public Schools from the US Department of Education

Program mission: Title I provides funds to local school systems to provide supplemental educational and related services for educationally disadvantaged children. The federal funding is targeted to students attending schools in low-income areas to assist them in meeting academic standards.

Funding criteria: Federal funding is allocated to school districts based on poverty statistics. In Boston, funds are allocated to public and private schools based on the percentage of students receiving free and reduced price school lunches.

Boston Public Schools makes a per pupil allocation and distributes funds based on the number of eligible students. Of the 130 schools in the Boston Public Schools system, 126 schools are identified as eligible for “School-Wide Projects” and use Title I funds to support comprehensive school reform. Principals have considerable flexibility in using these funds as long as it is linked to this comprehensive school reform effort through school-wide projects. Schools that are identified as not meeting Adequate Yearly Progress (AYP) indicators are required to provide parents a choice of supplemental services to support children’s academic achievement.

Type of funding: Formula

Total funding levels:

FY 2002: \$29,308,222

FY 2001: \$24,029,087

Contact:

Monica Roberts

Title I Manager

Boston Public Schools

Development Office

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Direct Grants Available to Community-Based Organizations from City Agencies

- ◇ Boston Cultural Agenda Fund
- ◇ Boston Cultural Council P.A.S.S. Program
- ◇ Boston Police Department
- ◇ Community Development Block Grant Funds
- ◇ Safe Neighborhood Youth Fund
- ◇ SafeFutures

BOSTON CULTURAL AGENDA FUND

Who may apply: Community-based organizations

Administering department: The Boston Office of Cultural Affairs

Program mission: The goal of the Boston Cultural Agenda Fund is to support the city's cultural non-profit community to participate in implementation of the Boston Cultural Agenda. The Fund provides grants to Boston-based non-profit organizations for projects in the arts, humanities, and interpretive sciences. Projects must benefit Boston residents and visitors while significantly advancing one or more of the Boston Cultural Agenda priority areas.

Funding criteria: Not-for-profit community organizations that meet the following criteria are eligible to apply to the Cultural Agenda Fund:

- based in Boston or conduct the majority of its activities in Boston;
- maintain a regular schedule of public cultural programs for the benefit of Boston residents and visitors; and
- have completed one full year of cultural programming prior to the application deadline.

The Fund has developed seven priority areas and directs funding to projects that meet the goals of those initiatives. The priority areas include cultural economic development, culture in public places, cultural infrastructure, cultural information, resources and technical assistance, in-school opportunities for youth, and out-of-school opportunities for youth. Grants will support cultural opportunities for Boston children and teenagers during out-of-school time that are high quality, accessible, and affordable with emphasis on, but not limited to:

- sequential instruction in the arts, humanities, and interpretive sciences for Boston children, aged 5-14;
- support for the Mayor's YouthArts Corps to provide job training through the arts during the summers and after school; and
- opportunities for intensive training in the arts and humanities for youth ages 14-19 during out-of-school time.

Type of funding: competitive grants

Total funding levels

FY 2002: \$400,000

FY 2001: \$400,000

Approximate funding cycle:

Applications available: September 2002

Applications due: October 2002

Decisions made: November 2002

Funding allocated: January 2003

Average grant size : Grants range from \$3,000-\$15,000.

Contact:

Elizabeth Boocock

Boston Cultural Agenda Fund

Boston Office of Cultural Affairs, Room 716

Boston City Hall

Boston, MA 02201

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E-mail: arts@cityofboston.gov

Website: www.cityofboston.gov/arts

**BOSTON CULTURAL COUNCIL
PA.S.S. PROGRAM GRANTS**

Who may apply: Community-based organizations, schools, and school site councils

Administering department: The Boston Office of Cultural Affairs from the Massachusetts Cultural Council

Program mission: The Performing Arts Student Series (PASS) program provides funds to reimburse agencies for the cost of admission for students to performing arts events that are sponsored by cultural organizations.

Funding criteria: PASS funds are for reimbursement for student admissions to performing arts events in Boston. The Office of Cultural Affairs must approve the performing artists and cultural organizations; they must be listed in the Massachusetts Cultural Council Cultural Resources Directory and primarily serve the City of Boston. Applicants must provide specific information regarding the performance site, participating artists and cultural institution, number of students attending, and the total amount of the request. Individual ticket prices for students may not exceed ten dollars. Requests for funding also must include a description of the educational and cultural purpose of the performance and ways in which the selected group of students will benefit.

Type of funding: competitive grants

Approximate funding cycle: on-going

Grant size/ range: Organizations may receive funding for a maximum of 50 tickets per application, with a maximum grant of \$500. Organizations are eligible to submit more than one application.

Contact:

Esther Kaplan, Commissioner
Boston Cultural Council
Boston Office of Cultural Affairs, Room 716
Boston City Hall
Boston, MA 02201
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Fax: (617) 635-3031
E-mail: arts@cityofboston.gov
website: www.cityofboston.gov/arts

BOSTON POLICE DEPARTMENT VIOLENCE PREVENTION GRANTS PROGRAM
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Who may apply: Community-based not-for profit organizations

Administering agency: The Boston Police Department from the Federal Local Law Enforcement Block Grants, US Department of Justice

Program mission: The Boston Police Department makes some of the funding it receives from the federal Local Law Enforcement Block Grant Program available for Violence Prevention Grants. A portion of those grants support after-school programming. The goal of the Violence Prevention Grants Program is to fund non-profit community-based agencies that work in partnership with their local police districts to prevent violence, reduce crime, and improve the quality of life in the community.

In addition, a variety of the Boston Police Department's activities support youth programming. Youth Service Officers operate the DARE and GREAT programs to promote drug and juvenile delinquency prevention. The Youth Service Officers work in neighborhoods with children during their out-of- school time and also maintain two vans for use in their programs.

Funding criteria: Grants will support violence prevention efforts that target or impact residents of Boston neighborhoods.

Type of funding: Competitive grants

Total funding levels

FY 2002: \$600,000

FY 2001: \$600,000

Approximate dates of next funding cycle: to be determined; dependent on federal funding

Average grant size: \$3,000-\$18,500; maximum request is \$20,000

Number of grantees in 2001: 41

Contact:

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e-mail: maconochiej.bpd@cityofboston.gov

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS

Who may apply: Community-based organizations serving City of Boston residents

Administering department/agency: Office of Jobs and Community Services under the Boston Redevelopment Authority, Economic Development Industrial Corporation, and the City of Boston from the US Department of Housing and Urban Development

Program mission: Community Development Block Grant (CDBG) funds support programs that provide essential human services to low and moderate income residents of the city. These services include child care, after-school programming, counseling, senior services, and others to low- and moderate-income families.

Funding criteria:

- The process is open and competitive.
- A request for proposals (RFP) is issued every two years. Programs are funded with an initial one-year grant; funding for the second year is dependent on the availability of funds and the approval of a refunding application.
- Funds must serve low- and moderate-income Boston residents.

Type of funding: Competitive grants

Total funding levels:

FY 2003: \$3,657,796

FY 2002: No new funding; funding was available for 2nd year of selected programs only
\$1,578,647 was awarded for youth-serving programming.

Estimated funding cycle:

Program implementation: Funding for services begins in fiscal year 2003

Applications available: a request for proposals issued January 2002

Applications due: March 2002

Decisions made: May 2002

Funding allocated: July 1, 2002 (start of FY 2003)

The Office of Jobs and Community Services anticipates a total of \$3,657,796 will be available in FY 2003, with a portion supporting youth programs including after-school.

Average grant size/range: Grants range from \$14,000-\$80,000; average grant is \$30,000

Number of grantees in 2001: 111 human services grants were awarded in FY 2001

Contact:

Linda Brandon

Program Manager for Human Services

Office of Jobs and Community Services

43 Hawkins Street

Boston, MA 02114

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Fax: (617) 918-5299

E-mail: Linda.Brandon.JCS@cityofboston.gov

SAFE NEIGHBORHOODS YOUTH FUND

Who may apply: Community-based organizations

Administering agency: Office of Community Partnerships, Human Services, City of Boston

Program mission: The Safe Neighborhoods Youth Fund awards grants for community-based projects that provide education and support to young people and their families. Grants are awarded to neighborhood organizations, churches, and community agencies.

Funding criteria:

Priority is given to:

- programs that support Mayor Menino's 2:00-to-6:00 After-School Initiative to provide productive learning opportunities for youth during out-of-school hours;
- programs that encourage improved student academic achievement through tutoring, mentoring, youth leadership development, and exposure to cultural opportunities;
- programs that promote and provide opportunity for violence and domestic violence prevention education, dispute resolution, mediation skills, crisis intervention, counseling and peer counseling; and
- programs that promote values and human relationships, family support, parenting, and nurturing programs.

Programs are evaluated on whether the proposed program addresses:

- participation of parents and other volunteers in the planning and proposed implementation;
- ability to reach out to young people—particularly those not currently involved in structured activities—to ensure their participation in the program;
- collaboration with other non-profit organizations; community-building efforts; civic groups; churches; and local business in the planning and implementation of the effort; and
- the ability have an impact on improving quality of life for young people in Boston City neighborhoods.

Type of funding: Competitive

Total funding levels:

FY 2002: \$400,000

FY 2001: \$415,000

Funding cycle*

Applications available: February (cycle 1); July (cycle 2)

* There are two cycles. Cycle 1 is for year-round programs that operate between July 1 and June 30 or for half-year programs that operate between July 1 and December 31. Cycle 2 covers programs that operate between January 1 and June 30.

Applications due: April 12, 2002 (cycle 1); September (cycle 2)

Decisions: 6-8 weeks after application are submitted

Funding allocated: June (cycle 1); November (cycle 2)

Average grant size/range: Maximum grant request is \$7,000 for one-year of funding. Three year awards totaling \$21,000 also are available. Organizations may request funding for either one year or three years.

Number of grantees in 2001: 97

Contact:

Cuong Hoang

Program Manager

Safe Neighborhood Youth Fund

Office of Community Partnerships

43 Hawkins Street

Boston, MA 02114

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Fax: (617) 635-3353

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www.cityofboston.gov/communitypartnerships/snyf.asp

SAFEFUTURES

Who may apply: Community-based organizations serving youth and families along the Blue Hill Avenue Corridor in Mattapan, Franklin Field, Franklin Hill, and Grove Hall.

Administering department/agency: Office of Community Partnerships, City of Boston, from US Department of Justice

Program mission: The Office of Community Partnerships received a five-year demonstration grant from the US Department of Justice, Office of Juvenile Justice Delinquency Prevention to implement this program. SafeFutures is a comprehensive juvenile intervention and prevention program designed to focus on the areas of gang-free schools and communities, at-risk girls, family strengthening, mental health services, case management, juvenile mentoring, delinquency prevention, and employment services. A small amount of these funds can be used for after-school programming.

Funding criteria:

- SafeFutures is designed to support youth and families along the Blue Hill Avenue Corridor and specifically targets the Grove Hall, Franklin Field, Franklin Hill, and Mattapan communities.
- SafeFutures funds and partners with local agencies to provide support services and collaborations that reduce risk factors, increase protective factors and offer alternative avenues to an improved quality of life for youth, families, and neighborhoods.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$1.4 million

FY 2001: \$1.4 million

Funding cycle: The SafeFutures Initiative is a five-year demonstration grant from the US Department of Justice. March 1, 2001 marked the beginning of the fifth year of the cycle and future funding is uncertain. Public requests for proposals are issued as the Initiative identifies gaps in services.

Average grant size/range: \$30,000-\$100,000

Number of grantees in 2001: 30

Contact:

Darrell LeMar

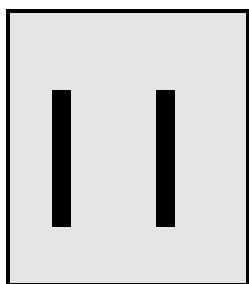
Boston SafeFutures Initiative

150 American Legion Highway

Boston, MA 02124

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FUNDING
AVAILABLE FROM
THE
COMMONWEALTH
OF
MASSACHUSETTS

Funds Available to Boston Public Schools and Their Partners

- ◇ 21st Century Community Learning Centers
- ◇ Academic Support Services Program
- ◇ After-School Grant Program
- ◇ Massachusetts Educational Opportunity Program
- ◇ Safe and Drug Free Schools – Governor's Alliance Against Drugs
- ◇ Title I

21st CENTURY COMMUNITY LEARNING CENTERS PROGRAM

Who may apply: Community-based organizations, educational agencies, other public or private entities, or consortiums of two or more of such groups, are eligible for funding.

Administering agency: Massachusetts Department of Education from the US Department of Education

Program mission: The 21st Century Community Learning Center program is an opportunity for students and their families to learn new skills and discover new abilities after the school day has ended. The focus of this program is to provide expanded academic enrichment opportunities for children attending low performing schools. Tutorial services and academic enrichment activities are designed to help students meet local and state academic standards in subjects such as reading and math. In addition 21st CCLC programs provide youth development activities, drug and violence prevention programs, technology education programs, art, music, and recreation programs, counseling, and character education to enhance the academic component of the program.

Funding criteria:

- A community learning center is defined as an entity that assists students to meet state and local academic achievement standards in core academic subjects by providing them with opportunities for academic enrichment activities and a broad array of other activities. It also offers educational opportunities to the families of students served.
- Programs will be awarded grants of 3 to 5 years duration.
- Grants will be no less than \$50,000.
- Programs may be located in a facility other than a school if the program will be at least as available to the students as the most accessible school.
- The Department of Education may require community learning center programs to match funds awarded. The amount of the match may be based on a sliding fee scale that takes into account the income level of the target population and the ability of a potential grantee to obtain a match. The match may be provided by in-kind contributions but may not come from federal or state sources.

Grant applications will include:

- a description of how the program is expected to improve student academic achievement;
- an identification of programs that will be combined or coordinated with the proposed program to make the most effective use of public resources;
- an assurance that the proposed program was developed, and carried out, in active collaboration with the schools that students attend;
- a description of the partnership between a local educational agency, a community-based organization, and another public or private entity, if appropriate, with joint applications receiving priority;

- a demonstration that the eligible entity has experience, or promise of success, in providing educational and related activities that will complement and enhance the academic performance, achievement, and positive youth development of the students; and
- the ability to meet an established set of performance measures to ensure the availability of high quality enrichment opportunities that will help students meet state and local student academic achievement standards.

21st Century Community Learning Centers may include a broad array of activities, such as:

- remedial education and academic enrichment activities;
- math and science education activities;
- arts and music education activities;
- entrepreneurial education activities;
- tutoring and mentoring services (including mentoring by senior citizens);
- recreational activities;
- technology education programs;
- expanded library service hours;
- programs that promote parental involvement;
- programs for limited English proficient students that emphasize language skills and academic achievement;
- programs for truant, suspended, or expelled students to improve their academic achievement;
- character education, counseling, or drug and violence prevention programs.

Type of funding: Competitive grants to communities

Total funding levels:

FY 2003: \$6,359,594 available for new grants to communities in Massachusetts

Next funding cycle: The US Department of Education anticipates providing initial funding to Massachusetts in July of 2002. The state will open the competitive grant program for communities in July 2002.

Average grant size/range: The minimum grant award will be \$50,000 per year; grants will be for a period of three to five years.

Contact:

Karyl Resnick
Massachusetts Department of Education
350 Main Street
Malden, MA 02148
Telephone: (781) 338-3515
Fax: (781) 338-3318
website: www.doe.mass.edu

ACADEMIC SUPPORT SERVICES PROGRAM

Who may apply: All districts are eligible for grants to support district-wide, individual school, or school-community partnership programs that provide direct academic support to help students meet the state's learning standards.

Administering department: Massachusetts Department of Education

Program mission: The goal of the Academic Support Services grants are to develop or enhance successful academic support services for students scoring in level 1 or 2 on the Massachusetts Comprehensive Assessment System (MCAS) test or who have been identified as needing improvement based on other standardized assessment measures at any grade level. Student support services funded through this program are to be primarily academic in focus, may include appropriate cultural and recreational activities to encourage student participation and enhance academic performance, and are to supplement currently funded local, state, and federal programs.

Funding criteria: Funding for the Academic Support Services grant opportunities is directed to a number of programs targeted to students in grades four through eight and to high school students for programming during the school year as well as the summer. The programs support a range of services for students scoring in level one or two on the MCAS. Program priorities for the FY2002 funding cycle are:

- individual or small group instruction;
- extension of learning time for students in grades 3 through 10 by providing before-school, after-school, Saturday, or school vacation academic support during the school year and intensive academic support during the summer;
- intervention for students in grades 3-8 to address identified gaps in their acquisition of knowledge and skills in English language arts, mathematics, and science; and
- intensive academic supports for students in grades 9 and 10 who scored at level 1 or 2 in English language arts or mathematics on the 2001 MCAS administration.

Funds must be used to expand successful programs or initiate new direct services for low-performing students, such as:

- Tutoring and mentoring programs;
- Extended school day and year programs;
- Weekend and school vacation programs;
- Summer programs; and
- School-to-work connecting activities creating work site learning experiences as an extension of the classroom.

Funds may be used for salaries; stipends to support direct services, planning, and program coordination; consultant fees to provide program-related professional development; program supplies; and necessary

student transportation. No more than ten percent of the total amount of the grant may be budgeted for supplies.

Type of funding: Formula grants to local education agencies, dependent upon the submission of a funding and programmatic plan

Total funding levels:

FY 2002: \$50 million

FY 2001: \$40 million

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AFTER-SCHOOL AND OUT-OF-SCHOOL TIME GRANT PROGRAM

Who may apply: Boston public schools and community-based organizations in joint application with Boston public schools and the City of Boston.

Administering department: Massachusetts Department of Education

Program mission: This program's goal is to increase high quality after-school and other out-of-school time programs and services that meet the identified needs of children and youth. The grants seek to promote an integrated system in which schools and community-based after-school programs and other out-of-school time programs are coordinated with the schools to provide the maximum benefit to children and youth, while increasing the availability of quality after-school programs throughout Massachusetts. Programs should support the academic, physical, social, and emotional well-being of children and their families.

Funding criteria: Funding is provided to a local community council that implements programs and services to:

- Establish and maintain a school and community-based infrastructure that provides quality after-school, before-school, vacation, and weekend programming for children and youth;
- Address the multiple needs of all children, youth, and their families to extend learning time, promote opportunities to learn a range of skills, increase supervision and safety, reduce community violence, and increase access to support services;
- Increase the supply of quality after-school and other out-of-school-time opportunities for children and youth including, but not limited to, academic support, homework assistance and tutoring, enrichment, recreation, arts, community service, school-to-work options, health, and other related programs and services that meet the identified needs of the school and community;
- Integrate school day and out-of-school-time programs to promote shared learning goals, teaching and support strategies, and staff recruitment and training activities;
- Promote efficient use of public resources and facilities through effective linkages between school and community agencies;
- Integrate with other after-school and other out-of-school-time funded programs in the district and community – for example, Academic Support Services, School Linked Services, 21st Century Community Learning Centers – and other after-school and other out-of-school-time programs funded with state, federal, or private money;
- Establish procedures to improve outcomes for children and youth through successful program implementation and oversight, as well as collection and analysis of data; and
- Increase opportunities to effectively include second language learners, students with disabilities, and other students in need of additional support in out-of-school-time programs.

Funds must be used to extend the school day or school year for students enrolled in grades kindergarten through 12. Funds support the coordination and delivery of programs and services before-school, after-school, during school vacations, and weekends. This includes staff and coordinator salaries; contracts

with provider agencies; professional development activities; stipends for professionals, students, or family members actively involved in the delivery of services; transportation; and program materials. No more than 15 percent of the total budget may be used for program coordination and administration and no more than 10 percent on program materials.

Programs may include, but are not limited to academic improvement and enrichment programs; physical and recreational activities; school-aged child care programs, youth leadership development, counseling or support groups; employment-related skill building opportunities; violence, alcohol, and other drug use prevention programs, as well as comprehensive health and nutrition programs and services.

Supplemental program mission: The After-School and Other Out-of-School Time Grant Program includes a separate allocation for a competitive grant process that would support disability inclusion efforts. The purpose of the supplemental grant program is to increase funds to selected After-School and Other Out-of-School Time Grant recipients to enhance or expand current programming to include children and youth with disabilities.

Type of funding: The Massachusetts legislature failed to fund this program in fiscal year 2002; therefore the Department of Education was only able to provide continuation grants through alternative sources of revenue. If the Massachusetts Legislature allocates additional funding to the program, a competitive grant process may be opened.

Total funding levels:

FY 2002: \$0 for grants to programs; \$750,000 for disability inclusion and enhancement grants

FY 2001: \$5,072,932 for grants to programs plus \$472,043 for disability inclusion

Funding cycle:

FY 2003 grants will be dependent on legislative appropriations.

Anticipated date applications available for continuation grants: July, 2002

Anticipated date applications due: August, 2002

Anticipated date decisions made: September, 2002

Average grant size/range for 2000-2001: \$5,616-\$570,000

Number of grantees in 2000-2001: 77/ 22 for disability inclusion

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MASSACHUSETTS EDUCATIONAL OPPORTUNITY PROGRAM

Who may apply: Community-based organizations in partnership with institutions of higher education

Administering department/agency: Massachusetts Board of Higher Education

Program mission: The purpose of this program is to increase access to and success in Massachusetts higher education institutions among disadvantaged students through a variety of academic and related student support services.

Funding criteria: The program must:

- increase high school graduation rates and college access by low-income and disadvantaged students;
- increase awareness of and efficient decision-making about academic and career opportunities; and
- provide academic support to students to improve learning skills.

Type of funding: Two year competitive grants

Total funding levels:

FY 2002: \$2.20 million

FY 2001: \$2.50 million

Approximate dates of next available funding cycle:

Applications available: January 2003

Applications due: March 200

Decisions made: June 2003

Funding allocated: July 2003; varies according to legislative appropriation

Range of grants: \$17,050 to \$182,000

Number of grantees in 2001: 43

Contact Information:

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<p style="text-align: center;">SAFE AND DRUG FREE SCHOOLS GOVERNOR'S ALLIANCE AGAINST DRUGS</p>
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Who may apply: Schools, municipal and county governments or agencies, and community-based not-for profit organizations with 501 (c)(3) status.

Administering department/agency: Governor's Alliance Against Drugs from the US Department of Education

Program mission: The mission of this program is to reduce youth drug use and violent behavior in Massachusetts.

Funding criteria:

- Projects must have been proven effective to fight youth substance abuse and/or violent behavior. Effectiveness must be demonstrated prior to approval;
- Applicants must choose an intervention that is based on a thorough assessment of objective data about the drug and violence problems in the schools and communities served;
- Applicants must be a part of a community-wide coalition (regional advisory council) and must conduct the above needs assessment in collaboration with all members; and
- At the termination of year one, programs must demonstrate positive outcomes in terms of reducing or preventing drug use, violence, or disruptive behavior among youth, or other behaviors or attitudes demonstrated to be precursors to or predictors of drug use or violence or the grant will be terminated.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$1.2 million

FY 2001: \$1.2 million

Next available funding cycle:

For FY 2002, only continuation grants were available for existing programs. New initiatives may be able to apply for funding from future appropriations.

Average Grant Size/Range: \$5,000 to \$35,000

Contact Information:

Kevin Stanton

Deputy Director

Governor's Alliance Against Drugs

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TITLE I PROGRAM

Who may apply: A local educational agency is eligible to receive funds based on criteria established by the US Department of Education. Grants are awarded to local school districts after review and approval of the local plan.

Administering department: Massachusetts Department of Education from the US Department of Education

Program mission: Title I provides funds to local school systems to provide supplemental educational and related services to educationally disadvantaged children who attend school in low-income areas. Support is directed to services that will help students meet state and local academic standards.

Funding criteria:

- Develop Title I programs which are designed to provide academic and support services to low achieving students at the preschool, elementary, and secondary school levels.
- Provide programs which enable participating students to achieve the learning standards of the state curriculum frameworks.
- Develop programs, activities, and procedures for the involvement of parents of participating public and private school students. Title I projects require parental input into the planning, design, and implementation.

Type of funding: Formula grants

Total funding levels: LEAs receive notification of their Title I entitlement directly. Please see the local resources section of this guide for BPS Title I funding levels. Massachusetts will receive \$249,632,331 for fiscal year 2002.

Next available funding cycle: July 1, 2002 – June 30, 2003

Funding allocated: July 2002

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Funds Available to Community-Based Organizations

- ◇ Massachusetts Cultural Council Science in Community Initiative
- ◇ Massachusetts Cultural Council Youth Reach Initiative
- ◇ Massachusetts Department of Public Health Teen Pregnancy Prevention Challenge Fund
- ◇ Massachusetts Department of Public Health Innovative Interventions for Risk-Taking Youth Programs
- ◇ Massachusetts Educational Opportunity Program
- ◇ Massachusetts Office Of Child Care Services Child Care Quality Trust Fund Grants
- ◇ Massachusetts Office of Child Care Services Youth Development Grants
- ◇ Massachusetts Service Alliance Grants

◇ Safe and Drug Free Schools—Governor's Alliance
Against Drugs

MASSACHUSETTS CULTURAL COUNCIL SCIENCE IN COMMUNITY INITIATIVE

Who may apply: Not-for-profit science organizations or other non-profit organizations providing significant public programming in the sciences.

Administering agency: Massachusetts Cultural Council

Program mission: The purpose of the program is to provide grants of up to three years for the development and delivery of out-of-school programs that offer substantive science experiences for youth in grades pre-kindergarten through twelve. Projects must involve the collaboration of community-based organizations concerned with child care, children's issues, youth development, and community development so that the combined resources, creativity, and joint expertise broaden the impact of funded projects.

Funding criteria: The Science in the Community Program supports innovative projects that improve scientific literacy, promote interest in the sciences, promote critical thinking skills, encourage self-esteem, build career awareness, incorporate science training for the staffs of community-based partners, involve parents and guardians in a meaningful way, and propose a structure leading to financial sustainability of the project.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$360,088

FY 2001: \$358,366

Estimated funding cycle:

Applications available: late summer and early fall 2002

Deadline: to be determined

Decisions made: August 2003

Funding allocated: varies according to legislative appropriations

Range of grants: \$5,000-\$50,000 per year

Number of grantees in fiscal year 2002: 10

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www.massculturalcouncil.org

MASSACHUSETTS CULTURAL COUNCIL YOUTH REACH INITIATIVE
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Who may apply: Community-based non-for-profit organizations

Administering agency: Massachusetts Cultural Council

Program mission: The Massachusetts Cultural Council is an independent state agency that receives an annual appropriation from the state legislature, as well as some funding from the National Endowment for the Arts, and is governed by a board of 19 private citizens appointed by the Governor.

The purpose of Youth Reach Initiative is to make grants to arts organizations and other community groups to support arts programs for young people in need. Launched in 1994, YouthReach now supports 39 partnerships in communities across Massachusetts. The partnerships serve a wide range of populations: young people with disabilities, school dropouts, homeless youth, young people facing neighborhood violence, court-involved youth, and pregnant or parenting teens. Activities take place outside of the school, after regular school hours, in the summer, or on weekends.

Funding criteria: The programs may include:

- arts education and training programs;
- internships;
- artist residencies;
- youth performances;
- literature;
- video or films pieces;
- murals; or
- exhibitions.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$771,000

FY 2001: \$805,755

Funding cycle:*

Applications available: December 2003

Applications due: February 2004

Decisions made: June 2004

Funding allocated: Varies according to legislative appropriation

* Grant applications are accepted every two years and awards are for a two-year funding cycle.

Grant size/range: Maximum of \$22,000 per year for two years.

Number of grantees in 2001: 38

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**MASSACHUSETTS DEPARTMENT OF PUBLIC HEALTH
TEEN PREGNANCY PREVENTION CHALLENGE FUND**

Who may apply: Community-based non-profit organizations that are experienced in the successful provision of primary adolescent pregnancy prevention services and community coalitions

Administering department: Massachusetts Department of Public Health

Program mission: The mission of the Teen Challenge Fund is to unite youth, families, and community leaders in the development of local prevention strategies that promote healthy behavior, responsible decision-making, and increased economic, social, and educational opportunities for young people between the ages of ten and 19.

The Teen Pregnancy Prevention Challenge Fund is administered by the Massachusetts Department of Public Health, the Office of Youth and Adolescent Development. As the Commonwealth's only program aimed exclusively at preventing teenage pregnancy, the Fund follows a youth development model. It provides services to approximately 40,000 teens at risk for early pregnancy in 17 communities with high rates of teen pregnancy, including Boston.

Funded communities bring individuals concerned about this issue together into an active, diverse coalition which provides comprehensive health and sexuality education; coordinates health and sexuality education and communication skills workshops; distributes written material on teen pregnancy prevention and related issues; conducts training workshops and community information forums on the needs of adolescents; initiates a broad-based and innovative health and sexuality awareness education initiative through schools and community programs; and provides other youth services including street outreach, recreation, youth employment, and special events. In 2002, the Teen Challenge Fund coalitions began a special initiative to reduce youth suicide, engaging high-risk youth in prevention programs.

Funding criteria:

Eligible applicants include community coalitions in the 17 cities throughout the state designated by the Department of Public Health and nonprofit organizations with a history of primary prevention services for adolescents.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$3,473,833

FY 2001: \$5,470,381

Funding cycle:

The Teen Challenge Fund Programs for Community Coalitions is a five-year grant award. The last funding cycle occurred during the 1998 fiscal year. The next request cycle was scheduled for fiscal year 2002; however with the current funding constraints and uncertainties with the state budget, the funding cycle may be changed.

Funding allocated: Varies according to legislative appropriations

Number of grantees in 2002: 17 community coalitions

Grant size/ range: Under the Teen Challenge Fund Programs for Community Coalitions program, Boston received \$238,950 for FY 2002.

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<p>MASSACHUSETTS DEPARTMENT OF PUBLIC HEALTH INNOVATIVE INTERVENTIONS FOR RISK-TAKING YOUTH PROGRAMS</p>

Who may apply: Community-based not-for-profit organizations

Administering department: Massachusetts Department of Public Health, Massachusetts Tobacco Control Program

Program mission: The Innovative Interventions for Risk-Taking Youth funds programs that engage school-age youth from all economic and cultural backgrounds in activities aimed at improving the health status of communities and fostering youth leadership in tobacco control. Structured programs include activities such as mentoring; supporting peer leadership efforts; designing and conducting attitude and behavior surveys; mapping industry advertising practices in the community; and advocating tobacco control through the media. Programs also offer smoking cessation and relapse prevention interventions for youth participants to prevent or interrupt habituated use.

Funding criteria: Community-based not-for profit organizations that work with adolescents are eligible to apply.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$2.5 million

FY 2001: \$3.5 million

Funding cycle: Current contracts run through June 30, 2004, with eligibility for an extension for an additional two years. If a competitive process is opened at that time, applications will be available on the state's web site at www.comm-pass.com.

Range of grants: Current average grant is \$70,000

Number of grantees in 2001: 49

Contact:

Craig Ryder

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Fax: (617) 624-5922

MASSACHUSETTS EDUCATIONAL OPPORTUNITY GRANT PROGRAM
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Who may apply: Community-based organizations in partnership with institutions of higher education

Administering department/agency: Massachusetts Board of Higher Education

Program mission: The purpose of this program is to increase access to and success in Massachusetts higher education institutions among disadvantaged students through a variety of academic and related student support services.

Funding criteria: The program must:

- increase high school graduation rates and college access by low-income and disadvantaged students;
- increase awareness of and efficient decision-making about academic and career opportunities; and
- provide academic support to students to improve learning skills.

Type of funding: Two year competitive grants

Total funding levels:

FY 2002: \$2.20 million

FY 2001: \$2.50 million

Approximate dates of next available funding cycle:

Applications available: January 2003

Applications due: March 2003

Decisions made: June 2003

Funding allocated: July 2003; varies according to legislative appropriation

Range of grants: \$17,050 to \$182,000

Number of grantees in 2001: 43

Contact Information:

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MASSACHUSETTS OFFICE OF CHILD CARE SERVICES CHILD CARE QUALITY TRUST FUND GRANTS

Who may apply: Not for profit child care organizations are eligible.

Administering agency: Massachusetts Executive Office of Health and Human Services, Office of Child Care Services

Program mission: The Office of Child Care Services seeks to provide grants to not for profit child care organizations to improve the delivery of child care services within the state in order to assist children to progress effectively in learning environments.

Funding criteria: Grants are awarded to non-profit agencies for teacher training, training and education of consumers and parents, the purchase of educational curricula and materials, specialized training for bilingual and bicultural providers and consumers, and technical assistance for programs seeking accreditation.

Type of funding: Competitive grants

Total funding levels: Funds are generated from the sale of the Child Care Trust Fund license plates through the state's Registry of Motor Vehicles. Since the inception of this program in 1998, proceeds from the license plates have exceeded \$600,000. The Office of Child Care Services has awarded \$402,275 to programs for quality improvements.

Funding cycle: The Office of Child Care Services reviews grant applications for funding from the Child Care Quality Trust on a quarterly basis. The deadline for submitting a grant application is 12:00 noon on the first day of each new quarter which is January 1, April 1, July 1, and October 1.

Number of grantees in FY 2001: 21 programs

Grant size/range: Grants to date have ranged between \$1,200 and \$18,000; however grant award amounts are flexible and potential applicants are encouraged to contact OCCS prior to submitting a specific request.

Contact:

Janet McKeon, Director of Policy and Training
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Boston, MA 02108
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Web site for bidding information: www.comm-pass.com

Web site for the Massachusetts Office of Child Care Services: www.qualitychildcare.org

MASSACHUSETTS OFFICE OF CHILD CARE SERVICES YOUTH DEVELOPMENT GRANTS

Who may apply: Boys & Girls Clubs, Girls, Inc., YMCA and YWCA organizations, and non-profit community centers

Administering agency: Massachusetts Executive Office of Health and Human Services, Office of Child Care Services

Program mission: The Office of Child Care Services (OCCS) awarded competitive, two-year youth development matching grants to Boys & Girls Clubs, Girls, Inc., YMCA and YWCA organizations, and non-profit community centers through a grant program developed in fiscal year 2001. The matching grants supported delinquency prevention, leadership and character development, technology training, job training, drug, alcohol and teenage pregnancy prevention, and educational enhancement for youths at risk.

Funding criteria: Applicants must be a Boys & Girls Clubs, Girls, Inc., YMCA, YWCA, or meet the state's definition of a non-profit community center.

Type of funding: Competitive matching grants

Total funding levels:

FY 2002: \$0

FY 2001: \$1 million

Approximate dates of next available funding cycle: FY 2001 was the first year of this grant program. The Massachusetts State Legislature failed to appropriate funding for a competitive grant program in the state's fiscal year 2002 budget. Future funding opportunities are dependent upon legislative appropriations. If the program receives further funding, letter of intent most likely will be due in the winter of 2002.

Number of grantees in FY 2001: 14

Average grant size/range: Up to \$75,000 per year

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MASSACHUSETTS SERVICE ALLIANCE AFTER-SCHOOL GRANTS

Who may apply: Community-based organizations and city agencies.

Administering agency: Massachusetts Service Alliance

Program mission: To generate an ethic of service throughout the Commonwealth of Massachusetts by creating and supporting diverse high-quality service and volunteer opportunities for all age groups, resulting in stronger communities and more active citizens.

Funding criteria: Program participants, between the ages of five and 21, must engage in service activities and the program must address a defined community need.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$1,000,000

FY 2001: \$1,000,000

Next available funding cycle:

Applications available: January 2002

Applications due: March 6, 2002

Decisions made: July 2002

Funding allocated: September 2002-June 30, 2003

Average grant size/range: \$20,000-\$40,000

Number of grantees in 2002: 35

Contact:

Cary Charlebois

Massachusetts Service Alliance

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website: www.msalliance.org

SAFE AND DRUG FREE SCHOOLS GOVERNOR'S ALLIANCE AGAINST DRUGS

Who may apply: Schools, municipal and county government agencies, and community-based organizations

Administering department/agency: Governor's Alliance Against Drugs from the US Department of Education

Program mission: The mission of this program is to reduce youth drug use and violent behavior in Massachusetts.

Funding criteria:

- Projects must demonstrate during the application process to have a scientific basis and show effectiveness in reducing youth substance abuse and/or violent behavior to receive approval.
- Applicants must choose an intervention that is based on a thorough assessment of objective data about the drug and violence problems in the schools and communities served.
- Applicants must be a part of a community-wide coalition (regional advisory council) and must conduct the above needs assessment in collaboration with all members.
- At the termination of each year, programs must demonstrate positive outcomes in terms of reducing or preventing drug use, violence, or disruptive behavior among youth, or other behaviors or attitudes demonstrated to be precursors to or predictors of drug use or violence or the program will not be eligible for further funding.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$1.2 million

FY 2001: \$1.2 million

Next available funding cycle: The fiscal year 2001 awards were for three-year grant programs. The next grant cycle will be in fiscal year 2004.

Average grant size/range in 2001: \$15,000 to \$50,000 per year for three years.

Number of grantees in 2001: 97

Contact:

Kevin Stanton

Deputy Director

Governor's Alliance Against Drugs

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Fax: (617) 727-6137

Funds Available to Partnerships with Institutions of Higher Education

- ◇ Massachusetts Campus Compact After-School Grants
- ◇ Massachusetts Educational Opportunity Program

MASSACHUSETTS CAMPUS COMPACT AFTER-SCHOOL GRANTS

Who may apply: Higher Education Institutions in partnership with a school or community-based organization.

Administering department/agency: Massachusetts Campus Compact, the state division of the National Campus Compact

Program mission: Funds support community service and service learning programs that engage college students in programs for youth during out-of-school time and foster the development of strong, sustainable campus and community partnerships.

Funding criteria: Higher education institutions must apply in partnership with a school or community-based not-for-profit organization and funds must be used for direct service programs only. Funding supports programming within the following priorities:

- enhancing reading and mathematics literacy;
- fostering multi-cultural understanding;
- supporting youth in community service; and
- engaging youth in violence prevention initiatives.

Type of funding: Competitive grants

Total funding levels (dependent on legislative appropriation):

FY 2002: \$450,000

FY 2001: \$500,000

Next available funding cycle:

Applications available: May 2002

Applications due: June 2002

Decisions made: July 2002

Funding allocated: September 1, 2002

Average grant size/range: The Compact plans to award approximately 20 grants of \$25,000 each.

Number of grantees in 2001: 24

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Assistant Director

Massachusetts Campus Compact

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MASSACHUSETTS EDUCATIONAL OPPORTUNITY GRANT PROGRAM
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Who may apply: Community-based organizations in partnership with institutions of higher education

Administering department/agency: Massachusetts Board of Higher Education

Program mission: The purpose of this program is to increase access to and success in Massachusetts higher education institutions among disadvantaged students through a variety of academic and related student support services.

Funding criteria: The program must:

- increase high school graduation rates and college access by low-income and disadvantaged students;
- increase awareness of and efficient decision-making about academic and career opportunities; and
- provide academic support to students to improve learning skills.

Type of funding: Two year competitive grants

Total funding levels:

FY 2002: \$2.20 million

FY 2001: \$2.50 million

Approximate dates of next available funding cycle:

Applications available: January 2003

Applications due: March 2003

Decisions made: June 2003

Funding allocated: July 2003; varies according to legislative appropriation

Range of grants: \$17,050 to \$182,000

Number of grantees in 2001: 43

Contact Information:

Dr. Clantha McCurdy

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Massachusetts Board of Higher Education

Office of Student Financial Assistance

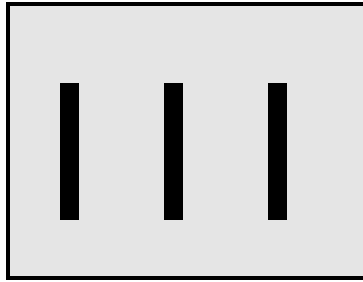
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FUNDING
AVAILABLE FROM
THE FEDERAL
GOVERNMENT

Funds Available to Boston Public Schools and Community Partners

- ◇ 21st Century Community Learning Centers
- ◇ GEAR UP
- ◇ Juvenile Mentoring Program (JUMP)
- ◇ Safe and Drug Free Schools National Programs
- ◇ Safe Schools/ Healthy Students Initiative
- ◇ Title I

21st CENTURY COMMUNITY LEARNING CENTERS PROGRAM

Who may apply: Community-based organizations, educational agencies, other public or private entities, or consortiums of two or more of such groups, are eligible for funding.

Administering agency: State Educational Agencies from the US Department of Education

The 21st Century Community Learning Centers program was reauthorized as Title IV, Part B of the Elementary and Secondary Education Act (ESEA). Congress approved the reauthorization of ESEA in December of 2001 and President George Bush signed the law on January 8, 2002. The reauthorization changed the program from a competitive grant program administered at the federal level to a state formula grant program. State Educational Agencies (SEAs) will be responsible for administration and supervision of the 21st Century Community Learning Center program although the US Department of Education will retain some oversight.

Program mission: The 21st Century Community Learning Center program is an opportunity for students and their families to learn new skills and discover new abilities after the school day has ended. The focus of this program is to provide expanded academic enrichment opportunities for children attending low performing schools in high-poverty districts, including tutorial services and academic enrichment activities that are designed to help students meet local and state academic standards in subjects such as reading and math. In addition, 21st CCLC programs provide youth development activities, drug and violence prevention programs, technology education programs, art, music, and recreation programs, counseling, and character education to enhance the academic component of the program.

Funding criteria: States are required to submit an application to the Secretary of Education describing how the funds for the 21st Century Community Learning Center will be used and how the state will conduct the competitive grant process for communities.

- States are required to demonstrate that funded programs will serve students who primarily attend schools that are eligible for federal funding for high-poverty districts under Title I, Improving the Academic Achievement of the Disadvantaged, or schools that serve a high percentage of students from low-income families.
- States must demonstrate the criteria they will use to review a proposed community learning center's ability to assist students to meet state and local academic achievement standards.
- States are encouraged to demonstrate how they will ensure programs are of high-quality and how they will assist programs to implement effective strategies through technical assistance, training, and evaluation.
- States may require eligible entities to match funds awarded, but not to exceed the amount of the grant award. The amount of the match may be based on a sliding fee scale that takes into account the poverty of the target population and the ability of a potential grantee to obtain a match. The match may be provided by in-kind contributions but may not come from federal or state sources.

The legislation also requires that state applications for funding be developed in consultation with the chief state school officer and other state agencies administering after-school programs, the heads of state health and mental health agencies, or their designees, and representatives of teachers, parents, students, the business community, and community-based organizations.

Local grant applications will include:

- a description of how the program is expected to improve student academic achievement;
- an identification of programs that will be combined or coordinated with the proposed program to make the most effective use of public resources;
- an assurance that the proposed program was developed, and carried out, in active collaboration with the schools that students attend;
- a description of the partnership between a local educational agency, a community-based organization, and another public or private entity, if appropriate, with joint applications receiving priority; and
- a demonstration that the eligible entity has experience, or promise of success, in providing educational and related activities that will complement and enhance the academic performance, achievement, and positive youth development of the students.

SEAs may approve an application for a program to be located in a facility other than a school if the program will be at least as available and accessible to the students as the most accessible school.

21st Century Community Learning Centers may include a broad array of activities, such as:

- remedial education and academic enrichment activities;
- math and science education activities;
- arts and music education activities;
- entrepreneurial education activities;
- tutoring and mentoring services (including mentoring by senior citizens);
- recreational activities;
- technology education programs;
- expanded library service hours;
- programs that promote parental involvement;
- programs for limited English proficient students that emphasize language skills and academic achievement;
- programs for truant, suspended, or expelled students to improve their academic achievement;
- character education, counseling, or drug and violence prevention programs.

The legislation authorizing the 21st Century Community Learning Centers program set aside one percent of funds for national activities including technical assistance or a national evaluation, no more than two percent of funds for state education agencies for administration, and no more than three percent of funds for monitoring, evaluation, and technical assistance.

Type of funding: Formula grants to states, with the states administering a competitive grant program for communities

Total funding levels:

FY 2002: \$1,000,000,000

\$325 million will be available for new grants through state departments of education

FY 2001: \$845,614,000

Next funding cycle: The US Department of Education anticipates providing initial funding to the states beginning in July of 2002. To receive funding, states will be required to develop a general education plan, with 21st Century consolidated with other education programs. The Department of Education has 120 days to respond to state plans.

Average grant size/range: In FY 2001, the average grant nationally was \$350,000, with grants ranging from \$50,000 to \$1,000,000 per year. Beginning in 2002, programs will be awarded grants of no less than \$50,000 per year for three to five years duration.

Number of grantees: Each state will receive a formula grant based on the state's number of low-income students.

Contact:

21st Century Community Learning Centers Program

Office of Elementary and Secondary Education

US Department of Education

400 Maryland Avenue, SW

Washington, DC, 20202-6175

Telephone: (202) 260-9737

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Kevin Stanton

Manager

Office of Community Partnerships

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Boston, MA 02114

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e-mail: Kevin.Stanton@cityofboston.gov

GEAR UP

Who may apply: Partnerships between higher education institutions, high-poverty middle schools, and at least two other community-based organizations.

Administering department/agency: US Department of Education

Program mission: The Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP) will award multi-year grants to increase college-going rates among low-income youth. Funding is divided into Partnership Grants and State Grants.

Funding criteria: Partnerships should include the following strategies:

- Informing students and parents about college options and financial aid, and providing students with a 21st Century Scholar Certificate – information about their eligibility for federal financial aid;
- Promoting rigorous academic coursework based on college entrance requirements;
- Working with a whole grade-level of students in order to raise expectations for all students; and
- Starting with 6th or 7th grade students and continuing through high school graduation with comprehensive services including mentoring, tutoring, counseling, and other activities such as after-school programs, summer academic and enrichment programs, and college visits.

Partnership Grant recipients must provide matching funds of at least 20 percent of total annual program costs, and at least 50 percent of the total project cost over the course of the grant in cash or in-kind.

Total funding levels:

FY 2002: \$285 million

FY 2001: \$295 million

Of the total appropriation of \$285 million for FY 2002, \$35,500,000 is available for new Partnership grants and \$23,000,000 is available for State grants.

Funding cycles:

Applications available: January, 2002

Applications due: March 30, 2002

Decisions made: May 31, 2002

Average grant size/range: \$500,000- partnership grants; \$2 million- state grants

Number of grantees in 2001: 185

The US Department of Education projects approximately 75 new partnership grants and 6 new state grants will be funded in FY 2002.

Contact:

U.S. Department of Education
Office of Postsecondary Education
Gaining Early Awareness and Readiness for Undergraduate Programs
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JUVENILE MENTORING PROGRAM (JUMP)

Who may apply: Local educational agencies and non-profit organizations. The local educational agencies and the community organizations must collaborate with each other to implement the program. Each applicant must specify the nature of the relationship with either the school or school agency, if the applicant is a nonprofit, or with the nonprofit, if the applicant is a LEA. The Office of Juvenile Justice and Delinquency Prevention encourages applications from both new programs and those programs with proven track records that want to expand their mentoring activities.

Administering department/agency: Office of Juvenile Justice and Delinquency Prevention, US Department of Justice

Program mission: JUMP provides support for one-to-one mentoring programs for at-risk youth. The program objectives of this initiative are to achieve the following:

- Provide general guidance and support to at-risk youth.
- Promote personal and social responsibility among at-risk youth.
- Increase participation of at-risk youth in elementary and secondary education and improve academic performance.
- Discourage use of illegal drugs and firearms, involvement in violence, and other delinquent activity by at-risk youth.
- Discourage involvement of at-risk youth in gangs.
- Encourage participation in service and community activities.

For purposes of this program, youth are considered at risk if they are not succeeding academically, may drop out of school, or become involved in delinquent activities, including gangs and drug abuse. Youth also may be exposed to a high level of risk within the family, community, or social environment, which may lead to educational failure.

A mentor is defined as an adult, 21 years or older, who works with an at-risk youth on a one-to-one basis, establishes a supportive relationship with the youth, and provides the youth with academic assistance and exposure to new experiences which enhance the youth's ability to become a responsible citizen.

Funding criteria:

Eligible applicants are those that meet one or more of the following criteria:

- serve at-risk youth in high crime areas;
- have 60 percent or more of their youth eligible to receive funds under Title I of the Elementary and Secondary Education Act of 1965;
- have a considerable number of youth who drop out of school each year; and
- can demonstrate knowledge of or experience with mentoring programs, as well as working with volunteers and youth. Mentors must be adults ages 21 years or older. The criteria are published in the Federal Register as part of the individual program announcements.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$15,965,000 for all mentoring initiatives through the OJJDP

FY 2001: \$15,965,000 for all mentoring initiatives through the OJJDP

Funding cycle:

Application deadline: March 25, 2002

Average grant size/range: In FY 2001, the Office of Juvenile Justice and Delinquency Prevention awarded 35 grants; the average grant was \$210,000 for a three-year project period.

In FY 2002, successful applicants will receive a one-time award of up to \$220,000 for a three-year project and budget period.

Contact:

Travis A. Cain

Program Manager

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SAFE AND DRUG FREE SCHOOLS NATIONAL PROGRAMS

Who may apply: Local educational agencies (LEA), public and private community-based organizations, individuals, and institutions of higher education

Administering Department/Agency: Office of Elementary and Secondary Education, US Department of Education

Program mission: To enhance the nation's efforts to prevent the illegal use of drugs and violence among, and promote safety and discipline for, students at all educational levels.

Funding criteria:

- need for the project;
- significance;
- quality of project design;
- adequacy of resources;
- quality of the management plan; and
- quality of project evaluation.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$182,233,000

FY 2001: \$205,000,000

Funding cycle: The next funding cycle begins in Spring of 2002.

Contact:

David Quinlin

Safe and Drug-Free Schools Program

Office of Elementary and Secondary Education

US Department of Education

400 Maryland Avenue, SW

Washington, DC 20202-6123

Telephone: (202) 260-3954

www.ed.gov/offices/OESE/SDFS

SAFE SCHOOLS/ HEALTHY STUDENTS INITIATIVE

Who may apply: Local educational agencies (LEA) in partnership with the local public mental health authority, local law enforcement agency, family members, students, and juvenile justice officials

Administering department/agency: US Department of Education, with funds from the US Department of Justice and the US Department of Health and Human Services

Program mission: The Safe Schools/Healthy Students Initiative program grants enable schools to plan, implement, or expand projects that benefit the educational, health, social service, cultural, and recreational needs of a community. Successful applicants will provide enhanced and fully linked educational, mental health, law enforcement, juvenile justice, and social services. The Initiative may fund, but is not limited to: school-based mental health preventive and treatment services; violence prevention and intervention programs; early psychosocial and emotional development practices, anti-drug curricula, educational reform, safe school measures and policies, home visitation by nurses, after school activities, efforts to reduce truancy, and initiatives to strengthen families.

These services and activities will help young people to develop the social skills and emotional resilience needed to avoid violent behavior, and will help schools to create a safe, disciplined, and drug-free learning environment. The Initiative is based on evidence that a comprehensive, integrated community-wide approach is an effective way to promote safe schools and foster the healthy development of children.

Funding criteria:

School districts, in a formal partnership with law enforcement officials and local mental health authorities, must submit comprehensive plans in conjunction with families and community-based organizations. The plans must address the following:

- a safe school environment;
- alcohol and other drug and violence prevention and early intervention programs;
- school and community mental health preventive and treatment intervention services;
- early childhood social and emotional development programs;
- school reform; and
- safe school policies.

Type of funding: Discretionary three-year grants

Total funding levels:

FY 2002: \$171 million

FY 2001: \$186 million

Includes total funding available for new and continuation grants, evaluation, technical assistance, and communications.

September of 1999 marked the first year of the initiative, with 54 grants awarded for a three year cycle. 23 new grants were awarded in 2000 and 20 new grants were awarded in fiscal year 2001. Both continuation grants and new grant opportunities will be funded in FY 2002, contingent upon program compliance and appropriations. Information will be available on the Office of Juvenile Justice and Delinquency Prevention web site at www.ojjdp.ncjrs.org.

Funding cycle: Applications available in the late spring of 2002

Grant size/range: Up to \$3 million for urban districts; up to \$2 million for suburban districts; and up to \$1 million for rural and tribal districts.

Number of grantees: 97 nationally; approximately 15 new awards anticipated for FY 2002.

Contact:

Kellie Dressler Tetrick
Safe Schools/Healthy Students Program Coordinator
Research and Program Development Division
Office of Juvenile Justice and Delinquency Prevention
US Department of Justice
810 Seventh Street, NW
Washington, DC, 20531
Telephone: (202) 514-4817
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Web site: www.ojjdp.ncjrs.org

TITLE I PROGRAM

Who may apply: Local educational agencies and schools are eligible to receive funds based on the income of students served and criteria established by the US Department of Education.

Administering department: US Department of Education

Program mission: Title I provides funds to local school systems to provide supplemental educational and related services to educationally disadvantaged children who attend school in high-poverty areas or live in low-income families. Support is targeted to services that help students meet state and local academic standards. Individual schools with poverty rates above 50 percent may use Title I funds, along with other federal, state, and local funds, to operate a “school-wide program” to upgrade the instructional program for the whole school.

Funding criteria: Title I funds are intended to support educational activities for low-income children. The grants help schools improve the teaching and learning of disadvantaged children to ensure their ability to meet academic standards. Public schools use Title I funds to provide additional academic support and learning opportunities to help low-achieving children master challenging curriculum and meet state standards in core academic subjects. Funds may support extra instruction in reading and mathematics, science, and computers, and special preschool, after-school, and summer programs to extend and reinforce the regular school curriculum.

Type of funding: Formula grants

Total funding levels:

FY 2002: \$10,350,000,000

FY 2001: \$8,762,721,000

Funding cycle: Grants are awarded annually and are subject to federal appropriations.

Number of grantees: Every state receives a portion of funding based upon population and poverty statistics for each school district.

Contact:

United States Department of Education
Office of Elementary and Secondary Education
Compensatory Education Programs
400 Maryland Avenue, SW
Washington, DC 20202
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Facsimile: (202) 260-7764
e-mail: OESE@ed.gov

www.ed.gov/offices/OESE/CEP/

Funds Available to City Agencies

- ◇ Community Development Block Grants
- ◇ Gang-Free Schools and Communities/
Community-Based Gang Initiative

COMMUNITY DEVELOPMENT BLOCK GRANTS

Who may apply: Local governments with 50,000 or more residents, other local governments designated as central cities of metropolitan areas, and urban counties with populations of at least 200,000. Local governments may carry out all activities themselves or award some or all of the funds to private or public nonprofit organizations as well as for-profit entities. A separate component of Community Development Block Grants, the state CDBG program, provides program funds to the states, which they allocate among localities that do not qualify as entitlement communities.

CDBG provides eligible metropolitan cities and urban counties (called “entitlement communities”) with annual direct grants that they can use to revitalize neighborhoods, expand affordable housing and economic opportunities, and improve community facilities and services, principally to benefit low- and moderate-income persons.

Administering department/agency: Community Planning and Development, US Department of Housing and Urban Development

Program mission: Since 1974, CDBG has provided a flexible source of annual grant funds for local governments that, with the participation of local citizens, cities can devote to the activities that best serve their own identified community or economic development priorities, provided that these projects:

- benefit low- and moderate-income persons;
- prevent or eliminate slums or blight; or
- meet other urgent community development needs.

Funding criteria: Recipients may undertake a wide range of activities directed toward neighborhood revitalization, economic development, and provision of improved community facilities and services. Entitlement communities develop their own programs and funding priorities as long as programs/activities conform to the statutory standards and program regulations. Some of the specific activities that can be carried out with Community Development Block Grant (CDBG) funds include acquisition of real property, relocation and demolition, rehabilitation of residential and nonresidential structures, and provision of public facilities and improvements. In addition, CDBG funds may be used to pay for public services within certain limits. Recipients may contract with other local agencies or nonprofit organizations to carry out part or all of their programs. Community-based organizations may carry out neighborhood revitalization, community economic development, or energy conservation projects to further achieve the national objectives of the CDBG program. All eligible activities must either benefit low- and moderate-income persons, aid in the prevention or elimination of slums or blight, or meet other community development needs having a particular urgency. Grantees may use CDBG funds for activities that include, but are not limited to, providing public services for children, youth, and families. These services might include day care centers, youth services, health care facilities, transportation, or counseling.

Type of funding: Formula grants

Total funding levels:

FY 2002: \$4.399 billion

FY 2001: \$4.399 billion

Number of grantees in 2001: Approximately 1,000 communities nationwide

Contact:

Linda Brandon

Program Manager for Human Services

Office of Jobs and Community Services

43 Hawkins Street

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Please note: Boston receives a Community Development Block Grant. Program grants for human services are administered locally by the Office of Jobs and Community Services, City of Boston.

GANG-FREE SCHOOLS AND COMMUNITIES COMMUNITY-BASED GANG INITIATIVE
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Who may apply: City agencies

Administering department/agency: Office of Justice and Juvenile Delinquency Prevention, Office of Justice Programs, US Department of Justice.

Program mission: The mission of this program, among other components, is to prevent and to reduce the participation of juveniles in the activities of gangs that commit crimes; to provide treatment to juveniles who are members of such gangs, including members who are accused of committing a serious crime and members who have been adjudicated as being delinquent; to promote and support, with the cooperation of community-based organizations experienced in providing services to juveniles engaged in gang-related activities and cooperation of local law enforcement agencies, the development of policies and activities in public elementary and secondary schools which will assist such schools in maintaining a safe environment conducive to learning; to assist juveniles who are or may become members of gangs to obtain appropriate educational instruction, in or outside a regular school program, including the provision of counseling and other services to promote and support the continued participation of such juveniles in such instructional programs; and to facilitate coordination and cooperation among: 1) local education, juvenile justice, employment, and social service agencies; and 2) community-based programs with a proven record of effectively providing intervention services to juvenile gang members for the purpose of reducing the participation of juveniles in illegal gang activities.

Funding criteria:

Requirements include:

- must be consistent with the objectives and priorities of OJJDP; must provide for adequate program administration, evaluation and fiscal reporting;
- must demonstrate, in the overall quality of the proposal, that the program is technically sound and will achieve the required program objectives at the highest possible level; and
- must respond to clear and documented needs.

Programs and activities may include:

- individual, peer, family, and group counseling, including provision of life skills training and preparation for living independently, which shall include cooperation with social services, welfare, and health care programs;
- education and social services designed to address the social and developmental needs of juveniles;
- crisis intervention and counseling to juveniles, who are particularly at risk of gang involvement, and their families;
- the organization of the neighborhood and community groups to work closely with parents, schools, law enforcement, and other public and private agencies in the community; and

- training and assistance to adults who have significant relationships with juveniles who are or may become members of gangs, to assist such adults in providing constructive alternatives to participating in the activities of gangs.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$12,000,000

FY 2001: \$12,000,000

Funding cycle: To be determined. No new applications will be solicited in 2002.

The next funding cycle should occur within the next one to two years.

Average grant size/range: The maximum grant award is \$190,000 for a total of three-year project period.

Contact:

Jim Burch

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Office of Justice Programs

US Department of Justice

Washington, DC 20531

Telephone: (202) 307-5914

Website: www.ojjdp.ncjrs.gov

Funds Available to Community-Based Organizations

- ◇ 21st Century Community Learning Centers
- ◇ GEAR UP Partnership Grants
- ◇ Juvenile Mentoring Program (JUMP)
- ◇ Safe and Drug Free Schools National Programs

21st CENTURY COMMUNITY LEARNING CENTERS PROGRAM

Who may apply: Community-based organizations, educational agencies, other public or private entities, or consortiums of two or more of such groups, are eligible for funding.

Administering agency: State Educational Agencies from the US Department of Education

The 21st Century Community Learning Centers program was reauthorized as Title IV, Part B of the Elementary and Secondary Education Act (ESEA). Congress approved the reauthorization of ESEA in December of 2001 and President George Bush signed the law on January 8, 2002. The reauthorization changed the program from a competitive grant program administered at the federal level to a state formula grant program. State Educational Agencies (SEAs) will be responsible for administration and supervision of the 21st Century Community Learning Center program although the US Department of Education will retain some oversight.

Program mission: The 21st Century Community Learning Center program is an opportunity for students and their families to learn new skills and discover new abilities after the school day has ended. The focus of this program is to provide expanded academic enrichment opportunities for children attending low performing schools in high-poverty districts, including tutorial services and academic enrichment activities that are designed to help students meet local and state academic standards in subjects such as reading and math. In addition, 21st CCLC programs provide youth development activities, drug and violence prevention programs, technology education programs, art, music, and recreation programs, counseling, and character education to enhance the academic component of the program.

Funding criteria: States are required to submit an application to the Secretary of Education describing how the funds for the 21st Century Community Learning Center will be used and how the state will conduct the competitive grant process for communities.

- States are required to demonstrate that funded programs will serve students who primarily attend schools that are eligible for federal funding for high-poverty districts under Title I, Improving the Academic Achievement of the Disadvantaged, or schools that serve a high percentage of students from low-income families.
- States must demonstrate the criteria they will use to review a proposed community learning center's ability to assist students to meet state and local academic achievement standards.
- States are encouraged to demonstrate how they will ensure programs are of high-quality and how they will assist programs to implement effective strategies through technical assistance, training, and evaluation.
- States may require eligible entities to match funds awarded, but not to exceed the amount of the grant award. The amount of the match may be based on a sliding fee scale that takes into account the poverty of the target population and the ability of a potential grantee to obtain a match. The match may be provided by in-kind contributions but may not come from federal or state sources.

The legislation also requires that state applications for funding be developed in consultation with the chief state school officer and other state agencies administering after-school programs, the heads of state health and mental health agencies, or their designees, and representatives of teachers, parents, students, the business community, and community-based organizations.

Local grant applications will include:

- a description of how the program is expected to improve student academic achievement;
- an identification of programs that will be combined or coordinated with the proposed program to make the most effective use of public resources;
- an assurance that the proposed program was developed, and carried out, in active collaboration with the schools that students attend;
- a description of the partnership between a local educational agency, a community-based organization, and another public or private entity, if appropriate, with joint applications receiving priority; and
- a demonstration that the eligible entity has experience, or promise of success, in providing educational and related activities that will complement and enhance the academic performance, achievement, and positive youth development of the students.

SEAs may approve an application for a program to be located in a facility other than a school if the program will be at least as available and accessible to the students as the most accessible school.

21st Century Community Learning Centers may include a broad array of activities, such as:

- remedial education and academic enrichment activities;
- math and science education activities;
- arts and music education activities;
- entrepreneurial education activities;
- tutoring and mentoring services (including mentoring by senior citizens);
- recreational activities;
- technology education programs;
- expanded library service hours;
- programs that promote parental involvement;
- programs for limited English proficient students that emphasize language skills and academic achievement;
- programs for truant, suspended, or expelled students to improve their academic achievement;
- character education, counseling, or drug and violence prevention programs.

The legislation authorizing the 21st Century Community Learning Centers program set aside one percent of funds for national activities including technical assistance or a national evaluation, no more than two percent of funds for state education agencies for administration, and no more than three percent of funds for monitoring, evaluation, and technical assistance.

Type of funding: Formula grants to states, with the states administering a competitive grant program for communities

Total funding levels:

FY 2002: \$1,000,000,000

\$325 million will be available for new grants through state departments of education

FY 2001: \$845,614,000

Next funding cycle: The US Department of Education anticipates providing initial funding to the states beginning in July of 2002. To receive funding, states will be required to develop a general education plan, with 21st Century consolidated with other education programs. The Department of Education has 120 days to respond to state plans.

Average grant size/range: In FY 2001, the average grant nationally was \$350,000, with grants ranging from \$50,000 to \$1,000,000 per year. Beginning in 2002, programs will be awarded grants of no less than \$50,000 per year for three to five years duration.

Number of grantees: Each state will receive a formula grant based on the state's number of low-income students.

Contact:

21st Century Community Learning Centers Program

Office of Elementary and Secondary Education

US Department of Education

400 Maryland Avenue, SW

Washington, DC, 20202-6175

Telephone: (202) 260-9737

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Manager

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Dishon Mills

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GEAR UP PARTNERSHIP GRANTS

Who may apply: Partnerships between higher education institutions, high-poverty middle schools, and at least two other community-based organizations.

Administering department/agency: US Department of Education

Program mission: The Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP) will award multi-year grants to increase college-going rates among low-income youth. Funding is divided into Partnership Grants and State Grants.

Funding criteria: Partnerships should include the following strategies:

- Informing students and parents about college options and financial aid, and providing students with a 21st Century Scholar Certificate – information about their eligibility for federal financial aid;
- Promoting rigorous academic coursework based on college entrance requirements;
- Working with a whole grade-level of students in order to raise expectations for all students; and
- Starting with 6th or 7th grade students and continuing through high school graduation with comprehensive services including mentoring, tutoring, counseling, and other activities such as after-school programs, summer academic and enrichment programs, and college visits.

Partnership Grant recipients must provide matching funds of at least 20 percent of total annual program costs, and at least 50 percent of the total project cost over the course of the grant in cash or in-kind.

Total funding levels:

FY 2002: \$285 million

FY 2001: \$295 million

Of the total appropriation of \$285 million for FY 2002, \$35,500,000 is available for new Partnership grants and \$23,000,000 is available for State grants.

Funding cycles:

Applications available: January, 2002

Applications due: March 30, 2002

Decisions made: May 31, 2002

Average grant size/range: \$500,000- partnership grants; \$2 million- state grants

Number of grantees in 2001: 185

The US Department of Education projects approximately 75 new partnership grants and 6 new state grants will be funded in FY 2002.

Contact:

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Fax: (617) 426-7114
E-mail: jackson@teri.org

JUVENILE MENTORING PROGRAM (JUMP)

Who may apply: Local educational agencies and non-profit organizations. The local educational agencies and the community organizations must collaborate with each other to implement the program. Each applicant must specify the nature of the relationship with either the school or school agency, if the applicant is a nonprofit, or with the nonprofit, if the applicant is a LEA. The Office of Juvenile Justice and Delinquency Prevention encourages applications from both new programs and those programs with proven track records that want to expand their mentoring activities.

Administering department/agency: Office of Juvenile Justice and Delinquency Prevention, US Department of Justice

Program mission: JUMP provides support for one-to-one mentoring programs for at-risk youth. The program objectives of this initiative are to achieve the following:

- Provide general guidance and support to at-risk youth.
- Promote personal and social responsibility among at-risk youth.
- Increase participation of at-risk youth in elementary and secondary education and improve academic performance.
- Discourage use of illegal drugs and firearms, involvement in violence, and other delinquent activity by at-risk youth.
- Discourage involvement of at-risk youth in gangs.
- Encourage participation in service and community activities.

For purposes of this program, youth are considered at risk if they are not succeeding academically, may drop out of school, or become involved in delinquent activities, including gangs and drug abuse. Youth also may be exposed to a high level of risk within the family, community, or social environment, which may lead to educational failure.

A mentor is defined as an adult, 21 years or older, who works with an at-risk youth on a one-to-one basis, establishes a supportive relationship with the youth, and provides the youth with academic assistance and exposure to new experiences which enhance the youth's ability to become a responsible citizen.

Funding criteria:

Eligible applicants are those that meet one or more of the following criteria:

- serve at-risk youth in high crime areas;
- have 60 percent or more of their youth eligible to receive funds under Chapter I of the Elementary and Secondary Education Act of 1965;
- have a considerable number of youth who drop out of school each year; and

- can demonstrate knowledge of or experience with mentoring programs, as well as working with volunteers and youth. Mentors must be adults ages 21 years or older. The criteria are published in the Federal Register as part of the individual program announcements.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$15,965,000 for all mentoring initiatives through the OJJDP

FY 2001: \$15,965,000 for all mentoring initiatives through the OJJDP

Funding cycle: To be determined; notices are expected to be issued at the end of federal fiscal year 2002.

Average grant size/range: In FY 2001, the Office of Juvenile Justice and Delinquency Prevention awarded 35 grants; the average grant was \$210,000 per year for a three-year project period.

Contact:

Travis A. Cain

Coordinator

Office of Juvenile Justice and Delinquency Prevention

Office of Justice Programs

US Department of Justice

810 Seventh Street, NW

Washington, DC 20531

Telephone: (202) 307-5914

Fax: (202) 514-6382

e-mail: travis@ojp.usdoj.gov

web site: www.ojjdp.ncjrs.org/jump

SAFE AND DRUG FREE SCHOOLS NATIONAL PROGRAMS

Who may apply: Local educational agencies (LEA), public and private community-based organizations, and institutions of higher education

Administering Department/Agency: Office of Elementary and Secondary Education, US Department of Education

Program mission: The Safe and Drug Free Schools Initiative is the federal government's primary vehicle for reducing drug, alcohol and tobacco use, and violence, through education and prevention activities in schools. This program is designed to prevent violence in and around schools, and strengthen programs that prevent the illegal use of alcohol, tobacco, and drugs, involve parents, and are coordinated with related federal, state, and community efforts and resources.

With the national programs, the US Department of Education carries out a variety of discretionary initiatives that respond to emerging needs. Among these are direct grants to school districts and communities with severe drug and violence problems, program evaluation, and information development, and dissemination.

Funding criteria: Grants are awarded through the national program of Safe and Drug Free Schools based upon:

- need for the project;
- significance;
- quality of project design;
- adequacy of resources;
- quality of the management plan; and
- quality of project evaluation.

Funds may support the development and implementation of a comprehensive violence prevention strategy for schools and communities that includes conflict resolution, peer mediation, the teaching of law and legal concepts, and other activities designed to stop violence. Grants also may fund the implementation of innovative activities, such as community service projects, designed to rebuild safe and healthy neighborhoods and increase students' sense of individual responsibility. Community-based organizations receive funding to conduct training, demonstrations, and evaluation, and to provide supplementary services for the prevention of drug use and violence among students and youth.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$182,233,000

FY 2001: \$205,000,000

Funding cycle: The next funding cycle begins in Spring of 2002.

Contact:

David Quinlin

Safe and Drug-Free Schools Program

Office of Elementary and Secondary Education

US Department of Education

400 Maryland Avenue, SW

Washington, DC 20202-6123

Telephone: (202) 260-3954

Website: www.ed.gov/offices/OESE/SDFS

Funds Available to Institutions of Higher Education

- ◇ GEAR UP Partnership Grants
- ◇ Safe and Drug Free Schools National Programs
- ◇ TRIO Talent Search
- ◇ TRIO Upward Bound
- ◇ Work Study

GEAR UP PARTNERSHIP GRANTS

Who may apply: Partnerships between higher education institutions, high-poverty middle schools, and at least two other community-based organizations.

Administering department/agency: US Department of Education

Program mission: The Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR-UP) will award multi-year grants to increase college-going rates among low-income youth. Funding is divided into Partnership Grants and State Grants.

Funding criteria: Partnerships should include the following strategies:

- Informing students and parents about college options and financial aid, and providing students with a 21st Century Scholar Certificate – information about their eligibility for federal financial aid;
- Promoting rigorous academic coursework based on college entrance requirements;
- Working with a whole grade-level of students in order to raise expectations for all students; and
- Starting with 6th or 7th grade students and continuing through high school graduation with comprehensive services including mentoring, tutoring, counseling, and other activities such as after-school programs, summer academic and enrichment programs, and college visits.

Partnership Grant recipients must provide matching funds of at least 20 percent of total annual program costs, and at least 50 percent of the total project cost over the course of the grant in cash or in-kind.

Total funding levels:

FY 2002: \$285 million

FY 2001: \$295 million

Of the total appropriation of \$285 million for FY 2002, \$35,500,000 is available for new Partnership grants and \$23,000,000 is available for State grants.

Funding cycles:

Applications available: January, 2002

Applications due: March 30, 2002

Decisions made: May 31, 2002

Average grant size/range: \$500,000- partnership grants; \$2 million- state grants

Number of grantees in 2001: 185

The US Department of Education projects approximately 75 new partnership grants and 6 new state grants will be funded in FY 2002.

Contact:

U.S. Department of Education
Office of Postsecondary Education
Gaining Early Awareness and Readiness for Undergraduate Programs
1990 K Street, NW, Room 6252
Washington, DC 20006-8524
Telephone: (202)502-7676
Fax: (202) 502-7675
e-mail: gearup@ed.gov

In Boston:

Charlotte Harris
Development Office
Boston Public Schools
26 Court Street
Boston, MA 02108
Telephone: (617) 635-9700

Lisa Jackson
Project Director
GEAR UP in Boston
Boston Higher Education Partnership
330 Stuart Street, Suite 500
Boston, MA 02116
Telephone: (617) 426-0681, extension 14028
Fax: (617) 426-7114
E-mail: jackson@teri.org

SAFE AND DRUG FREE SCHOOLS NATIONAL PROGRAMS

Who may apply: Local educational agencies (LEA), public and private community-based organizations, individuals, and institutions of higher education

Administering Department/Agency: Office of Elementary and Secondary Education, US Department of Education

Program mission: To enhance the nation's efforts to prevent the illegal use of drugs and violence among, and promote safety and discipline for, students at all educational levels.

Funding criteria:

- need for the project;
- significance;
- quality of project design;
- adequacy of resources;
- quality of the management plan; and
- quality of project evaluation.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$182,233,000

FY 2001: \$205,000,000

Funding cycle: The next funding cycle begins in Spring of 2002.

Contact:

David Quinlin

Safe and Drug-Free Schools Program

Office of Elementary and Secondary Education

US Department of Education

400 Maryland Avenue, SW

Washington, DC 20202-6123

Telephone: (202) 260-3954

www.ed.gov/offices/OESE/SDFS

TRIO TALENT SEARCH

Who may apply: Institutions of higher education, combination of institutions of higher education, public and private agencies and organizations and, in exceptional cases, secondary schools may apply.

Administering department/agency: Office of Assistant Secretary for Post-Secondary Education, US Department of Education

Program mission: To identify disadvantaged youths with potential for post-secondary education; to encourage them in continuing in and graduating from secondary school and in enrolling in programs of post secondary education; to publicize the availability of student financial aid; and to increase the number of secondary and post-secondary school dropouts who reenter an educational program. Funds are awarded to institutions and agencies to identify disadvantaged youths with potential for post-secondary education, encourage them to complete secondary school and undertake post-secondary educational training, and publicize existing forms of student aid. Projects may also provide tutorial services for youths being encouraged to undertake or reenter programs of post-secondary education.

Funding criteria:

In any given project:

- Students must be between the ages of 11 and 27;
- Two-thirds of the participants must be low-income; and
- Potential first-generation college students.

Program priorities include:

- Academic, financial, career, or personal counseling including advice on entry or re-entry into secondary or post-secondary programs;
- Career exploration and aptitude assessment;
- Tutorial services;
- Information on post-secondary education;
- Exposure to college campuses;
- Information on student financial assistance;
- Assistance in completing college admissions and financial aid applications;
- Assistance in preparing for college entrance exams;
- Mentoring programs;
- Special activities for sixth, seventh, and eighth graders; and
- Workshops for the parents or participants.

Type of funding: Competitive

Total funding levels:

FY 2002: \$802.5 million (total appropriation for all Federal TRIO Programs)

FY 2001: \$730 million (total appropriation for all Federal TRIO Programs)

Funding cycle: Competitions for Talent Search funding are held every fourth year. Applications for FY 2002 funding were submitted in October 2001. The next round of funding will be in the fall of 2005.

Average grant size/range: In fiscal year 2001, 360 applicants received a total of \$10,960,406. The average award was \$305,446 with a minimum grant of \$180,000. Continuation grants are approved for up to five years on an annual basis, subject to appropriations.

Number of grantees in 2001: 360

Contact:

Robert L. Belle, Jr.

Director

Office of Federal TRIO Programs

Higher Education Programs

US Department of Education

1990 K Street, NW, Suite 7000

Washington, DC 20202-8510

Telephone: (202) 502-7600

Fax: (202) 502-7857

e-mail: OPE_TRIO@ed.gov

website: www.ed.gov/offices/OPE/HEP/TRIO

TRIO UPWARD BOUND

Who may apply: Institutions of higher education, a combination of institutions of higher education, public and private agencies and organizations, and in exceptional cases, secondary schools may apply.

Administering department/agency: Office of Post-Secondary Education, US Department of Education

Program mission: Upward Bound provides fundamental support to participants in their preparation for college entrance. The program provides opportunities for participants to succeed in pre-college performance and ultimately in higher education pursuits. Upward Bound serves high school students from low-income families, high school students from families in which neither parent holds a bachelors degree, and low-income first-generation military veterans who are preparing to enter post-secondary education. The goal is to increase the rates at which participants complete secondary education, enroll in and graduate from institutions of post-secondary education. The Upward Bound Math Science program funds math and science centers.

Funding criteria:

In any given project:

- Participants must have completed the eighth grade, be between the ages of 13 and 19, and have a need for academic support in order to pursue a program of post-secondary education;
- Two-thirds of participants must be low-income, potential first-generation college students;
- The remaining one-third must be either low income or first generation; and
- All projects must provide instruction in math, laboratory science, composition, literature, and foreign language.

Program priorities include:

- Instruction in reading, writing, study skills, and other subjects necessary for success in education beyond high school;
- Academic, financial, or personal counseling;
- Exposure to academic programs and cultural events;
- Tutorial services;
- Information on post-secondary education opportunities;
- Assistance in completing college entrance and financial aid applications; and
- Assistance in preparing for college entrance exams.

Type of funding: competitive

Total funding levels:

FY 2002: \$802.5 million (total appropriation for all Federal TRIO Programs)

FY 2001: \$730 million (total appropriation for all Federal TRIO Programs)

Funding cycle: The Department of Education solicits funding applications every fourth year. The next round of competition will be in the fall of 2002.

Average grant size/range: In fiscal year 2001, \$251,154,772 was distributed. The average grant award was \$325,330. Continuation grants are approved for up to five years on an annual basis, subject to appropriations.

Number of grantees in 2001: 772

Contact:

Robert L. Belle, Jr.

Director

Office of Federal TRIO Programs

US Department of Education

1990 K Street, NW, Suite 7000

Washington, DC 20202-8510

Telephone: (202) 502-7600

Fax: (202) 502-7857

e-mail: OPE_TRIO@ed.gov

website: www.ed.gov/offices/OPE/HEP/TRIO

WORK STUDY

Who may apply: Institutions of higher education institutions meeting eligibility requirements may apply.

Administering department/agency: Office of the Assistant Secretary for Post-Secondary Education, US Department of Education

Program mission: To provide part-time employment to income-eligible college and graduate students to help meet educational expenses and encourage students receiving program assistance to participate in community service activities.

Funding criteria:

The federal government contributes between 25 and 75 percent of the compensation paid to students who work for the university or in the public interest for a public agency or private nonprofit organization. The federal share of compensation paid to students will not exceed 50 percent for jobs with a profit-making organization that relate to the student's education. No more than 25 percent of an institution's award may be used for jobs with profit-making organizations. If an institution provides Federal Work Study employment to its students, the institution is entitled to an administrative cost allowance for an award year of 5 percent of the first \$2,750,000 expended, plus four percent of expenditures greater than \$2,750,000 but less than \$5,500,000 plus three percent of expenditures in excess of \$5,500,000.

Institutions of higher education are required to use at least five percent of their total work study allocation to pay the federal share of wages to students employed in community service jobs unless a school receives a waiver.

Formula and Matching Requirements: Funds are allocated to institutions on the basis of award year 1985-86 expenditures and demonstrated need for funding. Institutions award funds to students on the basis of financial need as determined by the Federal Needs Analysis Methodology specified in statute. The Federal share of the compensation paid to students for the 1999-2000 year normally did not exceed 75 percent for jobs with the institution itself, public agencies, or private nonprofit organizations and 50 percent with profit making organizations. The remaining share must be paid by the institution or the employer.

Use for Reading and Mathematics Tutoring:

In 1998, the *America Counts* Mathematics Initiative changed Work Study regulations regarding math tutoring. As of July, 1999 *America Counts* allows colleges and universities to support mathematics tutoring by eligible federal work-study college students to students in grades K-9. The US Department of Education encourages colleges and universities to use funds for effective tutoring programs. Under *America Counts* regulation waivers, colleges and universities can request the federal government a pay 100 percent of the wages for federal work-study students who tutor students in grades kindergarten through nine in mathematics.

Under the *America Reads* waiver, the federal government pays 100 percent of the wages of work-study students who serve as reading mentors or tutors to preschool and elementary school children (grades kindergarten through six). The wages of these tutors can be credited toward the institution's requirement that 5 percent of work-study funds be used for community service. As the parent is a child's first teacher, the *America Reads* waiver was extended, on July 1, 1998, to include students who tutor in family literacy programs. These programs provide services to children from infancy through elementary school and their parents or caregivers.

Type of funding: Competitive grants

Total funding levels:

FY 2002: \$1.11 billion

FY 2001: \$1.11 billion

Average grant size/range:

The average award in the fiscal year 2001 was \$1,065 per student.

Number of grantees in 2001:

During the 2001 award period, there were approximately 945,000 recipients.

Contact:

Public and private nonprofit organizations should contact higher education institutions in their own state or multi-state areas. Educational institutions should contact the Regional Administrator for Student Financial Assistance in the appropriate US Department of Education Regional Office.

Campus-Based Programs Section, Grants Branch
Program Development Division of the Office of Student Financial Assistance
Office of Assistant Secretary for Post-secondary Education
US Department of Education
600 Independence Avenue, SW
Washington, DC 20202-5446
Telephone: (202) 708-8242

IV

PRIVATE FUNDING RESOURCES

**Funds Available to
Not-for-Profit
Community
Organizations**

ANNENBERG FUND FOR NONPROFIT PARTNERSHIPS IN THE BOSTON PUBLIC SCHOOLS

Mission: Originally part of the Boston Annenberg Challenge, the Fund for Nonprofit Partnerships in the Boston Public Schools (FNP) is a funding collaborative of nine individual foundations whose goal is to recognize and support community organizations working in partnership with the Boston Public Schools. FNP seeks to offer nonprofit organizations the challenge and opportunity to focus their resources on responding to changes in teaching and learning that will improve both the Boston Public Schools and outcomes for the students they serve.

The Fund for Nonprofit Partnerships in the Boston Public Schools supports the unique, valuable contributions and the rich resources that nonprofit organizations can bring to the Boston Public Schools and the student's learning. At the same time, Fund for Nonprofit Partnerships also requires that those activities it funds be embraced by the schools as a means for achieving the schools' goals and that they be consistent with other school reform activities within the Boston Public Schools. The Fund for Nonprofit Partnerships encourages agencies and schools to develop new partnerships that enable schools and teachers to achieve their instructional goals and use parent and community resources.

Who may apply: Community-based organizations in partnership with one of the Boston Public schools are eligible to apply. Every Boston Public school is eligible to participate and applicants do not have a limit on the amount of funds they may request.

Funding criteria: Only nonprofit organizations collaborating with schools on reform activities may apply to the Fund for Nonprofit Partnerships in the Boston Public Schools. Applications must be jointly submitted by the nonprofit organization and the school, with each of the partners having defined responsibilities for portions of the application. To be eligible, applicants must propose activities that support whole-school change in Boston Public schools. The term whole school change refers to the process that requires each school to engage in a thoughtful and broad-based review of all resources and to focus them on specific strategies for improving student performance. Such activities might include after-school programming as well as specific programs for curriculum areas such as technology, arts education, and parent involvement, provided these programs or areas are clearly incorporated into an individual school's plan.

Application process: The Fund for Nonprofit Partnerships in the Boston Public Schools makes grants twice per year to support projects that respond to the guidelines, with no limit on the subject matter, amount, or breadth of the request.

The Donor Services Office of Hemenway & Barnes provides administrative support for the Fund for Nonprofit Partnerships in the Boston Public Schools; recommendations for grants are made by a steering committee of participating funders. From time to time, the steering committee revises the funding guidelines; applicants should obtain the most recent policies from the website or by contacting Hemenway & Barnes.

Funds available: The Fund for Nonprofit Partnerships in the Boston Public Schools has granted over \$1.5 million during the past four years. Funds available for each cycle range from \$275,000 to \$325,000. There is no minimum or maximum amount to the funds that can be requested, although most grants range between \$10,000 and \$50,000.

Deadline: The Fund for Nonprofit Partnerships in the Boston Public Schools accepts applications twice per year, in October and January. Grants are awarded no later than December 31 and April 30 of each school year.

Grants awarded: Recent recipients of grants from the Fund for Nonprofit Partnerships in the Boston Public Schools include The Home for Little Wanderers, Parents' and Children's Services, Boston Chinatown Neighborhood Center Red Oak After-School Program, Citizen Schools, and YMCA of Greater Boston.

Contact:

Susan M. Fish
Fund for Nonprofit Partnerships in the Boston Public Schools
Donor Services Office
Hemenway & Barnes
60 State Street
Boston, MA 02109
Telephone: (617) 557-9775
Fax: (617) 227-0781
Website: www.agmconnect.org/links/annenfnp.html

ASSOCIATED GRANT MAKERS SUMMER FUND

Mission: Associated Grant Makers (AGM), a professional association of leading grantmakers and their partners in the nonprofit community, developed the Summer Fund in 1971 to address the critical need to support summer camps for children. Since its inception, the Summer Fund's mission has been to provide resources to quality summer camps that provide youth with opportunities for skill development, personal growth, and new opportunities.

The annual contributors to the Summer Fund include the following foundations: The Boston Foundation, Boston Edison Foundation, BankBoston Charitable Trusts, The Hyams Foundation, Nellie Mae Foundation, The Fidelity Foundation, The Boston Globe Foundation, FleetBoston Investment, Barr Foundation, Cambridge Community Foundation, the Boston Gas Company, Compaq Computer Corporation, Gillette, the Barr Foundation, New England Financial, and United Way of Massachusetts Bay, among others. Through the Summer Fund process, AGM serves as a broker between community agencies administering summer camps and the corporate, foundation, and individual donors who offer financial support to these camps.

Who may apply: Summer camps with a private nonprofit fiscal agent are eligible to apply. Residential camps should meet American Camping Association guidelines and day camps should meet Department of Public Health requirements. The Summer Fund is intended for summer camps serving inner-city, school-age youth from Boston, Cambridge, Chelsea, and Somerville. Camps serving youth from a diverse geographic area should reserve the funds received through the Summer Fund for youth from these cities. Evaluation of these camps will include their response to the needs of urban youth.

Funding Criteria: Funds coordinated through the Summer Fund are intended for camp operational expenses, not capital improvements or individuals. Agencies participating in the Summer Fund are asked not to submit separate proposals for their summer camp to donors in the Summer Fund.

The Summer Fund supports the following initiatives:

- The Teen Fund for camps focused on serving teens;
- The Homeless Campership Fund for subsidies to camps that provide access to homeless children living in shelters;
- The Cultural Day for free admissions during the summer for campers to eight leading Boston area cultural and educational programs, as well as reduced cost admissions to 27 other organizations; and
- The Education Initiative for increased support and technical assistance for camps to promote academic learning opportunities in the summer camp setting.

The following objectives, established by the Summer Fund Committee and approved by AGM members, describe the desired impact of the funds coordinated through the Summer Fund. These

objectives are intended to stimulate creative responses to community needs and to assure flexibility for camps to meet each objective.

- To respond to community needs for quality summer camps for as many school-age youth as possible in Boston, Cambridge, Chelsea and Somerville;
- To provide youth with opportunities for skill development, personal growth and exposure to new experiences;
- To promote and encourage interaction and communication among youth and staff from different ethnic and racial backgrounds and from different neighborhoods; and
- To gain maximum impact of philanthropic dollars for summer camps.

Application process: Each camp submits a proposal to the Summer Fund.

Funds: A funding cap of \$3,000 is applied to first year applicants. In subsequent years camps receive funding support that ranges from \$3,000 to \$49,000. In 2001 the AGM Summer Fund raised \$1.5 million from 62 local corporations and foundations, and a number of individuals, enabling the program to offer support to both day and residential summer camp programs. More than 85 camps served over 20,000 children and teens from low-income families in during the summer of 2001.

Deadline: December of each year.

Contact:

Stephanie Cheney
Program Manager
Associated Grant Makers
55 Court Street, Suite 520
Boston, MA 02108
Telephone: (617) 426-2606, extension 12
Fax: (617) 426-2849
www.agmconnect.org

THE PAUL AND EDITH BABSON FOUNDATION

Mission: The Paul and Edith Babson Foundation supports a competitive grant program that focuses on culture and education, environment, health and social services, and economic development, including arts education, employment and life skills, case management and counseling, sports and recreation, and youth development activities.

Who may apply: Community not-for profit organizations serving the Greater Boston area are eligible to apply.

Funding criteria: The Foundation will support general operating, matching funds, start-up, and special projects, with a limited amount of support for building renovation, capital campaigns, emergency funds, equipment and computers, and technical assistance and consulting.

Application process: The Foundation recommends that all new applicants contact the grants administrator by telephone prior to submitting a complete proposal. The Foundation accepts the Associated Grant Makers Common Proposal Format.

Funds available: The Foundation awards approximately \$586,600 per year. The typical grant size is \$10,000, with a maximum of \$25,000.

Deadlines: Proposals are due April 1 and September 25; trustees review proposals at two meetings per year where they make decisions on grant awards.

Contact:

Ms. Elizabeth D. Nichols
Grant Administrator
The Paul and Edith Babson Foundation
Nichols & Pratt
50 Congress Street
Boston, MA 02109
Telephone: (617) 523-8368
Fax: (617) 523-8949
E-mail: EDNichols@Nichols-Pratt.com.

<p style="text-align: center;">THE LLOYD G. BALFOUR FOUNDATION FLEET ASSET MANAGEMENT BALFOUR AFTER SCHOOL INITIATIVE</p>
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Mission: Fleet Investment Services Group serves as the trustee for the Lloyd G. Balfour Foundation. For the past three years, the Fleet has supported the Balfour After-School Teen initiative, focused on after school programming for young people aged 12-16. The initiative is directed to urban areas in Massachusetts and works toward providing after school care that promotes academic and personal development.

The Balfour Foundation and Fleet Asset Management are members of the Boston's After School for All Partnership

Who may apply: Social service agencies, schools, and colleges, as well as community groups and church groups are considered. Collaborative ventures also receive favorable consideration.

Funding criteria: This initiative provides funding to after school programs serving youth aged 12 to 16. The Initiative was developed in response to many of the changes that have accompanied reforms to the welfare system in Massachusetts and in recognition of the fact that youth ages 13 through 16 currently fall through the cracks for childcare entitlements. This is particularly critical for low to moderate-income families whose children are not provided for through state-subsidized childcare vouchers and contracts.

In an effort to bolster existing programs; create new programs; and strengthen the network of childcare providers for young teens, the Balfour Foundation is soliciting proposals from eligible non-profit organizations

Through this initiative, the Balfour Foundation seeks creative proposals for after school teen programming that address the issues of:

- availability;
- affordability;
- safety;
- quality; and
- educational merit.

The goal of this initiative is to improve the quality and expand the availability of after school teen programming while maintaining affordable fee structures. Ideal programs serve not only as safe havens but also provide real opportunities for learning that will work toward improving academic achievement.

Application process: Interested organizations initially must submit a five-page concept paper. The concept paper must provide a brief description of the program, highlighting the educational goals, and a description of the population to be served. Finalists are asked to submit a full proposal.

Funds available: The Balfour Foundation's AfterSchool Teen Initiative provides program support for a two-year cycle. The second funding cycle in 2001 provided funds totaling \$2 million.

In 2002, grants will be awarded to approximately ten to fifteen organizations for a two-year period; the grants range from \$25,000 to \$200,000.

- \$1.5 million will be distributed to afterschool and summer programs in Boston and across Massachusetts in an effort to maintain and, where possible, increase the number of available slots.
- \$1 million has been specifically designated for Boston's Afterschool for All Partnership. These funds are earmarked for technical assistance grants for after-school and summer programs serving Boston youth. Strong consideration will be given to requests in support of curriculum development, staff and volunteer training, and program evaluation.

Approximate dates of next funding cycle: To be determined. In the Fall of 2002, the trustees plan to evaluate the AfterSchool Teen Initiative prior to deciding to engage in another cycle of funding. If the Balfour Foundation supports a fourth round of the initiative, a request for proposals will be issued, with concept papers expected in December 2002 and full proposals in February 2003.

Grants awarded: The Balfour Foundation's AfterSchool Teen Initiative has funded several out-of-school time programs in Boston including: Boston Chinatown Neighborhood Center's After-School Enrichment Project; Boston Partners in Education and Boston Higher Education Partnership for tutor training and support; Ellis Memorial and Eldredge House's "Life Long Learning Empowers Teens" pilot project; the Federal Court Public Education Project for the Legal Apprenticeship Program; Historic Neighborhoods Foundation, Inc.; Boston YMCA; The B.E.L.L. Foundation; Supplemental Program of Educational Skills; and Codman Square Health Center for project support for the ATLAS Program in collaboration with Dorchester House Multi-Service Center.

Contact:

Kerry Herlihy Sullivan
Director of Grantmaking
Not-For-Profit Institutions
Fleet Investment Services Group
100 Federal Street
Mail Code: MADE 10020B
Boston, MA 02110
Telephone: (617) 434-4846
Website: www.fleet.com/about_inthecommunity_balfourfp.asp

THE BOSTON AFTER-SCHOOL FOR ALL PARTNERSHIP

Mission: Boston's After-School for All Partnership is a public-private venture, announced on March 14, 2001, that brings Mayor Thomas M. Menino and the City of Boston together with many of the area's largest philanthropic institutions and corporations. The Partnership currently includes the following members:

Mayor Thomas M. Menino, The City of Boston	The Boston Foundation
L.G. Balfour Foundation, Fleet Asset Management Trustee	FleetBoston Financial Foundation
Harvard University	The Hyams Foundation
Liberty Mutual Group	Massachusetts 2020
Nellie Mae Education Foundation	New Profit Inc.
Robert Wood Johnson Foundation	United Way of Massachusetts Bay
Anonymous Foundation	Verizon

Goals: Members of Boston's After-School for All Partnership have agreed to support three common goals:

- To significantly expand the availability of high-quality after-school and summer programs for children in Boston;
- To support the academic achievement and positive development of children by helping providers in their efforts to integrate enrichment activities into their programs; and
- To facilitate the development of sustainable, significantly increased streams of public and private resources to fund a system of after-school and summer programming in Boston.

Each Partner has made a specific commitment to invest substantial new funds over five years in after-school and summer initiatives, focused on the three goals of the Partnership. The commitments total \$24 million over a five-year period.

Funding process: The Partnership represents a model for bringing public and private civic institutions together to exert a concerted effort on a shared priority and build connections with the after-school community. Partners will share goals and learning, but will retain their individual initiatives as well as investment options. As the Partnership develops its strategic plan, the Partners will work to identify potential opportunities to pool resources and support collaborative ventures. Currently, community organizations must contact Partners directly to learn about specific funding opportunities and each application process.

Background: In January 1998, Boston Mayor Thomas M. Menino elevated the issue of after-school time to one of his top priorities by creating the Boston 2:00-to-6:00 After-School Initiative. The mission of the 2:00-to-6:00 Initiative is to support the expansion of out-of-school programs across Boston that enhance children's learning and development. Mayor Menino then convened the Task Force on After-School Time, comprised of representatives from the nonprofit, business, religious, elementary and secondary education, higher education, after-school, and philanthropic sectors. In 2000, the Mayor's

Task Force published the report, *“Schools Alone Are Not Enough: Why Out-Of-School Time Is Crucial To The Success Of Our Children,”* which concluded, “out-of-school programs offer a unique opportunity to provide a well-rounded approach to all of the developmental dimensions of our children, including academic enrichment sufficient to improve children’s educational performance.”

The Mayor’s Task Force report recommended, “a private funding collaborative be convened to develop and implement a coordinated strategy to support after-school programming in Boston. The collaborative should be composed of Boston-area and national foundations, corporations and the United Way of Massachusetts Bay.” Following the recommendation, a group of leading civic institutions agreed to form Boston’s After-School for All Partnership.

The Partnership’s work plan: During the initial year, the Partnership has focused on developing a comprehensive strategic plan to support the three broad goals. Upon completion of the plan, the Partnership will engage in an active investing period. The strategies, work, and lessons from the investment period will drive the Partnership’s exit strategy and the support the expectation that Boston’s after-school system will be strengthened through expanded sources of sustainable funding.

Contact:

Debra McLaughlin, Managing Director
Boston’s After-School for All Partnership
United Way of Massachusetts Bay
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Boston, MA 02110
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Facsimile: (617) 624-9114
e-mail: dmclaughlin@uwmb.org
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THE BOSTON FOUNDATION

Mission: Founded in 1915, the Boston Foundation is Greater Boston's community foundation. Its asset base of more than \$700 million is comprised of over 600 charitable funds, including a growing number of Donor Advised Funds established by donors who want to actively participate in the grant making process.

The Boston Foundation is a member of Boston's After-School for All Funding Partnership and has made a commitment to increase the Foundation's level of investment in out-of-school and youth programming throughout the next five years.

Who may apply: The Boston Foundation welcomes grant applications from not-for-profit, tax-exempt organizations in the Greater Boston area.

Funding criteria: The Building Family and Community Initiative guides all current Boston Foundation grant making. Under this Initiative, funding priority is given to community-building strategies that help children and their families overcome poverty. Community-building strategies seek to strengthen formal and informal community connections and institutions, while at the same time addressing the needs of individuals and families. The special focus on children and families stems from the Foundation's understanding that children are disproportionately affected by persistent poverty and that they are the most vivid and immediate symbol of a shared future.

Many grants are made to support programs that are specifically targeted to children, youth, and families. Grants also are made to efforts that promote active citizenship and strengthen community fabric.

Under the Building Family and Community Initiative, grants are made in three categories:

- Project or program support for community-based efforts that help children and families access education, after-school and summer programs, health care, housing and jobs, and make neighborhoods healthy, supportive, livable environments;
- Capacity-building grants for projects designed to improve an organization's ability to serve the community, such as evaluating ongoing programs, developing special projects, strengthening relationships with constituents, and encouraging and nurturing new, community-based participation and leadership; and
- Operating support is granted when it is related to a community- building strategy, and the Foundation is convinced that funding for a limited period of time can make a real difference. An example would be helping a grassroots group establish itself, or providing transitional funds so that an already established agency can make itself more representative of its constituents. The Foundation is not a source of regular annual operations support.

Application process: The Boston Foundation accepts the Common Proposal Format from Associated Grant Makers. The foundation acknowledges all requests for funding. Applications are assigned to a Foundation staff member for review, who contacts the organization to arrange a meeting to discuss the proposal.

Funds available: The Boston Foundation makes grants of more than \$50 million annually to nonprofit organizations and sponsors special initiatives to build community and stimulate philanthropy. The Boston Foundation usually awards grants for one year at a time, and no more than one proposal from the same organization will be considered within the same twelve-month period.

Deadline: The Boston Foundation's Board of Directors considers grant proposals four times per year. Proposals are due by 5 p.m. the following days: December 15 for consideration at the March meeting; March 15 for consideration at the June meeting; June 15 for consideration at the September meeting; and September 15 for consideration at the December meeting. There are no deadlines for letters of inquiry or concept papers, which are reviewed on an ongoing basis.

Grants awarded: The Boston Foundation funds a number of local organizations serving children and youth in out-of-school time programs, as well as organizations involved in planning and advocacy for after-school programming. Following are a sample of programs and organizations that have received grants to support their work on behalf of young people: Active Girls Initiative, Massachusetts School-Age Coalition, The Steppingstone Foundation, Citizen Schools, B.E.L.L. Foundation, Home for Little Wanderers, SPES Foundation, and Parents United for Child Care.

Contact:

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website: www.tbf.org

THE BOSTON GLOBE FOUNDATION

Mission: The mission of The Boston Globe Foundation is to assist the next generation to become healthy, educated, employable, and responsible citizens. This focus of the Foundation's grant making activities is on children and youth.

Who may apply: The Boston Globe Foundation supports programs and operations of well-managed, financially viable charitable organizations based in Boston, Cambridge, Somerville, and Chelsea that serve youth ages 0-22 who live primarily in low-income neighborhoods.

Funding criteria: The Foundation accepts grant proposals for both program and operating support. The Boston Globe Foundation is particularly interested in programs that foster inclusion of youth not participating fully in society; build bridges for youth across social divides; link youth programs with other neighborhood initiatives as participants in an integrated community effort; and demonstrate effective and consistent constituency involvement in creation and implementation of programs.

The Foundation evaluates whether an agency values inclusion and diversity among staff, clientele and decision-makers; has active governing bodies knowledgeable about the organization's mission and constituents; addresses systemic causes of a problem; or educates the public on important issues. The Foundation considers requests in arts and humanities, education, urban environment, health care, and community service, with a particular emphasis on the promotion of artistic expression and creativity of youth while linking them to cultural institutions and neighborhoods.

Application process: The Foundation requires the Associated Grant Makers Common Proposal Format as well The Boston Globe Foundation Addendum. The Foundation also encourages potential applicants to meet staff by attending a biweekly community information meeting. For more information on the schedule of community meetings, please call (617) 929-2895.

Funds available: The Boston Globe Foundation awards approximately \$2 million to community-based organizations each year. The average grant from the Foundation is \$7,000, with grants ranging between \$2,000 and \$12,000.

However in May 2001, the Foundation suspended grant making activities to reflect a downturn in the economic circumstances of the Globe Newspaper Company, Inc. The company reduced its allocation of funds to the Foundation for the second half of the calendar year 2001 and the Foundation did not consider any new proposals during that time. The Boston Globe Foundation anticipated returning to a normal grant making schedule in January 2002.

Deadline: The Foundation does not have specific deadlines. Board meetings are held four times per year. Organizations should anticipate that the Foundation engages in a four to six month review period, prior to submitting a proposal for approval at a board meeting.

Contact:

Sylvia Payton

Program Officer

The Boston Globe Foundation

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website: www.bostonglobe.com/foundation

THE BOSTON JEWISH COMMUNITY WOMEN'S FUND

Mission: The Boston Jewish Community Women's Fund is an independent project of Combined Jewish Philanthropies, established to enable women in the Jewish community to develop a new model of philanthropy to focus on women's and girls needs and encourage women's leadership. The mission of the Fund is to develop a women's Jewish philanthropic community which provides sustainable and measurable benefits to women and girls from all walks of life, and in the process, encourages funders to be leaders and role models. All members of the Fund make a minimum financial commitment of \$10,000 over a five- year period. Fund members collectively decide upon areas for grant making as well as awarding individual grants.

Who may apply: Boston Jewish Community Women's Fund principally, but not exclusively, makes grants to 501c (3) organizations that fund Jewish causes. In its first year, BJCWF will fund organizations within Massachusetts. In subsequent years, BJCWF will fund more broadly.

Funding criteria: BJCWF accepts grant applications for projects that benefit women and girls in the areas of health, hunger, empowerment, arts, and education. BJCWF supports the following goals:

- To focus attention on the specific needs of women and girls by making grants to address them.
- To address the larger issue of the status of women in the Jewish community, by funding projects that address the root causes of these issues and providing leadership opportunities for Fund participants.
- To integrate learning opportunities into the grant-making process, enabling fund members to learn more about needs and issues.

Funds available: The maximum grant size is \$25,000.

Deadline: February 15 of each year.

Contact:

Combined Jewish Philanthropies

126 High Street

Boston, Massachusetts 02110-2700

Telephone: (617) 457-8500 or 457-8503

Fax: (617) 988-6262

Website: www.cjp.org

THE BOSTON WOMEN'S FUND

Mission: The Boston Women's Fund supports women and girls with the least access to resources and who have been excluded from full participation in society because of race, class, economic access, age, ability, and sexual orientation. Women and girls organizing on their own behalf towards changing systems are a priority for the Fund.

Who may apply: Organizations within the Greater Boston that provide programs and services to women and girls are encouraged to apply.

Funding criteria: The Boston Women's Fund is particularly interested in working for systemic change and eliminating barriers to programming for girls. The Fund awards grants to start-up and ongoing organizations and projects that address social and economic injustice. The Fund supports strategies that build community, encourage collaboration with other organizations, increase skills and access to resources, and produce opportunities for leadership from the constituency most directly affected.

Funds available: Currently the Boston Women's Fund provides over \$500,000 in grants each year, with three tiers of funding available. The first tier is for start-up grants from \$3,000 to \$15,000. The second tier is for standard program awards ranging from \$3,000 to a maximum award of \$25,000. The Fund considers request for multiyear grants within the third tier, with a maximum of \$25,000 per year for three years.

Deadline: The Fund accepts proposals on March 15 and September 15. The allocations committee members review the proposals, conduct some site visits, and make funding recommendations to the Board. The process takes 3-4 months after the deadline. The Fund makes decisions by June 30 and December 31 for each respective deadline.

Grants awarded: The Boston Women's Fund has provided support to the following programs and organizations: Parents United for Child Care, Teen Voices, and Boston Child Care Alliance.

Contact:

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Website: www.bostonwomensfund.org

<p style="text-align: center;">CHILD CARE CAPITAL INVESTMENT FUND and PARENTS UNITED FOR CHILD CARE</p>
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Mission: The Child Care Capital Investment Fund, in partnership with The Boston School-Age Child Care Project at Parents United for Child Care, has capital funding available to improve and expand Boston school-age child care program facilities. The goal is to provide resources for well-designed capital projects that either increase the supply of school-age child care or improve the quality of existing program environments.

The Child Care Capital Investment Fund is a non-profit organization that was formed to develop new sources of capital and technical assistance for child care programs engaged in expanding and improving their facilities. The Fund is managed and administered by the Community Economic Development Assistance Corporation (CEDAC). CEDAC is a quasi-public agency which provides assistance to non-profit housing development organizations involved in affordable housing and economic development efforts. The Fund and CEDAC have unique expertise in assisting child care providers in the design, development, and financing of child care facilities.

Who may apply: To be eligible to receive support from the Fund, providers must be non-profit; licensed by the Office of Child Care Services or be in the process of securing a license; and serve low-income children. For successful applicants, the financing package will include only those components and amounts that the applicant organization can afford and manage within its operations.

Funding criteria: The Child Care Capital Investment Fund offers support for program expansion, capital improvement, and planning grants. Planning grants provide funds for programs that have demonstrated capital improvement or expansion needs but who have not yet refined their project. Funding is targeted to applicants proposing program start-up, program expansion, or program improvement projects, with an emphasis on quality in planning, design, and construction.

- Programs must be located in Boston.
- The applicant organization must be incorporated as a non-profit or have a fiscal agent with a not-for-profit status.
- Programs must serve children between ages 5 and 14, at least 25 percent of them low-income according to Department of Transitional Assistance guidelines.
- Programs must provide regularly scheduled school age programming at least three times per week and must have standard enrollment and attendance. For example, drop-in programs are ineligible.
- Programs must either be licensed, have a license application pending, have a licensing exemption letter from OCCS, or must provide a letter outlining the facilities issues which prevent licensing and could be resolved through a grant.
- The provider must own their site or demonstrate long-term control of the site with a lease of at least five years.

Type of funding: The funding package may include a grant only, or a combination of a grant and a low-interest loan. The Fund also offers technical assistance for project planning and development as well as pre-development loans at zero percent interest. Those loans support third-party feasibility assistance projects such as initial feasibility studies and conceptual design work.

Funds available: The program uses funds from the DeWitt Wallace Reader's Digest Fund, the Hayden Foundation, the City of Boston, the Fireman Foundation, and an anonymous foundation. In the first four rounds of funding, the Initiative provided a total of \$1.64 million in grant funds and \$252,000 in loans to 24 school-age programs. This support allowed for the creation of 325 new slots and 892 existing slots were enhanced through capital improvements.

The Child Care Capital Investment Fund has approximately \$500,000 per year available for grants. The Fund's revolving loan program provides financing up to \$300,000 per capital project on flexible terms over a 10-year term.

Anticipated dates of next funding cycle:

Request for proposals issued: October 2002

Bidders' conference: November 2002

Proposal due: December 2002

Site visits: December 2002

Awarding of funds: February 2003

Note: Providers may apply for loans alone at any time; applications are reviewed on a rolling basis.

Contact:

Bronia Clifton

Project Manager

Child Care Capital Investment Fund

Community Economic Development Assistance Corporation (CEDAC)

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Boston, MA 02108

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e-mail: cccif@cedac.org

website: www.cccif.org

EDNA MCCONNELL CLARK FOUNDATION

Mission: Since 1999, The Edna McConnell Clark Foundation has been shifting toward a single focus on helping strengthen nonprofit youth development organizations so they can better serve more young people with high-quality programs. By concentrating the bulk of its resources on helping to strengthen youth-serving organizations and the field of youth development, the Foundation seeks to help larger numbers of American youth from low-income families make a successful transition to adulthood.

Along with this shift in focus, the Foundation has been developing a new approach to grant making called Institution and Field Building. The Clark Foundation supports youth-serving organizations that can help young people from low-income families become self-sustaining and contributing members of society. The Foundation expects to identify promising youth-serving organizations primarily through nominations by colleagues and advisers in the field of youth development.

The Foundation also seeks to bolster the larger field of youth development with the Institution and Field Building initiative. Through efforts to strengthen promising youth-serving organizations, the Clark Foundation will support new knowledge about effective youth development practices and standards of success. By investing in organizations across the field of youth development, the Foundation is committed to sharing findings or lessons emerging from work it is supporting, which ultimately might lead to significantly improved services for young people throughout the nation.

The Edna McConnell Clark Foundation is an affiliate member of Boston's After School for All Partnership.

Who may apply: Nonprofit organizations with the 501 (c) (3) tax exemption.

Funding criteria: Through the Institution and Field Building approach, the Clark Foundation is directing the bulk of its resources to help young people from low-income families make a successful transition to adulthood. Currently, the Foundation is limiting its support to direct-service nonprofits working with youth ages 9-24 during the out-of-school time located in the Northeast corridor between Boston and Washington, DC. In addition, the Foundation seeks recommendations for potential grantees from colleagues at other foundations and youth development experts.

Application process: Although the Edna McConnell Clark Foundation is not accepting unsolicited proposals at this time, it invites direct-service youth organizations working with young people during non-school hours to share some of their information with foundation staff. Interested organizations should visit the Foundation's website, which contains a survey where youth agencies are able to introduce themselves to the foundation. With the Youth Organizations Survey, not-for-profit groups provide basic information about their programming and services for young people that will inform the Foundation's future activities.

Grants awarded: The Edna McConnell Clark Foundation has invested in the Institution and Field Building initiative in the Boston area with funding for Citizen Schools, the BELL Foundation, and ROCA.

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Edna McConnell Clark Foundation
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CLIPPER SHIP FOUNDATION

Mission: Clipper Ship Foundation, Inc. was founded in 1979 by David Weatherhead to provide support for human service organizations to help them in fulfilling their goals and broadening the scope of their services.

Who may apply: The Foundation makes grants to federally tax qualified, nonprofit organizations, serving the Greater Boston community or the residents of Lawrence, Massachusetts.

Funding criteria: In general, grants are made only to organizations offering human services to individuals. Priority is given to organizations devoted to helping the homeless, the destitute, the elderly, the disabled, children and youth or to meeting the special needs of minority, low-income individuals and families. Grants in support of the arts will be limited to programs furnishing exposure to the arts to children or disabled individuals, without charge or at significantly reduced cost. The Foundation encourages grants that will match or otherwise stimulate giving by other donors.

Application process: The Foundation accepts the Associated Grant Makers Common Proposal Format. Proposals from any one applicant will not be considered more frequently than at twelve-month intervals. In general, grants will not be made to any one organization for more than three consecutive years.

Funds available: The Clipper Ship Foundation awards approximately \$1.5 million annually. The normal grant range is \$5,000 to \$25,000.

Deadline: Applications may be submitted at any time and all requests will be acknowledged. Proposals are considered by the Grantmaking Committee and the Board of Directors four times per year, in January, April, July, and October.

Grants awarded: The Clipper Ship Foundation has provided support to the following programs and organizations for youth development programming and after-school child care: SPES, Ellis Memorial and Eldridge House, Partners for Youth with Disabilities, Inc., Colonel Daniel Marr Boys and Girls Club, Crittenton Hastings House, Arts in Progress, Parents United for Child Care's Boston School Age Child Care Project, The City School, Caribbean U-Turn, Inc., Dimock Community Health Center, YMCA of Greater Boston, and South Boston Neighborhood House.

Contact:

Foundation Assistant
Clipper Ship Foundation
77 Summer Street, Eighth Floor
Boston, MA 02110
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CLOUD FOUNDATION

Mission: The Cloud Foundation is a family foundation that supports programs working with under-served youth in the Greater Boston Area. The Foundation seeks projects that help kids at risk become engaged participants in their communities and renews the confidence, ambition, and hope of youth by supporting programs that provide immersion in a foreign culture and exposure to the arts.

Who may apply: The Cloud Foundation welcomes applications from organizations that are tax-exempt under section 501C3 of the Internal Revenue Code in the Greater Boston area.

Funding criteria: Priority will be given to projects that do the following:

- Seek to involve under-served youth, awakening and sustaining their interest in artistic activities;
- Combine artistic challenge with exposure to new cultures;
- Expose youth to cross-cultural experiences that can deepen self-awareness through an understanding of themselves in their world;
- Offer youth the opportunity to fully participate in the arts, including dance, drama, writing, music and visual arts;
- Deepen awareness of one's self through exposure to another culture;
- Foster confidence and trust in participants;
- Encourage development of artistic skills for the purpose of self-expression; and
- Seek to build new leaders in both the proposing organization and participant group.

Meeting space: Cloud Place includes a professional dance, music, and theater space and a loft space for music and the visual arts. Interested local community groups are eligible to use the space at no cost for meetings, rehearsals, classes, seminars and information sessions. The Foundation has a proposal process to reserve space and encourages interested organizations to call and arrange a tour of Cloud Place.

Application process: The Cloud Foundation accepts the Common Proposal Format of Associated Grant Makers.

Funds available: A total of \$150,000 is dispersed each year.

Deadline: The Cloud Foundation accepts applications for initial review at any time. The Board meets for review of finalists twice a year, in the Spring and Fall.

Contact:

James Ryan, Director
The Cloud Foundation
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Boston, MA 02116
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e-mail: info@cloudfoundation.org
website: www.agmconnect.org/cloud.html

JESSE B. COX CHARITABLE TRUST

Mission: The purpose of the Jesse B. Cox Charitable Trust is to increase significantly the ability of non-profit organizations to carry out their stated missions in the fields of health, education, and the environment. The Trustees endeavor to make grants which will have a substantial, widespread impact on the development and implementation of projects where adequate funding from other sources cannot be obtained. The Trust's primary grantmaking supports programs in the fields of health, education, and the environment.

Who may apply: Not for profit organizations are eligible to apply. Preference will be given to organizations for projects which will primarily provide benefits within New England.

Funding criteria: Successful applicants typically will have begun work toward long-range organizational goals and seek Cox support for a special project that will assist in reaching those goals. Projects might include significant growth in current programs, development of a new field of service, or the adaptation or expansion of current programs to reach a new geographic area or to serve a new client base. From time to time, the Trustees award funds for immediate purposes which are judged to be usually compelling, where there is special urgency, or where modest and timely support may bring quick resolution to a particular problem.

The Trust is particularly interested in supporting projects that will have a significant positive effect on:

- the availability of academic resources, both traditional and innovative;
- increased access, incentives, and opportunities for educational participation by underserved populations in New England;
- improved academic performance and achievement; and
- the availability of instruction and training in the visual and performing arts.

Application process: Organizations are asked to approach the Trust either through a telephone call to staff of the Donor Services Office at Hemenway & Barnes to discuss the appropriateness of a proposed project, followed by a concept paper, or through initial submission of a concept paper.

Concept papers, signed by the Executive Director or Board President, should be no more than three or four typed pages in length, and should include a brief background statement about the applicant organization and its purposes, a description of how the proposed project will strengthen the ability of the organization to reach its own goals, an outline of the specific project to be supported, and the total amount desired. Applicants should attach a preliminary budget and evidence of 501(c)(3) status. Full proposals, if not requested following a concept paper, will be treated as concept papers under these guidelines.

Concept papers will be reviewed by the Cox Trust Administrators and Trustees, following which the Trustees will invite full proposals from a limited number of applicants.

Funds available: The Foundation awards approximately \$3 million per year; the average grant size is \$45,000, with grants generally in the range of \$25,000 to \$100,000.

Deadlines: January 15, April 15, July 15, October 15 of each year; trustees make decisions at March, June, September, and December board meetings.

Contact:

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Grants Administrator
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website: www.agmconnect.org/cox.html

DISABILITY LAW CENTER LEAD TO OPPORTUNITIES FOR YOUTH WITH DISABILITIES

Mission: The Disability Law Center is a private, non-profit public interest law firm providing legal assistance and information to people with disabilities throughout Massachusetts. DLC is dedicated to expanding the opportunities for people with disabilities to live full and independent lives by providing programs, legal representation, and information about their legal rights.

The Lead to Opportunities for Youth with Disabilities (LOYD) Project is a five-year public/private partnership to strengthen the capacity of youth serving agencies to create or expand programming that is inclusive of children and youth with disabilities. LOYD also provides opportunities to develop the leadership abilities of all youth, including youth with disabilities.

Over the five year period, LOYD seeks to:

- increase access for children and youth with disabilities to out-of-school programs;
- develop the leadership skills of youth with disabilities;
- develop the skills of out-of-school time providers to implement effective inclusive programs; and
- provide advocacy for increasing the number and quality of out-of-school programs that are inclusive of children and youth with disabilities.

Funding for LOYD is provided by the Disability Law Center (DLC), the Boston Foundation, Boston Globe Foundation, Newhouse Foundation, Hyams Foundation, FleetBoston, Parents United for Child Care, the Boston Women' Fund, the Massachusetts Developmental Disabilities Council, and Department of Education funds through the City of Boston's Office of Community Partnerships.

The Disability Law Center has received funding from the Wynn Newhouse Foundation to support the Youth Advocacy Project. With the project, the DLC advocates for the inclusion of children and youth with disabilities in out-of-school time programs through. These programs include: child care, day care, after-school programs, before-school programs and summer camp opportunities. DLC also provides technical assistance including training and legal advocacy on many issues related to out-of-school time needs

Who may apply: Nonprofit organizations and agencies serving children and youth ages 5-21.

Funding criteria: The LOYD Project will favor organizations that:

- serve youth in the Greater Boston area;
- demonstrate a commitment to making their programs more inclusive such as through commitments from board members and staff, as well as community involvement;
- provide opportunities for youth to develop leadership skills;
- serving children and youth ages 5 to 21 years, with priority on youth ages 12 and older;
- demonstrate potential (in the form of leadership, planning, and resource development) for sustaining inclusive projects;

- develop creative approaches to leverage human, financial, or other resources; and
- incorporate a strategy for raising public understanding of the importance of inclusion and the development of young leaders with disabilities.

Grant awards : The program will support a package of two related activities:

- Selected organizations first complete a facilitated needs assessment. The assessment will help to define applicant qualifications, strengths, and areas in need of improvement, including needs for training, technical assistance, and curriculum adaptations. LOYD project consultants will provide the assessment at no cost to the applicant organizations. Consultants will be selected by the grantee organizations from a pool of LOYD consultants.
- LOYD will fund the plans developed through the assessment process with grant awards in the amount of \$5,000 to \$50,000, dependent upon funds received by the LOYD Project. Grants are one-time but may fund projects beyond one year. The grant will fund training and technical assistance to support inclusion but not staff positions or capital improvements.

Approximate date of next application process:

Grant applications available: Spring 2002 and Fall 2002

Anticipated grant periods: July 2002 to June 2003 and January 2003 to December 2003
(or beyond)

Grants awarded: In the fall of 2002, the LOYD Project awarded a total of \$95,000 to the following Boston-based programs:

- YMCA of Greater Boston;
- Friends of Young Achievers; and
- Gavin Middle School.

Contact:

The Disability Law Center
11 Beacon Street, Suite 925
Boston, MA 02108
Telephone: (617) 723-8455
web site: www.dlc-ma.org

THE EDUCATIONAL FOUNDATION OF AMERICA

Mission: The Educational Foundation of America was established in 1959 to preserve the commitment of Richard Prentice Ettinger and his wife, Elsie P. Ettinger; Mr. Ettinger was an educator as well as a founder and principal of Prentice-Hall Publishing.

Who may apply: The Educational Foundation of America makes grants to qualifying non-profit organizations that have tax-exempt status.

Funding criteria: The Foundation provides support for projects only and does not provide for general operating support, capital costs, or indirect expenses. Areas of interest include, but are not limited to, education, the arts, the environment, the crisis of human overpopulation and reproductive freedom, Native Americans, and human services.

The Educational Foundation of America favors innovative “pilot” projects or seed grants that, if successful, could be replicated for wider impact and that could have national or international ramifications. The Foundation seeks projects with definable goals and measurable outcomes. In reviewing requests for funding, EFA considers an organization’s record of achievement and financial practices, as well as the project’s intended impact and potential to become sustainable.

The interest of the board of directors in the field of education includes innovative programs aimed at resolving social service issues, assisting students with learning disabilities, supporting at-risk children, and providing learning enhancement, including the development of leadership skills.

Application process: The Educational Foundation of America requests that organizations initially submit a letter of inquiry. Letters are restricted to a maximum of two pages printed back to back on one sheet of unbleached, recycled paper. The letter should identify the organization including its mission, date of founding, location, region of focus, name and brief description of the founder, and the organization’s affiliation with other organizations. The letter of intent should describe the following:

- the purpose of the project;
- the project’s intended results;
- the proposed timeframe;
- the funds requested;
- the names and amounts of other committed or pending funding sources for the project;
- the total estimated cost of the project for the time period for which funding is requested; and
- the total amount budgeted for the organization for the current year.

Organizations should include a copy of a letter of determination from the Internal Revenue Service certifying the tax exempt status.

Funds available: The Foundation awards approximately \$8 million in grants per year. Grants range from \$20,000 to \$185,000.

Deadlines: The Educational Foundation of America welcomes letters of inquiry at any time and has no deadlines.

Contact:

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FIDELITY FOUNDATION

Mission: The Fidelity Foundation is a corporate foundation funded by Fidelity Investments. The Foundation provides management and capacity-building support to nonprofit organizations.

Who may apply: The Foundation supports organizations within the Greater Boston region and focuses on community and civic issues; arts and culture; community-based health care; community development; education; and social services, including youth development programming.

Funding criteria: Grants are made for organization and management development, special projects, and capital campaigns. Fidelity's goal is to help strengthen nonprofits and therefore seeks the types of projects that organizations undertake to achieve their goals and reach long-term self-sufficiency. Fidelity is particularly interested in directing to nonprofits that are undertaking significant measures to reach greater levels of proficiency. Most often, this entails major projects such as:

- planning initiatives;
- organizational development;
- technology upgrades;
- capital improvements; and
- technical assistance.

Application process: Organizations are asked to submit a cover letter along with Fidelity Foundation Summary Form; organizational history and objectives; description of request and rationale; itemized project budget; list of other funders for submitted proposal and status of each request; list of officers and directors with their affiliations; current operating budget; most recent audited financial statements; and current IRS 501(c)(3) exemption letter. The Fidelity Foundation summary form can be obtained through the website or by contacting the Foundation to request a copy.

Funds available: The Foundation awards approximately \$8 million per year, with an average grant of \$20,000; the grants range from \$10,000 to \$50,000.

Deadlines: There are no deadlines for submitting grant proposals. The Foundation reviews completed grant proposals on a year-round, rolling basis. With the volume of requests and the Foundation's careful review process, each review may take between three and six months and this should be factored into an applicant's funding timeline.

Contact:

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Fidelity Foundation
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Boston, MA 02109
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website: www.fidelityfoundation.org

FLEETBOSTON FINANCIAL FOUNDATION

Mission: The FleetBoston Financial Foundation represents a strong legacy of strategic philanthropy and civic leadership in the region. The Foundation supports a deep commitment to initiating societal change, supporting social entrepreneurs, improving the quality of life in the region, and encouraging the involvement of employees and partners in civic and community service.

FleetBoston Financial Foundation is a member of the Boston After School for All funding partnership and has pledged to increase the level of funding for out-of-school programming. The Foundation is investing an additional \$500,000 over five years and addressing the need for after-school and summer learning opportunities.

Who may apply: Nonprofit organizations in Massachusetts, as well as other states in which FleetBoston has a presence.

Funding criteria: FleetBoston Financial Foundation focuses its giving on the following priority areas: economic opportunity, youth development, public education, and arts and culture. Areas for support include literacy programs, business and finance education, transition from school to career, long-term education reform efforts, arts and culture such as educational outreach to low- and moderate-income youth, and projects that promote increased access to the arts.

Program support: Understanding that young people spend more time out of school than in school, FleetBoston Financial Foundation supports innovative programs that demonstrate the capacity to help significant numbers of young people develop their potential outside of formal academic settings. In line with its priorities of economic opportunity and public education, foundation support in this area focuses on:

- programs that promote healthy development;
- adult mentoring;
- job readiness and skill building; and
- leadership skills through community service.

Fleet is particularly interested in targeting resources toward after-school and summer learning opportunities for youth in Boston and supports capacity building as well as increased after-school slots for youth.

FleetBoston Financial Foundation also supports efforts to stimulate cultural programming that promotes both artistic expression and creativity, and that allows greater access for those traditionally underserved by cultural and artistic institutions. In line with the commitment to both public education and youth development, the Foundation places special emphasis on those cultural activities that enrich the lives of young people. Funding in this area includes:

- educational outreach to low- and moderate-income youth; and
- projects that promote increased access to the arts.

Application process: The Foundation accepts the Associated Grant Makers Common Proposal Form.

Funds available: FleetBoston Financial Foundation awards approximately \$14 million per year to community organizations. The average grant is \$20,000, with grants ranging from \$2,500 to \$125,000.

Deadlines: Requests are considered throughout the calendar year.

Grants awarded: In 2001, FleetBoston Financial Foundation provided support to the following programs and organizations for youth development and after-school programming: Arts in Progress; the Boys and Girls Clubs of Boston; B.E.L.L. Foundation; Bethel A.M.E. Generation Excel program; Citizen Schools; Franklin Park Coalition; Hyde Park High School; Hyde Square Task Force; MY Town; New England Scores; Sociedad Latino; SquashBusters; Steppingstone Foundation; Ten Point Coalition School Violence Initiative; the City School; and the Black Ministerial Alliance Victory Generations.

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FLEETBOSTON CHARITABLE TRUSTS

Mission: FleetBoston Not for Profit Grantmaking Division serves as trustee or co-trustee of numerous trusts and foundations. As steward of these charitable trusts, Fleet seeks to make meaningful grants in accordance with the wishes of individual donors. Each year, grants are awarded either by an internal distribution committee or in conjunction with a co-trustee or external advisors. In the foundations where the donor has granted FleetBoston broad discretion, the Bank has focused grantmaking in order to have an impact on some of the most compelling needs in the community.

Who may apply: Not-for profit community organizations in Massachusetts.

Funding criteria: FleetBoston's Not-For-Profit Grantmaking Division supports projects within the following broad categories:

- Education – FleetBoston is interested specifically in educational programs that encourage disadvantaged youth to excel in grade school and high school and to continue on with a post secondary education. To that end, FleetBoston considers pre-school to post graduate programs. A large percentage of these grants support minority-based programs. FleetBoston encourages creative programs that build self esteem and prepare students for academic success. Fleet prefers to fund programs in this category.
- Preventive Health Care – The Bank evaluates health programs that bring primary care and health education to populations that are currently underserved or are unable to afford such services. FleetBoston considers program, operating, and capital requests.
- Family Service – FleetBoston is committed to serving needy families in order to provide access to appropriate social services, housing, childcare, and job training. FleetBoston's definition of families is broad and includes traditional families, elderly individuals, single parent households, and abandoned youth. Program, operating, and capital requests are considered.

When possible, FleetBoston prefers requests for general operating support to help bolster and strengthen the non-profits it funds. Program support and small capital requests also are considered, as well as requests for multi-year support. Proposals may be addressed to a specific trust or may be submitted without a particular reference. Only one proposal per year may be submitted.

FleetBoston also manages a variety of trusts and foundations with limited discretion. In these instances, the donors have set forth their philanthropic interest. Accordingly, Fleet researches organizations and reviews grant requests to find the optimal way to fulfill the donors' charitable wishes.

Deadline: The deadlines vary according to individual trusts and charitable foundations. Please contact the FleetBoston Not for Profit Grantmaking Division directly for more specific information.

Contact:

Kerry Herlihy Sullivan

Fleet Investment Group

Not for Profit Institutions – Grantmaking

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web site: www.fleet.com/about_inthecommunity_grantmaking.asp

THE HANDSPRING FOUNDATION

Mission: The Handspring Foundation seeks to reflect the values of the Handspring Corporation, to be exemplary corporate citizens within the global community, and to serve as a catalyst for change.

Who may apply: The Handspring Foundation is committed to investing in local communities and provides funding for non-profit organizations that focus on elementary and secondary education or issues directly related to children and youth at risk.

Funding criteria: Preference is given to organizations with a strong under-served outreach component. Handspring is particularly interested in organizations and programs that are directed towards the following:

- literacy;
- mentoring and peer counseling;
- school-based programs targeting high-risk youth;
- after-school programs targeting high-risk youth that use the arts, technology, and sports;
- children at risk of educational failure;
- services to children in foster care or juvenile facilities;
- prevention, education, and early intervention services related to children's health;
- direct services for children who are victims of abuse or neglect; and
- homeless assistance programs for families with children.

Funding is also available for technical assistance and organizational effectiveness grants. Funds may be specifically requested for board or staff retreats, hiring staff or consultants, staff training or strategic planning.

Application process: Organizations must complete the Handspring Foundation Cash Grants Application Form. The Form is available on the website or by contacting the Foundation.

Funds available: The Foundation awards grants ranging between \$1,000 and \$25,000; the average grant is between \$5,000 and \$10,000. Handspring will consider multiple-year grants for a period not to exceed three years.

Deadline: The first day of February, May, August, and November of each year

Contact:

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website: www.handspring.com/company/foundation/cashgrants_eligibility.jhtml

HARVARD UNIVERSITY AFTER SCHOOL INITIATIVE

Mission: The Harvard After School Initiative (HASI) is a new grant making and partnership venture in out-of-school time innovation and improvement, launched in 2001. Over five years, through the Office of Government, Community, and Public Affairs, Harvard University will invest \$5 million dollars in grants and other resources in neighborhood-based efforts to facilitate the learning and healthy development of young people in the city of Boston.

Conceived in direct response to an appeal from Boston Mayor Thomas M. Menino for increased institutional leadership in after school work, HASI will allocate the bulk of its resources through annual grant making to the three Boston communities in which Harvard has the largest presence: Allston-Brighton, the Fenway, and Mission Hill. A founding member of the public and private funding collaborative, Boston's After School for All Partnership, Harvard also will award a portion of grant funding to out-of-school-time programs affiliated with Harvard and located outside of the three designated neighborhoods.

HASI funds also support the work of three Harvard-based programs. The Program in After School Education and Research (PAER) is engaged in a research and development effort with a focus on learning. The Harvard Children's Initiative and Phillips Brooks House are jointly focused on expanding Harvard student volunteer mobilization and training.

Who may apply: Applicant organizations must be incorporated as a not-for-profit agency or have a 501(c) (3) nonprofit agency as the fiscal agent. Organizations that are located in Allston-Brighton, Fenway, and Mission Hill and serve children and youth between the ages of five and 18 are eligible to apply. Community-based organizations that are not located in one of the target neighborhoods but serve children from those neighborhoods will be considered.

Funding criteria: The grant making initiative seeks to achieve the following three goals:

- to respond to the needs of school-age children, ages 5-18, their families, and the Allston-Brighton, Fenway, and Mission Hill neighborhoods;
- to fund a diverse group of programs that offer programming before or after school, during evenings or on weekends, or during school and summer vacations; and
- to strengthen the capacities of programs to design, deliver, expand, and sustain high quality programming.

Programs are funded to pursue one or more of three goals of the Harvard After School Initiative:

- increasing the number of children served,
- expanding learning and enrichment opportunities, and
- improving program quality.

Application process: The Harvard After-School Initiative will issue a request for proposals, including guidelines and application packets on a periodic basis.

Funds available: In the first round of funding, Harvard awarded \$410,000 to 19 after-school programs. The maximum grant is \$20,000.

Deadline: The Office of Government, Community, and Public Affairs Harvard anticipates conducting two grant making rounds during the first year of the Initiative, from July 2001 through June 2002. The guidelines for round two will be developed and released early in 2002. HASI's experience will inform grant guidelines over the next four years; therefore, the number of grant rounds, specific funding priorities, size of grants, and other factors may change.

Grants awarded: In the first round of grant making in the fall of 2001, 19 organizations received funding, including the Allston-Brighton Community Development Corporation, West End Boys and Girls Clubs, Sociedad Latina, the RALLY After School Program, B.E.L.L. Foundation, Citizen Schools, Mission Hill Community Center, CityPlays, Jackson Mann Community Center, Mission Main Resident Service Corporation-Mission Pride After-School Program, Mission Hill School, New England Scores, Tenacity, MissionSAFE, and the YMCA of Greater Boston.

Contact:

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CHARLES HAYDEN FOUNDATION

Mission: The purpose of the Charles Hayden Foundation is to assist those organizations primarily concerned with the mental, moral, and physical development of children and youth ages three to eighteen in the metropolitan areas of Boston and New York City.

Who may apply: The Foundation's focus is on those institutions serving school-aged youth most at risk of not reaching their full potential as a result of social and economic conditions.

Funding Criteria: Funds from the Charles Hayden Foundation are restricted to the Greater Boston area and Metropolitan New York City. The Foundation is particularly interested in education and increasing the quality and quantity of youth development programs. The Foundation prefers to support organizations whose services are targeted to children, teens, and low-income populations.

Program grants are focused on efforts to help youth develop the skills and knowledge they need to succeed in school and lay the foundation for satisfying and productive lives. The Foundation looks for evidence of a program's impact on young people.

Priority is given to programs that:

- Improve and expand community-based programs offering school-aged youth educational, social, and recreational opportunities in the non-school-hours, including after-school, evenings, weekends, and summers.
- Strengthen informal educational enrichment programs offered outside of schools in institutions such as museums, zoos, aquariums, public libraries, and environmental education centers.

For youth development programs, the Foundation seeks the following attributes:

- long-term, caring relationships with youth agency staff;
- engaging, enriching, and safe activities during the non-school hours; and
- activities and counseling that help youth prepare for post-secondary education, work, and citizenship.

Capital support for youth-serving agencies is awarded for these purposes:

- construction of new buildings and additions or the purchase of existing structures;
- renovations to existing buildings; and
- Purchase of non-expendable equipment.

Application process: The Foundation encourages applicants to use the Common Proposal Format from Associated Grant Makers.

Funds available: The Charles Hayden Foundation awards approximately \$12 million in grants each year. The average grant is \$50,000, with a range between \$15,000 and \$225,000. The Foundation

provides support for programs, building and renovation, capital campaigns, start-up, and special projects.

Deadline: The Hayden Foundation does not have deadlines. Grant requests within the Foundation's guidelines are referred to Projects Committee, with final approval subject to a decision of the Board of Trustees. The Board meets 10 times a year. Depending upon funding available, response time ranges from one month to four months.

Grants awarded: The Charles Hayden Foundation funds a number of local youth development organizations including the following: Boys and Girls Clubs of Boston; Artists for Humanity; Codman Square Health Center; Boston Urban Youth Foundation; Parents United for Child Care; Lena Park Community Development Corporation; and Youth Ministry Development Project

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Charles Hayden Foundation
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HYAMS FOUNDATION

Mission: The mission of the Hyams Foundation is to “increase economic and social justice and power within low-income communities” in Boston and Chelsea, Massachusetts. This mission is accomplished through grant making and related activities in the Civic Participation, Community Economic Development, and Youth Development areas. The Hyams Foundation is a member of Boston’s After-School for All Partnership.

Who may apply: Not-for-profit community organizations are eligible.

Funding criteria: The Hyams Foundation believes that investing in strategies that enable low-income people to increase their economic security, build wealth, and become active participants in their communities will have the greatest social return. The Foundation carries out its mission by:

- supporting civic participation by low-income communities;
- promoting economic development that benefits low-income neighborhoods and their residents; and
- developing the talents and skills of low-income youth.

The Foundation has chosen to focus on civic participation, economic development, and young people. Within each priority area, the Foundation supports strategies that reflect several key principles:

- building capacity within low-income communities and neighborhoods, particularly in communities of color which are disproportionately low-income;
- connecting low-income communities and neighborhoods to one another and to the broader community at large;
- identifying and building on those assets and “anchor” institutions that are unique to individual low-income communities;
- emphasizing the leadership and direct participation of low-income individuals;
- promoting meaningful diversity and cross-cultural understanding in all communities and institutions; and
- encouraging comprehensive solutions to achieving economic and social justice while promoting collaboration and cooperation among individuals and organizations.

Youth development program: The Foundation is committed to developing the diverse talents and abilities of low-income youth and supports programs that view youth as a solution, not a problem. Hyams also has developed a profound appreciation of the value of activities for youth when schools are not session. The Foundation will support positive alternatives for youth during those hours and is particularly interested in supporting programs that are targeted to underserved youth. In funding youth development, the Foundation will make grants to organizations and programs in the following areas:

- academic enrichment: increasing the academic skills and achievement of low-income youth, especially by identifying and addressing areas of special academic need by subject matter (for example, literacy or computer science), gender, or racial, ethnic, or language group.
- leadership development and activism: providing youth with concrete leadership skills, such as public speaking, decision-making, building teams and coalitions, and running meetings, coupled

with specific opportunities to use these skills through community service, community education, advocacy, and organizing projects.

- skill and talent development: exposing youth to, and preparing them for, specific jobs, careers, and successful workplace and entrepreneurship experiences, and developing their artistic talents.

The Foundation also will continue to fund directly a variety of summer programs for low-income youth, giving priority to organizations that provide continuity of programming between the summer months and the rest of the year; serve youth ages 10-18; and incorporate one or more of the three youth funding priorities (academic enrichment, leadership development and activism, and skill and talent development).

Application process: The Hyams Foundation accepts the Associated Grant Makers Common Proposal Form, in addition to a substantial list of appendices. The required documents include: a letter stating tax-exempt status; proof of incorporation in Massachusetts; annual organization budget; year-to-date financial statement; financial audit for previous fiscal year; the Hyams Foundation Diversity Form and Board of Directors Form; the capital, technical assistance or program budget; total amount and sources of funds received or committed to date for the project; and a list of proposals pending with other funding sources for the program.

Funds available: The Foundation will make operating, program and project, technical assistance, and capital grants to community-based organizations. Hyams awards approximately \$5 million in grants annually, with more than \$1.7 million devoted to youth development programming. Grants ranged from \$25 to \$1,000,000; the typical grant size is \$17,500.

Grants awarded: The Hyams Foundation has funded a number of local organizations involved in youth development programming, such as: the Black Ministerial Alliance; Hyde Square Task Force; Arts in Progress; the Medical Foundation's B.E.S.T. Initiative; SPES Foundation; Boston Center for the Arts; New England Scores; Federated Dorchester Neighborhood Houses; Dimock Community Health Center House; and Sociedad Latina.

Deadlines: The Hyams Foundation has three deadlines per year: November 1 for consideration at the February meeting of the board of directors; March 1 for consideration at the June meeting; and July 1 for consideration in October.

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MELLON CHARITABLE TRUST

Mission: Mellon New England Company supports programs and initiatives that improve communities where Mellon employees live and work.

Who may apply: Non-profit community based organizations working in Boston neighborhoods are encouraged to apply.

Funding criteria: Mellon is interested in supporting the development of new programs and innovative responses to traditional community needs. Priority is given to programs that address the prevention or reduction of the root causes of social problems, promote economic vitality and stability, develop a qualified workforce, and meet the needs of individuals in low and moderate-income neighborhoods. Mellon supports youth development and education programs, including violence prevention initiatives, cultural access, and direct service, as well as programs focused on families, women and girls, and low-income populations.

Application process: Mellon New England Company accepts the Associated Grant Makers Common Proposal Form.

Funds available: Mellon New England Company awards grants ranging between \$5,000 and \$50,000, with an average grant of \$20,000.

Deadline: Requests for funding are accepted throughout the year and there is no deadline.

Contact:

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MERCK FAMILY FUND

Mission: Established in 1954, Merck Family Fund is a private family foundation that awards grants to non-profit organizations. The Fund's goals are to restore and protect the natural environment and ensure a healthy planet for generations to come, and to strengthen the social fabric and the physical landscape of the urban community.

Who may apply: Within those broad goals, the Merck Family Fund has a particular interest in youth development programs. The Fund supports non-profit organizations working in communities with few resources and confronting significant social, economic, and environmental challenges. The two areas of focus for the Fund are to a) create green and open space, and b) support youth as agents of social change. Grants are limited to grassroots programs in New York, New York; Providence, Rhode Island; and Boston, Massachusetts.

Funding criteria: The Fund operates with the belief that in most urban communities, youth under age 19 make up disproportionate numbers of those with the fewest resources and the least power. With proper training and support, youth are best positioned to be their own advocates and spokespeople as well as leaders in the community and of movements for social change.

The Fund supports programs that: involve youth in the design, operation, and evaluation of a project; train youth to learn skills, develop relationships, and gain experience while making a positive impact on the community; support youth to research issues of concern, design strategies for change, and implement action plans; and identify youth as important stakeholders in the health and well-being of the community.

Application process: New requests for support to the Merck Family Fund should be made by a letter of inquiry rather than with a full proposal or a request for a personal meeting. The letter should not exceed two pages and should concisely describe the project, its purpose, its likely impact, and the amount being requested. The letter also should briefly describe the organization and the overall budget. The Fund's staff will review the letter and decide whether to invite a full proposal. Letters of inquiry are acknowledged as soon as possible.

Funds available: The typical grant size from the Merck Family Fund is \$28,000, with the range between \$1,000 and \$100,000.

Deadline: Letters of inquiry may be submitted at any time. The Merck Family Fund makes funding decisions twice a year in May and November.

Grants awarded: The Merck Family Fund has supported a number of Boston area organizations with youth development programming, including: Alternatives for Community and Environment; City Mission Society; Codman Square Health Center; Hyde Square Task Force; and ROCA, Inc.

Contact:

Jenny D. Russell, Executive Director

Merck Family Fund

303 Adams Street

Milton, MA 02186

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website: www.merckff.org

MILLIPORE FOUNDATION

Mission: The Millipore Foundation is a company-sponsored foundation. Millipore Corporation chartered the foundation as part of a commitment to serve the public interest through a program of thoughtful corporate contributions to selected nonprofit organizations, particularly in the fields of education, health care, and social services.

Who may apply: The Millipore Foundation will support not-for-profit community organizations in the Greater Boston region.

Funding criteria: The Millipore Foundation provides grants to social service, health, cultural, and youth-serving organizations. The Foundation has a particular interest in youth development programming and in children, teen, families, and low-income populations. Millipore prefers to make program grants, but will consider funding operating expenses. The Foundation also will consider multi-year grants.

Application process: The Millipore Foundation accepts the Associated Grant Makers Common Proposal Format.

Funds available: The Foundation awards grants between \$2,500 and \$15,000, with an average grant size of \$5,000.

Deadline: The Millipore Foundation accepts proposals throughout the year. The Board meets approximately every six weeks to decide funding requests.

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The Millipore Foundation

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NELLIE MAE FOUNDATION

Mission: The Nellie Mae Foundation was created by the Nellie Mae Corporation, a nonprofit education financing company that pioneered philanthropy in the student loan industry with its Fund for Education. Over the Fund for Education's eight-year history, beginning in 1990, it provided \$5 million in grants to support more than 300 education programs aimed at improving educational access, quality and effectiveness for students throughout New England.

In 1999, the purchase of Nellie Mae Corporation by SLM Holding Corporation (Sallie Mae) created the endowment for the Nellie Mae Education Foundation. Now unaffiliated, with a separate entity from the Corporation, the Nellie Mae Education Foundation is one of New England's largest philanthropies devoted exclusively to improving educational attainment and access for under-served populations.

Nellie Mae Education Foundation promotes accessibility, quality and effectiveness of education from pre-school through postsecondary levels, for all ages, especially for under-served populations, in the six New England states. Through grantmaking, research and policy initiatives, the Foundation works with educational institutions and associations, and community organizations, foundations, government agencies and others to encourage, establish and maintain programs and services that promote education. Nellie Mae Foundation is a member of the Boston After School for All Partnership.

Who may apply: Schools, colleges, and nonprofit organizations sponsoring an education program serving disadvantaged youth or adults in one of the six New England states are encouraged to apply.

Funding criteria: The Foundation supports educational access and achievement of students in grades five through twelve, as well as adult learners. The grantmaking focuses on four program initiatives, including:

- adult literacy: to expand access to and increase the effectiveness of adult literacy programs;
- college preparation: to increase the percentage of New England's low income, minority, and immigrant youth who are prepared for, enter, and succeed in college;
- minority high achievement: to increase the number of under-represented minority students in New England who achieve at the highest levels; and
- out-of-school time: to expand and strengthen out-of-school time programs that increase the ability of middle school students in New England to achieve academically.

The Nellie Mae Education Foundation's Out-of-School Time Initiative, Out-of-School Matters!, works to focus knowledge and resources on assuring that low-income middle school students have the opportunity to participate in high-quality educational out-of-school programs and activities that increase their basic academic skills and performance in school.

Application process: The Foundation accepts letters of intent from interested organizations. Letters of intent are limited to four pages, answering the following six questions:

1. Identification of need: What is the specific education issue or need the organization seeks to address?
2. Program outcomes and approach: What are the anticipated student outcomes, and how will the program or strategy accomplish these?
3. Implementation plan: Provide a summary of the key components of the proposed program or strategy.
4. Evaluation plan: How will the organization measure progress and determine if the program or strategy is effective in achieving anticipated student outcomes?
5. Organizational experience: What assets, resources, and relevant experience does the organization have that will help it deliver an effective program and reach the anticipated student outcomes?
6. Alignment with initiative: How does the proposed program or strategy align with the goals of one of the Nellie Mae Education Foundation initiatives?

Funds available: In 2002, the Foundation plans to award approximately \$10 million in program grants, technical assistance, and advocacy support to approximately 80 programs in the four key initiative areas. The average grant is \$60,000, with a range between \$5,000 and \$250,000.

Deadlines: The Foundation has eliminated defined deadlines for submitting full proposals. The Foundation now accepts letters of intent at any time during the year. Based on the preliminary request, Foundation staff will determine if there is an appropriate fit between the organization's interests and the Foundation's priority initiatives. Selected organizations will be invited to provide more detailed information to be considered for a grant award.

Grants awarded: Recent recipients of funding under the Out-of-School Matters! initiative include the Associated Grant Makers Summer Fund Academic Initiative; Frederick Douglass Charter School summer program; and the Roxbury Preparatory Charter School Homework Center and summer school programs.

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PARENTS UNITED FOR CHILD CARE AFFORDABILITY GRANTS PROGRAM

Mission: Parents United for Child Care is the recipient of state, city, and private funds which it distributes to after-school programs through a variety of initiatives. One of PUCC's initiatives is the Affordability Grants Program, designed to support access and the expansion of high quality after-school programming. Through the Boston School-Age Child Care Project, PUCC offers competitive grants for school-age programs and providers. The Affordability Grants support the expansion of available slots in school-age care programs that serve low and moderate-income families in Boston. These grants enable programs to reduce parent fees and to increase the number of children from low- or moderate-income families served in school-age programs.

In 2001-2002, some funding from Mayor Thomas M. Menino's Boston 2:00-to-6:00 After-School Initiative and the Massachusetts Department of Education are being distributed through the affordability grants program.

Who may apply: Organizations offering out-of-school time programming are eligible to apply.

Funding criteria: An after-school or before-school program must meet the following requirements to apply for an Affordability Grant:

- The program must operate in the City of Boston and must be fully operational and licensed or exempt. OCCS exempt programs must provide proof of exemption.
- Affordable slots supported by a BSACCP Affordability Grant must be for Boston children ages 5-14 years (elementary and middle school-aged children).
- The number of affordable slots must be maintained or increased over the 3-year funding cycle.
- A program currently receiving an Affordability Grant is not eligible to apply.
- A program that has completed a three-year BSACCP Affordability Grant may apply for the same program if it can demonstrate that the new cycle of funding will enable further expansion of services to children from low- and moderate-income families.
- An applicant must be incorporated as a non-profit organization according to the Massachusetts General Laws or have an incorporated non-profit organization identified as the fiscal agent which would administer and monitor the expenditures of funds and provide a written summary of financial activities.
- Programs must provide regularly scheduled, structured school-age programming at least three times per week for regularly enrolled children and youth.
- Programs may request funding for school-year or full-year programming, not summer programming only.

Funding priorities:

- Programs that have developed successful strategies for substantive parent leadership; and

- Programs showing responsiveness to groups with high need, including special needs children and children for whom English is a second language, among others.

Application process: A request for proposals historically has been issued in October of each year, with proposals are due in December. Awards are announced in February, after the January meeting of the Parents United for Child Care Board of Directors.

Funds available: After-school programs may apply for up to \$27,000 and before-school programs may apply for a grant of up to \$3,600 for a twenty-month period. Grant sizes range from year to year, depending on the availability of funds.

Approximate dates of next funding cycle:*

Applications available: October 2002

Applications due: December 2002

Decisions made: February 2003

*Grants are dependent upon the availability of funding from both the private and the public sectors. Uncertainty in the city and state budgets may impact the timelines and award levels for upcoming grant cycles.

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AMELIA PEABODY FOUNDATION

Mission: The Amelia Peabody Foundation's grant making activities place an emphasis on inner city youth organizations that are "making a difference."

Who may apply: Community-based, nonprofit organizations in Massachusetts are eligible to apply.

Funding criteria: The Foundation primarily funds programs working with low-income children and youth in urban settings. Grants may support programs, special projects, building and renovation, capital campaigns, equipment and computers, general operating, and start-up costs.

Application process: The Amelia Peabody Foundation accepts the Common Proposal Form from Associated Grant Makers. The Foundation will consider multi-year support.

Funds available: The Foundation awards approximately \$6 million annually; grants range from \$2,500 up to \$1 million, with an average grant of \$25,000.

Deadlines: The Amelia Peabody Foundation has four deadlines per year: the end of January, April 15, the end of June, and November 15. Requests are voted on at quarterly meeting of the trustees, which are held in February, May, August, and December. Recipients are notified immediately thereafter.

Grants awarded: The Amelia Peabody Foundation funds a number of local organizations focused on after-school and out-of-school time programs, including Citizens Schools, Bird Street Community Center, The B.E.L.L. Foundation, Girls Incorporated, New England Scores, and the YMCA.

Contact:

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Co-Managing Trustee
Amelia Peabody Foundation
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A.C. RATSHESKY FOUNDATION

Mission: The A.C. Ratshesky Foundation supports human services, education and advocacy, and culture and the arts. Programs that service low income or disadvantaged Jewish populations also are of special interest.

Who may apply: Non-profit community based organizations working in neighborhoods in the Greater Boston are encouraged to apply.

Funding criteria: The Ratshesky Foundation supports youth development and education programs, including violence prevention initiatives, cultural access, and direct service. Programs focused on children, families, women and girls, immigrant, and low-income populations receive particular consideration. Program priorities include:

- community based programs focusing on the well being of children and families in inner city neighborhoods;
- education including literacy programs, enrichment, parenting skills, prevention of discrimination and racism, community organizing, and promotion of citizenship skills; and
- arts and culture such as enrichment, youth programs, performance opportunities for young artists, and performing arts.

Application process: The A.C. Ratshesky Foundation accepts request submitted using the Associated Grant Makers Common Proposal Format.

Funds available: The Foundation awards approximately \$330,000 in grants each year. The average grant is \$3,000, with a range between \$1,500 and \$5,000. Funds support general operating, start-up costs, and special projects.

Deadline: The Foundation trustees meet four times per year: the fourth week of January, April, July, and October. Organizations are asked to submit requests at least twelve weeks prior to the meeting date for consideration.

Grant awarded: The following local organizations have received funding for programming for children and youth: Zumix, Boston Child Care Alliance, The B.E.L.L. Foundation, Bird Street Community Center, Roxbury Multi-Service Center, West End House Boys and Girls Club, East Boston Neighborhood Health Center, Dorchester Youth Collaborative, and the YWCA Boston.

Contact:

Ms. Michelle Larkins, Program Officer
A.C. Ratshesky Foundation
c/o Grants Management Associates
77 Summer Street, 8th Floor
Boston, MA 02110
Telephone: (617) 426-7172
Fax: (617) 426-5441

E-mail: Ratshesky@aol.com

Web site: www.agmconnect.org/ratshes1.html

MABLE LOUISE RILEY FOUNDATION

Mission: The Mable Louise Riley Foundation is general purpose foundation that gives particular consideration to the needs of children and youth.

Who may apply: The Foundation support not-for-profit community organizations serving the Greater Boston area.

Funding criteria: The Foundation makes grants to help organizations to address important community-wide concerns or critical issues, or to achieve a broad impact for the public's benefit. The current priorities of the Board of Trustees include:

- education and social services for disadvantaged children and adolescents;
- community development that will benefit low-income and minority neighborhoods;
- city-wide efforts in Boston and surrounding areas that will produce cultural improvements and benefits;
- the quality of education in Boston public schools; and
- improvement of race relations and safety issues.

Application process: Applicants are required to submit a brief summary of their proposal of not more than two pages before submitting a formal grant request. The summary should describe the purpose and objectives of the project, its relevance, a history of the organization, and the amount of the funding request. The Riley Foundation accepts the Common Proposal Format from Associated Grant Makers.

Funds available: The Riley Foundation awards approximately \$3 million in funding per year. Grants range from \$50,000 to \$100,000 and multiple year funding may be considered.

Deadline: Grant meetings of the Foundation are held in March, June, September, and December. If the Board of Trustees authorizes a formal grant request, it will be considered at the next quarterly grant meeting that is held at least one month after the receipt of the full proposal.

Grants awarded: The Mable Louise Riley Foundation has supported youth programming activities at the following organizations: Citizen Schools, Generations Incorporated, Neighborhood House Charter School, Bird Street Community Center, The Steppingstone Foundation, Brookview House, Boys and Girls Clubs of Boston, and the YMCA of Boston.

Contact:

Nancy Saunders
Administrative Assistant
Mable Louise Riley Foundation
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75 State Street, 6th Floor

Boston, MA 02109

Telephone: (617) 951-9100

Fax: (617) 951-9151

WILLIAM E. AND BERTHA E. SCHRAFFT CHARITABLE TRUST

Mission: Established in 1946, the William E. and Bertha E. Schrafft Charitable Trust is a private family foundation that awards grants to non-profit organizations involved with the education of disadvantaged youth in the city of Boston.

Who may apply: The Trust supports not-for-profit community-based organizations with record of service to the community.

Funding criteria: Generally the gifts are made to current operations, but should not constitute a significant part of the budget.

Application process: Proposals should follow the common proposal format developed by Associated Grant Makers (AGM).

Funds available: The Foundation awards approximately \$1.4 million in grants ranging from \$2,500 to \$200,000.

Deadline: The trustees meet at least six times a year or as the need arises. There are no set dates for applications and they will be accepted anytime during the year.

Grants awarded: The following local organizations have received funding within the past two years for their youth programming: Arts in Progress, Boston Center for the Arts Teen Program, Boys & Girls Clubs of Boston, Citizen Schools, Crittenton Hastings House, Dorchester House Adolescent Education Program, Home for Little Wanderers Project Excel, and South Boston Neighborhood House.

Contact:

Ms. Karen A. Faulkner

Executive Director

William E. and Bertha E. Schrafft Charitable Trust

Standish, Ayer, & Wood, Inc.

One Financial Center, 28th Floor

Boston, MA 02111

Telephone: (617) 457-7327

website: www.schrafftcharitable.org

<p style="text-align: center;">SOVEREIGN BANK SPIRIT OF YOUR NEIGHBORHOOD</p>

Mission: The Sovereign Bank Foundation makes charitable contributions to organizations within the Sovereign Bank's principal business areas of New Jersey, Pennsylvania, Connecticut, Massachusetts, New Hampshire, and Rhode Island. The Foundation seeks to enhance the quality of life for individual located in the communities served by the bank.

Who may apply: Nonprofit, 501(c) (3) organizations.

Funding criteria: The Foundation supports programs designed to meet the needs of communities, particularly low- and moderate-income households, businesses, and neighborhoods. Sovereign also supports efforts to enhance the ability of non-profit organizations to serve communities. The Foundation focuses its charitable giving in four major areas:

- Youth and education, including programs that enrich a child's educational opportunities, such as after school programs, curriculum development from outside organizations, early childhood development, and special education programs;
- Community investment and economic development;
- Human service programs that support low- and moderate-income areas or help to address the social needs of low- and moderate-income persons; and
- Arts and culture.

Foundation resources are allocated with priority given to requests that benefit low- and moderate-income individuals and communities.

Application process: To apply for a Sovereign Bank Spirit of Your Neighborhood grant, organizations must submit a proposal of no more than four pages. Agencies are encouraged to use the Common Proposal Form from Associated Grant Makers.

Funds available: Average grant awards from Sovereign Bank are between \$2,500 and \$5,000.

Deadlines: Sovereign Bank's Spirit of Your Neighborhood Campaign reviews requests for funding three times per year with applications due on March 1, June 28, and October 28.

Contact:

Debra Corbett
Spirit of Your Neighborhood Campaign
The Sovereign Bank Foundation
75 State Street, MA1-SST-04-07
Boston, MA 02109
Telephone: (617) 346-7247
Facsimile: (617) 346-7366

e-mail: dcorbett@sovereignbank.com

THE STARBUCKS FOUNDATION

Mission: The Starbucks Company established a corporate foundation in 1997. Operating with the belief that reading is a fundamental requirement for success in today's society, the Starbucks Foundation chose literacy as its first area of service. In addition to monetary support of literacy initiatives, the Foundation also has built its giving program around the participation of Starbucks partners by asking them to apply for grants on behalf of local community literacy organizations.

Who may apply: Community, library, or school-based organizations located in regions in which the company has a presence are eligible to apply. In order to submit a request for funds, a Starbucks employee must recommend or participate in the program. Program support focuses on youth leadership and empowerment through literacy, with priority given to organizations serving children, youth, and families.

Funding criteria: The foundation supports literacy programs in three focus areas: (1) young children up to age five and families; (2) tutoring and mentoring; and (3) older youth ages 12-21. Primary consideration is given to support for low-income, at-risk, and low literacy populations.

Funds available: The Starbucks Foundation awards up to \$1,000 for mini grants and up to \$10,000 for opportunity grants.

Deadlines: April 1 and October 1.

Contact:

Starbucks Foundation

P.O. Box 3824

Seattle, WA 98124

Telephone: (206) 447-7950, extension 87022

web site: www.starbucks.com/aboutus/foundation.asp

STATE STREET FOUNDATION

Mission: The State Street Bank and Trust Company sponsors a corporate foundation, founded in 1977. The Foundation focuses on support for education, job training and development, neighborhood revitalization and affordable housing, and youth programs for the urban poor. State Street also funds health and human needs, civic improvement, and cultural access for the disadvantaged.

Who may apply: Non-profit community based organizations in the Greater Boston area are eligible to apply.

Funding criteria: The State Street Foundation is particularly interested in social services, programs that provide job training, employment, and life skills, youth development programming, and cultural and arts education. The Foundation funds programs that benefit children, teens, families, low income, and immigrant populations.

Application process: State Street encourages organizations initially to submit a concept paper. The Foundation accepts the Common Proposal Format from Associated Grant Makers.

Funds available: The Foundation awards approximately \$4.6 million per year. The average grant is \$10,000, with a range of \$3,000 to \$25,000.

Deadline: The Foundation has four deadlines: January 20, April 20, July 20, and October 20. Applications are considered during quarterly meetings held in March, June, September, and December.

Contact:

Mr. George A. Bowman, Jr.
Manager, Global Philanthropy Program
The State Street Foundation
State Street Corporation
225 Franklin Street
Boston, MA 02110
Telephone: (617) 664-3381
Fax: (617) 451-6315
Website: www.statestreet.com

ANNA B. STEARNS CHARITABLE FOUNDATION

Mission: The Anna B. Stearns Charitable Foundation supports projects and organizations that are designed to strengthen the education, independence, and capabilities of women, children, and youth, as well as protect and preserve the natural environment.

Who may apply: The Foundation funds not-for-profit organizations in the Boston area and in Northern New Hampshire.

Funding criteria: Grants are made to agencies that provide services to low-income residents of Boston, Cambridge, Somerville, and Chelsea. The Foundation prefers to support efforts that stress prevention rather than remediation, therefore funding programs in education, youth development, social services, economic self-sufficiency, and community organizing. The Foundation has a special interest in supporting the healthy development of girls and in funding programs in enrichment, mentoring, peer leadership, and public service. The Trustees strongly prefer to fund environmental projects that also include other priorities of the Foundation, such as education or community service opportunities for low-income urban youth.

Application process: The Foundation accepts the Associated Grant Makers Common Proposal Form. Foundation staff acknowledge all proposals and applicants receive notification by letter of the Board's final decision.

Funds available: One time and multiple-year grants up to \$20,000 per year are awarded for program support, special projects, technical assistance, staff development, and general operating support.

Deadlines: Application deadlines are May 1 and November 1. Applicants are limited to one proposal per year and may not reapply for two years.

Grants awarded: The Anna B. Stearns Charitable Foundation has funded the following organizations for their youth development programming and activities: Artist for Humanity; Girls Action Initiative; Boston Urban Gardeners; Parents United for Child Care; Youth Ministry Development Project; Bird Street Community Center; Dorchester Youth Collaborative; and the Vietnamese American Civic Association.

Contact:

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c/o Grants Management Associates
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Boston, MA 02110
Telephone: (617) 426-7172
Fax: (617) 426-5441

e-mail: philanthropy@grantsmanagement.com

TREFLER FOUNDATION

Mission: The Trefler Foundation is a family foundation founded in 1997 with a commitment to education and youth development.

Who may apply: Not-for-profit community organizations serving children and youth in Boston are encouraged to apply.

Funding criteria: The primary focus of the Trefler Foundation is supporting organizations, programs, and initiatives that seek to improve Boston's educational system and educational opportunities for Boston youth. The Foundation also funds social services and youth development programming, such as employment and life skills training and recreation and sports. The Foundation considers requests for general operating, capital campaigns, and multi-year projects.

Application process: Applicants are asked to submit a concept paper along with a letter of inquiry, which will be followed by telephone or letter acknowledgment. If the foundation is interested, personal meetings and site visits then will be arranged.

Funds: The Foundation awards grants between \$5,000 and \$280,000, with an average grant of \$25,000.

Deadline: The Trefler Foundation accepts proposals on a continuous basis throughout the year.

Contact:

Ms. Susanne Beck
Managing Director
The Trefler Foundation
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Boston, MA 02108
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Facsimile: (617) 338-1490
e-mail: sbbeck@earthlink.net

UNITED WAY OF MASSACHUSETTS BAY LATINO AFTER-SCHOOL INITIATIVE

Mission: The United Way of Massachusetts Bay works to unite the voluntary resources of the community with a strategic focus on investing services oriented toward prevention and community assets. The United Way's strategic plan focuses on supporting children and families and making them safe, healthy, and ready to succeed. The agency's investments are designed to further a commitment to children and families and demonstrate impact in the following areas: Success By 6, family self-sufficiency, civic involvement, and Keeping Kids on Track, a United Way initiative designed to increase the availability and quality of after-school programs.

The Latino After School Initiative is part of Keeping Kids on Track. With the Initiative, United Way launched a culturally and immigrant-sensitive after-school initiative in local communities with the highest Latino youth populations. The initiative works to help close the achievement gap among Latino youth and focuses on preparing them with the academic and social skills to succeed in school and in life. The Latino After School Initiative aims to build positive Latino attitudes and behaviors toward education; increase the number of Latinos who graduate from high school and seek further education; and empower young Latinos to become strong economic, social and civic contributors to their communities.

Who may apply: Through existing community-based organizations and non-traditional service institutions, such as churches and cultural and recreational clubs, the Latino After-School Initiative is building a network of after-school programs that will address the educational and social needs of Latino children and youth ages seven to 14.

Funding criteria: The Latino After-School Initiative of United Way of Massachusetts Bay endeavors to create model after-school programs that identify youth's skill strengths and learning styles, and build these skills through academic and vocational programming to stem poverty, school drop out rates, violence, and hopelessness in the local Latino community. Youth will achieve mastery in a range of skills, improve overall academic achievement, and significantly more will graduate from high school, qualified for life long employment.

In an effort to boost learning and enrichment opportunities for young Latinos who are struggling academically, United Way of Massachusetts Bay will provide special grants to after-school programs working primarily with Latino children and youth.

Application process: Both affiliate and non-affiliate agencies will be eligible to respond to United Way's request for proposals within the Latino After School Initiative.

Funds: In its first year, United Way's Latino After School Initiative is focusing on the five sites that received the first special grants and plans to double the number of program sites and slots by next year. The first round of \$150,000 in grants for the Latino After School Initiative were awarded in January of 2002 and ranged from \$27,500 to \$35,000.

In addition to these special grants, additional support is being provided to these five organizations through LASI. After-school program staff and youth workers receive training on a curriculum that includes whole-skill development, mentoring, character building and community service. They also are receiving assistance in implementing a civic involvement component to empower young people to participate constructively in their communities, as well as in implementing a framework for cultivating parental involvement, an element that is deemed critical to the success of Latino children.

Deadline: United Way of Massachusetts Bay issues requests for proposals for the Latino After School Initiative periodically, dependent upon funding and identified community need.

Grants awarded: The Hispanic Office of Planning and Evaluation in Jamaica Plain; Hyde Square Task Force; La Alianza Hispana, Roxbury; and Sociedad Latina, Mission Hill

Contact:

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Latino After School Initiative
United Way of Massachusetts Bay
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facsimile: 617- 624-9114
e-mail: CMartinez@uwmb.org
website: www.uwmb.org

GRANT SEEKING TIPS FOR OUT-OF-SCHOOL TIME PROGRAMS

Thorough research is crucial to effective fundraising. This resource guide is designed to help out-of-school time and youth development programs begin the process of requesting financial support from grant makers in the Boston region.

Further information and potential funding opportunities can be found at Associated Grant Makers. AGM is a statewide association of corporate and foundation grant makers, whose mission is to support and advance effective and responsible philanthropy throughout the region. After-school time programs should take advantage of the resources the association offers.

Recommendations

Associated Grant Makers has developed the following recommendations and suggestions to assist organizations in developing requests for funds.

- When writing a proposal, make sure that the goals, objectives, and amount requested match the criteria of the funder you are approaching.
- Understanding that many foundations have small staff sizes, calling a foundation or corporate giving program to seek their advice if you do have a concern about a particular question may be useful.
- Research each funder's grantmaking philosophy, program interests, and criteria, and be aware of each funder's application process, including timetable and preferred method of initial contact.
- Contact each funder to obtain a copy of its funding guidelines.
- Review and follow any specific instructions from the funder. Some foundations request a letter of intent or a concept paper prior to receiving a full proposal. Include a cover letter, introducing your organization and stating the dollar request with the proposal.
- If the program is part of a larger organization, talk with the development or fundraising department before writing the proposal. Make sure the agency has not submitted a request to the funder for another program.

The Grantsmanship Center provides technical assistance and training in grant proposal writing and strategic fundraising. The Center produces a range of publications for the not-for-profit sector and offers seminars throughout the country. Information may be found on the internet at www.tgci.com.

Additional Resources

- Use AGM's Grantmakers Directory, with profiles of hundreds of funding organizations.
- Use national directories such as publications from the Foundation Center. The Foundation Center maintains a website at www.fdncenter.org, which contains one-line directories and guidelines for organizations seeking funding.
- Visit AGM's Resource Center for Philanthropy in Boston, New England's funding research library.
- Join AGM's Partners Program or Partners Plus and receive the quarterly publication Partners' Update, which updates lists of funders accepting the Common Proposal Form.
- Use AGMConnect, which can be found on the Associated Grant Makers web site at www.agmconnect.org.

Common Proposal Form

Many foundations and corporations accept proposals that mirror the Common Proposal Form from Associated Grant Makers. Following is a partial list, accurate as of February 1, 2002, of funders that have notified AGM they accept the Common Proposal Form:

- The Paul and Edith Babson Foundation
- The Barr Foundation
- The Boston Foundation
- The Boston Globe Foundation
- Clipper Ship Foundation, Inc.
- Jessie B. Cox Charitable Trust
- FleetBoston
- Charles Hayden Foundation
- The Hyams Foundation, Inc.
- Mellon Bank
- Merck Family Fund
- The Millipore Foundation
- A.C. Ratschesky Foundation
- The Remmer Family Foundation
- The Mabel Louise Riley Foundation
- William E. and Bertha E. Schrafft Charitable Trust
- Sovereign Bank
- State Street Bank and Trust
- Anna B. Stearns Charitable Foundation

AGM recommends that organizations contact individual foundations prior to submitting a request to determine what additional information may be required. Many funders request supplemental information in addition to that included in the Common Proposal Form. Examples are the Boston Foundation, which requires a diversity profile, and the Hyams Foundation, which has its own diversity form and board of directors form.

Associated Grant Makers also maintains a library that is open to the public during business hours. Library staff offer free orientations on Monday afternoons at 2:30 and Wednesday mornings at 10:30. For more information, please contact:

Associated Grant Makers

55 Court Street, Suite 520

Boston, MA 02108

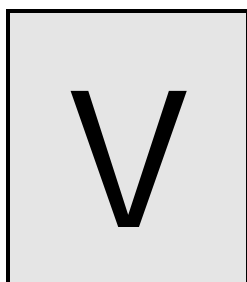
Telephone: (617) 426-2606

Facsimile: (617) 426-2849

web site address: www.agmconnect.org.

Mayor Thomas M. Menino's Office of Intergovernmental Relations publishes a weekly update that includes a listing of funding opportunities, grant awards, announcement, and news from local, state, federal, and private sources. The update is free and available online or by e-mail.

Visit the City of Boston's web site to preview the funding update. The address is www.cityofboston.gov/intergovernmental/weekly.asp. To subscribe to the weekly newsletter, send an e-mail to the Mayor's Office of Intergovernmental Relations at Michelle.Kweder@ci.boston.ma.us



PUBLICATIONS AND WEB SITES

FEDERAL RESOURCES

www.afterschool.gov This web site was developed by the Federal Support for Communities to Initiative, After-School Project., with support from the Federal Executive Boards, and the General Services Administration. Afterschool.gov provides information about model programs, more than 100 federal grant programs and resources, as well as one-stop access to federal publications. The site also has sections for kids and connections to government web sites that provide safe, fun, and enriching activities such as building their own Galileo spacecraft and learning about Jake, a Labrador retriever that works for the FBI.

Catalog of Federal Domestic Assistance is a comprehensive catalog of federal government programs. It is available as a searchable database on-line at www.gsa.gov/fdac. It provides a summary of federal programs, projects, services, and activities which provide assistance or benefits to the American public. It contains financial and non-financial assistance programs administered by departments and agencies within the federal government.

US Department of Education

Publications are available at no charge by telephone at 1-877-4ED-Pubs or by e-mail at edpubs@inet.ed.gov. The Department of Education maintains a website at www.ed.gov. Information on the 21st Century Community Learning Centers program is located at www.ed.gov/21stccclc.

21st Century Community Learning Centers: Providing Quality Afterschool Learning Opportunities for America's Families is an overview of the efforts of more

than 900 communities to provide children with a positive alternative to unsupervised, unstructured, and uninspiring afternoons.

America Goes Back to School Partners' Activity Guide. This packet will help you create your own *America Goes Back to School* event in your local community during the months of August to October to celebrate and launch family-school-community partnerships, making a year-long commitment to better education.

Bringing Education into the After-School Hours (July, 1999) This publication helps local after-school providers understand how to integrate content such as reading, math, college preparation, technology, and the arts into their programs to enhance children's learning and build upon the regular school program.

Checkpoints for Progress for Families and Communities/Checkpoints for Progress for Teachers and Learning Partners. These two publications help teachers and learning partners to identify what most children can do in reading and writing at different ages and what most children can read by grade level.

A Compact for Learning: An Action Handbook for Family-School-Community Partnerships. This kit can help you develop and use a compact that outlines the shared responsibilities of families, schools, and communities for children's learning. The guidebook and its activity sheets engage partners in a continuous improvement process to build and strengthen partnerships for learning.

Creating Quality in After-School Programs: A Guide to Effective Project Management. This guide provides step-by-step project management guidance for after-

school programs, focusing on a core set of indicators from which to manage. The guide, designed for use by grantees of the 21st Century Community Learning Centers program, is available to all after-school programs.

Employers, Families and Education. Learn about what employers are doing to support their employees' involvement in their children's learning and to support education in their communities.

Family Involvement in Children's Education: Successful Local Approaches. Intended to assist educators, parents and policy makers as they develop and nurture school-family partnerships, this idea book identifies and describes successful strategies used by 20 local Title I programs that have overcome barriers to parent involvement.

***Helping Your Child Series* *** These pamphlets for families address a range of topics, including test taking and teaching responsible behavior as well as learning math, science, and how to write. They may also be useful to after-school staff in designing activities that address the individual needs of children.

Including Your Child. This booklet for parents of children with special needs cover the first eight years of a child's life and gives information that may answer some questions and guide parents in their search for the education and services that will best help their children succeed.

Getting Ready for College Early. This booklet will help families and their children understand the steps necessary to take during the middle and junior high school years to get ready for college academically and financially. The Spanish version of this document,

Preparandose a Tiempo Para la Universidad, is also available on the Internet at www.ed.gov/pubs.

Keeping Schools Open as Community Learning Centers: Extending Learning in a Safe, Drug-Free Environment Before and After School. This guidebook shows the benefits of keeping schools and other community facilities open for children and families beyond the traditional operational hours, and it gives practical advice about how to provide access to valuable education resources in public buildings that are safe for children.

Learning Partner Series. These booklets show families how they can get involved with their children's learning in a range of areas, from math and reading to homework and using the library. Some contain ideas for after-school learning activities.

Learning to Read: Reading to Learn. This book discusses how families, teachers, and others can help children with learning disabilities to succeed in reading and in school.

New Skills for New Schools: Preparing Teachers in Family Involvement. Developed by the Harvard Family Research Project, this report emphasizes the critical role of teacher preparation for the success of family involvement in education.

Parent's Guide to the Internet. Learn about using the Internet as an educational tool, regardless of your technological know-how. This guide suggests how parents can allow their children to tap into the wonders of the Internet while safeguarding them from its potential hazards.

Reaching All Families: Creating Family-Friendly Schools*. Learn about school outreach strategies to get all families involved in their children's education.

Safe and Smart: Making the Afternoon Hours Work for Kids (June, 1998), a report issued jointly by the US Department of Education and the US Department of Justice, reviews strategies from communities across the country to provide high-quality programming during the out-of-school hours that supports children's safety, healthy development, and learning.

Simple Things You Can Do to Help a Child Read Well and Independently. This booklet provides suggestions for parents, schools, librarians, concerned citizens, community organizations, universities, employers, and members of the media on how to help meet the America Reads Challenge.

Strengthening Your Child's Academic Future. This booklet from the Education Excellence Partnership helps to explain what academic standards are and why they are so important to children's learning.

Strong Families, Strong Schools: Building Community Partnerships for Learning. This report summarizes 30 years of research showing that greater family involvement in children's learning is crucial to providing a good education and a safe, disciplined learning environment for every student.

Summer Home Learning Recipes. These brochures available for grades K-3, 4-5, 6-8, and 9-12, offer creative ideas for activities families and children can do at home together that build skills in reading, writing, math, and science.

Safe and Drug Free Publications. These and other publications are available free of charge from the US Department of Education by calling 1-800-624-0100:

- *Creating Safe and Drug-Free Schools: An Action Guide*
- *Creating Safe Schools: A Resource Collection for Planning and Action*
- *How to Raise Drug-Free Kids*
- *Manual on School Uniforms*
- *Growing Up Drug Free: A Parent's Guide to Prevention*
- *READY SET GO [Drug Prevention]*
- *School Administrators' Violence Prevention Resource Anthology*
- *Success Stories '94: A Guide to Safe, Disciplined, & Drug-Free Schools*

Working for Families and Children: Safe and Smart After-School Programs is a report issued jointly by the US Department of Education and the US Department of Justice. This publication offers highlight from research evidence that demonstrates the potential of after-school programs to increase the safety of children, reduce their risk-taking, and improve learning. The report examines key components of high-quality programs and effective program practices, as well as examples of various community efforts to meet local needs for programming.

US Department of Justice

Unless otherwise noted, all publications are available free of charge from:

Juvenile Justice Clearinghouse

National Criminal Justice Reference Service
P.O. Box 6000
Rockville, MD 20849-6000
(800) 638-8736
www.ncjrs.org

Bridging the Child Welfare and Juvenile Justice Systems. Describes four programs that focus on family preservation, delinquency, early intervention, and improving the judicial response to the needs of children. Identifies specific opportunities for increased collaboration among public officials and community leaders.

Child Development – Community Policing: Partnership in a Climate of Violence. Describes a unique collaborative program between the New Haven, CT, Department of Police Service and the Child Study Center at the Yale University School of Medicine to address the psychological impact of chronic exposure to community violence on children and families. This program serves as a national model for police/mental health partnerships across the country.

Combating Fear and Restoring Safety in Schools. Focuses on the national effort to reach youth who are absent or truant from school because of school-associated fear and intimidation.

Combating Violence and Delinquency: The National Juvenile Justice Action Plan. Summarizes innovative and effective strategies designed to reduce juvenile violence

and victimization that were developed by the Coordinating Council.

Juvenile Justice and Delinquency

Prevention. Identifies eight key objectives that individuals, communities, states, and the federal government can support to bring about positive change.

Conflict Resolution Education: A Guide to Implementing Programs in Schools, Youth-Serving Organizations, and Community and Juvenile Justice Settings.

Provides a reference tool that offers both basic information and the experience of experts to assist educators and other youth-serving professionals in building effective conflict resolution education programs. The guide is based on a shared vision that youth of all ages can learn to deal constructively with conflict and live in civil association with one another.

Delinquency Prevention Works. Provides a synthesis of the most current information on programs and strategies that seek to prevent delinquency. Summarizes research and evaluation efforts to assist states and jurisdictions in their prevention activities.

Guide for Implementing the Comprehensive Strategy for Serious, Violent, and Chronic Juvenile Offenders.

Provides communities with a framework for preventing delinquency, intervening in early delinquent behavior, and responding to serious, violent, and chronic offending. Identifies effective prevention and intervention programs and offers a blueprint for assessing their present juvenile justice system and planning new programs that respond to community needs.

Keeping Young People in School: Community Programs that Work. Highlights

dropout prevention initiatives, with a particular focus on the Communities in Schools (CIS) initiative and its evaluation conducted by the Urban Institute.

Law-Related Education for Juvenile Justice Settings. Assists juvenile justice practitioners in the implementation of law-related education (LRE) programs and includes information on the benefits of LRE programs, their use as prevention and intervention tools, and how to design and implement an LRE curriculum and program.

Matrix of Community-Based Initiatives. Presents, in narrative and graph format, a collection of major public and private comprehensive community-based violence prevention and economic development initiatives that can assist in delinquency prevention efforts.

Mentoring – A Proven Delinquency Prevention Strategy. Presents the results of an independent evaluation of the nation's oldest and largest mentoring program, Big Brothers/Big Sisters of America.

OJJDP and Boys and Girls Clubs of America: Public Housing and High-Risk Youth. Describes successful delinquency prevention initiatives developed and implemented by OJJDP and the Boys and Girls Clubs of America.

Peer Justice and Youth Empowerment: An Implementation Guide for Teen Court Programs. Offers juvenile justice agencies baseline information to help them develop, implement, and enhance teen court programs as

a viable alternative for juvenile offenders in their communities.

Preventing Crime and Promoting Responsibility: 50 Programs that Help Communities Help Their Youth. Presents a planning process, selected programs, and resources to assist community efforts in preventing youth crime and violence.

Reaching Out to Youth Out of the Education Mainstream. Describes a new effort to reduce the number of juveniles who leave school prematurely and who are at risk of delinquency.

Sharing Information: A Guide to the Family Educational Rights and Privacy Act and Participation in Juvenile Justice Programs. Provides basic information on this Act for education professionals and those involved in the delivery of service to juveniles.

Truancy: First Step to a Lifetime of Problems. Discusses truancy as a major problem in this country, both for youth and families. Highlights seven communities whose truancy reduction programs are achieving good results through innovative approaches.

YES in Action. Offers an in-depth description of the history of the Youth Environmental Service (YES) program, as well as a detailed description of six diverse pilot programs.

YES Technical Assistance Package. Assists youth service agencies and Federal land managers in developing a YES program.

US Department of Health and Human Services

You can find more information at www.dhhs.gov.

Understanding Youth Development: Promoting Positive Pathways of Growth.

Examines the factors that influence adolescent development and provides a brief overview of strategies that might help communities support young people moving from adolescence to adulthood.

Reconnecting Youth and Community: A Youth Development Approach. This report provides the theoretical underpinning of the youth development approach.

Supporting Your Adolescent: Tips for Parents. This brochure offers parents a general framework for understanding and supporting their child through adolescence.

US Department of Treasury

You can find more information at www.ustreas.gov.

Investing in Child Care: Challenges Facing Working Parents and the Private Sector Response (1998). This report discusses what businesses can do to promote access to affordable, high-quality care for their employees, including after-school programs.

CITY OF BOSTON

The Boston 2:00-to-6:00 After-School Initiative is featured on the City of Boston's web site, located at www.cityofboston.gov/2to6. The City of Boston site, cityofboston.gov, also contains information about Mayor Thomas M. Menino's priorities, funding opportunities available through various departments and agencies, events, and recent news articles.

FOUNDATIONS AND NOT-FOR-PROFIT ORGANIZATIONS

The After School Alliance is a national organization with the goal of ensuring that every child has access to a quality, affordable after-school program by the year 2010. Initiated and currently coordinated by the Charles Stewart Mott Foundation, the Afterschool Alliance grew out of a partnership between the Foundation and the U.S. Department of Education to increase the number of high-quality after-school programs through the 21st Century Community Learning Centers and other initiatives. Current participants in the Afterschool Alliance include the U.S. Department of Education, Charles Stewart Mott Foundation, Open Society Institute/The After-School Corporation, J.C. Penney Company Inc., Creative Artists Agency, The Advertising Council, and American Isuzu Motors, Inc. For more information about the After-School Alliance and national efforts to expand public support for after-school programming, visit the organization's website at www.afterschoolalliance.org.

The Chapin Hall Center for Children at the University of Chicago was established in 1985 as a research and development center dedicated to bringing sound information, rigorous analyses, innovative

ideas, and an independent perspective to the ongoing public debate about the needs of children and the ways in which those needs can best be met. The Center focuses its work on all children, while devoting particular attention to children facing special risks or challenges, such as poverty, abuse and neglect, mental and physical illness. The contexts in which children are supported – primarily their families and communities – are of particular interest. Chapin Hall's major areas of endeavor include: children's services; primary supports for child and youth development; community building; and schools' connections with other organizations. The institution operates from the belief that programs and services that support the healthy development of children are as critically important as services aimed at addressing problems. Chapin Hall's work in primary supports falls into one of two categories: the exploration of concepts, approaches, and issues important to the development of the field, and the documentation and evaluation of programs. The term primary supports captures an array of activities, facilities, and events designed to support the normal development of children and youth. Chapin Hall has evaluated the MOST Initiative and documented the results from three cities: Boston, Chicago, and Seattle. Chapin Hall also is conducting evaluations of the Wallace-Reader's Digest Fund's Libraries as Partners in Youth Development Initiative and the After-School Matters initiative in Chicago. The website provides resources, information, and access to publications at www.chapin.uchicago.edu.

The Charles Stewart Mott Foundation has pledged up to \$83 million over six years in support of the 21st Century Community Learning Centers program and the expansion of before and after-school programs for children. This money is in addition to a \$2 million Mott grant to fund 11 regional workshops to assist schools applying for the federal 21st Century Community Learning Centers program. In addition to the ongoing national support of the 21st Century Community Learning Centers and the US Department of Education's efforts to expand and enhance after-school opportunities, the Mott Foundation also offers a number of publications on after-school programs and community schools. Furthermore, the foundation manages Mott Afterschool, an online community of staff and colleagues from across the country sharing ideas, approaches, and strategies for improving and sustaining quality after-school programs. The Mott Foundation maintains a web site with this information and more, located at www.mott.org.

The Children's Defense Fund is a private, nonprofit organization whose mission is to Leave No Child Behind and to ensure every child a Healthy Start, a Head Start, a Fair Start, a Safe Start, and a Moral Start in life and successful passage to adulthood with the help of caring families and communities. CDF provides a strong, effective voice for all the children of America who cannot vote, lobby, or speak for themselves, paying particular attention to the needs of poor and minority children and those with disabilities. CDF educates the nation about the needs of children and encourages preventive investment before they get sick or into trouble, drop out of school, or suffer family breakdown. The Fund focuses on issues related to child welfare, health care coverage, mental health, early care and education, and economic security. CDF maintains a website that includes resources on youth development, violence prevention, and out-of-school time programs. CDF works to identify and promote programs and policies that offer children positive opportunities, protect them from violence, and provide them with a safe and productive learning environment. For more information, visit the website at www.childrendefense.org.

Connect for Kids, a project of the Benton Foundation, offers a public space on the internet for adults, including parents, grandparents, educators, policymakers, and others, who want to make their communities work for kids. Connect for Kids strives to help people: get better informed about children's status in the community, state, and nation; give time or money to improve the lives of kids; learn tools and techniques to address a specific interest related to children; get connected to groups that can act on behalf of kids; and exercise responsible citizenship with children in mind. Connect for Kids covers more than 30 topics ranging from arts and youth development, out-of-school time, and the early years to foster care, welfare reform, and oral health. The web site provides links to over 1,500 service and advocacy organizations. The state pages link visitors to resources at the state and local level. A multimedia project, Connect for Kids combines the power of the internet with public service advertising as the primary fulfillment vehicle for The Advertising Council's decade-long commitment to children and families, Commitment 2000. Connect for Kids receives support from the Annie E. Casey, John S. and James L. Knight, and the David and Lucile Packard Foundations. Additional information is available at www.connectforkids.org. The site also offers free e-mail subscriptions to *Connect for Kids Weekly* and *Connections*, a monthly newsletter.

The Finance Project is a non-profit policy research, technical assistance, and information organization created to help improve outcomes for children, families, and communities nationwide. The organization works to promote enhanced policies, programs, and financing strategies. Much of the Finance Project's work is concentrated in financing issues and strategies related to education, family, and children's services, and community building and development. The Finance Project serves policy makers, program developers, and community leaders, including state and local officials, foundation executives, academic researchers, service providers, and advocates. The Out-of-School Time Project at the Finance Project supports the financing and sustainability of out-of-school time and community school initiatives. The Finance Project has developed a technical assistance capability on financing and sustainability to assist state and community leaders in developing short- and long-term financing strategies to support effective out-of-school time and community school initiatives; and provide targeted support and assistance to national and regional out-of-school time and community school initiatives, including the Making the Most of Out-of-School Time and Extended-Service Schools Initiatives launched by Wallace Readers Digest Funds and the 21st Century Community Learning Centers program supported by the US Department of Education and the Mott Foundation. Further resources are available at The Finance Project, 1401 New York Avenue, Suite 800, Washington, DC 20005; telephone (202) 628-4200; fax (202) 628-4205; www.financeproject.org.

The Massachusetts School Age Coalition, an affiliate of the National School Age Care Alliance, is a statewide membership organization over more than 750 providers and allies working to improve the accessibility, affordability, and quality of out-of-school opportunities for children and youth. In addition to training, technical assistance, publications, and resource referrals, MSAC supports specific programs for the school-age field, including public policy, advocacy, and leadership development. *Professional Advancement for School-Age Staff* is a project to build a statewide professional development system that links professional development for out-of-school time with quality programs for children. Through the project, MSAC has developed *Core Competencies for Massachusetts School-Age Practitioners*, a document that outlines an identified core base of knowledge and skills for school-age

professionals in the state. Core Competencies is designed to help assess, measure, and document quality and to assist practitioners in their work to provide high-quality programs for children, youth, and families. Core Competencies focuses on staff roles and responsibilities within programs and forms the cornerstone of a statewide effort to promote a comprehensive school-age professional development system in Massachusetts. More information on the Massachusetts School Age Coalition can be found on the internet at www.mass-sac.org or by contacting the organization at 745 Centre Street, Jamaica Plain, MA 02130, (617) 522-9550.

The National Institute on Out-of-School Time, based at Wellesley College, seeks to ensure that all children, youth, and families have access to high quality programs, activities, and opportunities during non-school hours, believing that those experiences are essential to the healthy development of children and youth. The work of NIOST bridges the worlds of research, policy, and practice. One major focus is the promotion of an understanding and acceptance of a balanced approach to programming and curriculum development in out-of-school time programs and activities -a holistic approach that takes into account children and youth by promoting their cognitive, social, creative, and physical development during the hours they are not in school. Research, publications, staff development and training opportunities, and other information is available on the website at www.niost.org.

The National School Age Care Alliance is a national membership organization representing the entire array of public, private, and community-based providers of after school programs. NSACA has over 8,000 members and thirty-five affiliated state organizations. NSACA sponsors a national conference for over 2,000 practitioners and advocates as well as an annual forum on public policy for school-age programming. NSACA promotes national standards of quality school-age care for children and youth ages five through 14 years and grants accreditation to programs meeting the standards. NSACA has developed the Advancing and Recognizing Quality (ARQ) system for program improvement and accreditation. NSACA also publishes the *National School-Age Care Journal*. The journal's mission is to inform and educate school-age care professionals and advocate about current research and effective, innovative practice in the field. The journal is peer reviewed and published semiannually. More information is available on the internet at www.nsaca.org.

The National Youth Development Information Center, a project of the National Assembly of Health and Human Service Organizations, serves as a resource on youth development practices for national and local youth-serving organizations, offering information on program development, research, evaluation, and public policy. NYDIC promotes a youth development approach, in which organizations design programming that purposefully meets the needs of youth by building the competencies necessary for young people to become successful adults. As community organizations increasingly employ this approach in their programming, NYDIC provides information and tools agencies need to improve their services. NYDIC also serves as a clearinghouse for information on the Younger Americans Act, federal legislation that would establish a national youth development policy and funding to communities for local needs. Publications, information, and list-serves may be found on the center's website at www.nydic.org.

North Central Regional Educational Laboratory maintains a website at www.ncrel.org/after/ that contains resources for creating effective after-school programs, information and grant-writing assistance

for federal funding opportunities through the United States Department of Education's 21st Century Community Learning Centers, additional national and regional resources, and strengthening the ties between the traditional school day and after-school programs. Useful publications include “*Strengthening Connections Between Schools and After-School Programs*” and “*Beyond the Bell: A Toolkit for Creating Effective After-School Programs*.”

The David and Lucille Packard Foundation make grants at the national, state, and local levels that address child health, child development, and child protection issues through the Children, Families, and Communities program. The foundation also has established the Center for the Future of Children as a multidisciplinary research, policy, and grant making program focused on children. Three times per year the Center publishes a journal, *The Future of Children*. The primary purpose of *The Future of Children* is to disseminate timely information on major issues related to children's well-being, with special emphasis on providing objective analysis and evaluation, translating existing knowledge into effective programs and policies, and promoting constructive institutional change. The journal is available on the foundation's website at www.packard.org.

The Program in Afterschool Education and Research (PAER), located at the Harvard Graduate School of Education, is dedicated to making meaningful theoretical and practical contributions to the field of youth development, with a particular focus on afterschool time. The program was founded in 1999 by Dr. Gil Noam in response to the growing recognition that high-quality afterschool programs hold the promise of building resiliency, improving school-related outcomes, and preventing high-risk behavior in youth. PAER takes a developmental approach to the study of new models of effective afterschool programming, and incorporates educational, health, public policy, and psychological perspectives. Committed to outreach, PAER has established dynamic collaborations with other Harvard University departments, projects, and programs, as well as local communities and city-wide initiatives. PAER is home to four innovative programs which support its mission. RALLY (Responsive Advocacy for Life and Learning in Youth) and GEAR UP (Gaining Early Awareness and Readiness for Undergraduate Programs) are school-based programs that are helping us explore the potential of school-afterschool-family-community collaboration. The Harvard After School Initiative is working to enhance the quality and quantity of afterschool programming in the Boston area. PAER's Research and Evaluation program works in close collaboration with the Assessment and Evaluation Services at the Child and Adolescent Program at McLean Hospital/Harvard Medical School and is dedicated to the study of development, risk, and resilience in youth. Contact the Program in Afterschool Education and Research at 8 Story Street, 3rd Floor, Cambridge, MA 02138; telephone: (617) 496-0656; fax: (617) 384-8152; e-mail paer@gse.harvard.edu. Further information from PAER, including publications and resources, is available on the internet at www.gse.harvard.edu/~afterschool.

Starting a School-Age Out-of-School Time Program is a guide for parents, providers, and schools that outlines the necessary steps involved in creating an out-of-school time program. A publication of the Boston School-Age Child Care Project, programs may obtain the guide by contacting Parents United for Child Care, 30 Winter Street, 7th Floor, Boston, MA 02108; telephone (617) 426-8288. PUCC also maintains a website at www.pucc.com.

Youth Today is an independent, nationally distributed newspaper directed to people working in the child and youth services fields. Some of the issues covered include: youth development; juvenile justice; gang and violence prevention; adolescent health; teen pregnancy, sexuality, and parenting; after-school programs and mentoring; job training and school-to-work; and best practices. The newspaper contains an array of resources including: an extensive calendar of workshops and conferences related to professional development, youth issues, and working with youth; contact information for foundations interested youth development issues and listings of recent grant awards to youth-serving organizations; analysis of groundbreaking research in the youth services field; and coverage of federal and state legislative issues concerning youth. Information is available through Youth Today, 1200 17th St., NW, 4th Floor, Washington, DC 20036; (202) 785-0764; www.youthtoday.org.

APPENDICES

A. Massachusetts Child Care Subsidies

Following is a general description of the child care subsidies available to low-income parents.

What are child care subsidies?

Through the Office of Child Care Services, the Commonwealth of Massachusetts provides support to parents to make after-school care financially affordable. With vouchers and contracted slots, the state subsidizes after-school care for over 20,000 children ages five to 12 in Massachusetts.

Who is eligible for child care subsidies?

Individuals who are eligible for a voucher fall under three categories:

- **Income-eligible vouchers:** Income-eligible vouchers are for parents who have never received support from the Transitional Aid to Families with Dependent Children (TAFDC) program from the Massachusetts Department of Transitional Assistance and also for parents who have been off of TAFDC for over a year and are working.
- Parents in a TAFDC (welfare) training or education program.
- Parents leaving TAFDC (welfare) for paid work.

Contracted slots also provide subsidies for income-eligible children. Contracted slots are allocated to individual after-school programs.

How do parents access vouchers and contracted slots?

The Child Care Resource and Referral Agency (CCRA) administers the voucher program and can help parents identify after-school programs with contracted slots. The CCRA can be reached at (800) 345-0131. Child Care Choices of Boston, a program of Action for Boston Community Development, serves as the local Child Care Resource and Referral Agency for Boston, Revere, Winthrop, Chelsea, and Brookline and can be reached at (617) 542-5437, extension 641.

What are the income guidelines for vouchers and contracts?

To be eligible for vouchers, a family's gross monthly income cannot exceed \$1,954 for a family of two, \$2,414 for a family of three, \$2,874 for a family of four, or \$3,333 for a family of five. Additional income eligibility information is available through the CCRA.

How does an after-school program apply for contracted slots or to accept vouchers?

Approximately every five years, the Massachusetts Office of Child Care Services issues requests for proposals for programs to apply for contracted slots. These programs receive a contract with the state to serve low income working parents. If there is an opening and parents meet the work requirements

and the income guidelines, the director of the program or designated person will process the family's information.

School-age programs, whether licensed or exempt, should contact the Child Care Resource and Referral Agency for an application to accept vouchers. Programs also may contact the CCRA for guidelines, funding information, and application deadlines for applying for contracted slots.

For more information on subsidies for school-age children, contact:

Parents United for Child Care
30 Winter Street, 7th Floor
Boston, MA 02108
Telephone: (617) 426-8288
Fax: (617) 542-1515
website: www.pucc.com

Child Care Choices of Boston
105 Chauncy Street
Boston, MA 02111
Telephone: (617) 542-5437

Massachusetts Office of Child Care Services
Executive Office of Health and Human Services
One Ashburton Place, Room 1105
Boston, MA 02108
Telephone: (617) 626-2000
www.qualitychildcare.org

B. Child Care and Development Fund

The US Department of Health and Human Services, Child Care Bureau, administers the Child Care and Development Fund, the major source of federal support for child care, to the states. Enacted in 1990 as the Child Care and Development Block Grant Act, the program was re-authorized by the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (federal welfare reform). The reauthorization changed the program by consolidating four federal child care subsidy programs into a single program. This change reorganized federal child care and allows states to design an integrated system to meet the needs of children and families.

The Child Care and Development Fund (CCDF) received a \$2.1 billion appropriation for fiscal year 2002, with set-asides of \$19 million for school-age care and resource and referral, \$1 million for the Child Care Aware toll-free hotline, \$100 million for infant and toddler care, \$173 million for quality initiatives, and \$10 million for research. Massachusetts received a total of \$55,519,417. This program assists low-income families, families receiving temporary public assistance, and families making the transition from public assistance to obtain child care so they can work or receive training and education.

In Massachusetts the lead agency for the CCDF is the Executive Office of Health and Human Services, which then directs the funds to the state Office of Child Care Services (OCCS). OCCS provides vouchers to parents, who may use these funds to purchase child care including care for school-age children, as well as contracted services to programs. The Child Care Resource and Referral Agency administers the voucher program and may be reached at (800) 345-0131. Child Care Choices of Boston, a program of Boston Action for Community Development, serves as the local Child Care Resource and Referral agency and may be reached at (617) 542-5437, extension 641.

The federal legislation authorizing this program requires the funds be used to subsidize child care for families, for resource and referral activities, and for quality improvements. A minimum of four percent of the CCDF grants must be used to improve the quality of child care. In addition, \$19 million nationally must be used to improve school age care and child care resource and referral services.

The Massachusetts lead agency, the Executive Office of Health and Human Services, must submit a state plan to the federal Child Care Bureau every two years for approval, which is open to public comment.

Contacts:

US Department of Health and Human Services
Administration for Children, Youth, and Families
Child Care Bureau
Switzer Building, Room 2046
330 C Street, SW
Washington, DC 20447
(202) 690-6782
www.acf.dhhs.gov/programs/ccb

Administration for Children and Families Regional Office
Department of Health and Human Services
John F. Kennedy Federal Building, 20th Floor
Boston, MA 02203
(617) 565-2482

Ardith Wieworka, Commissioner
Office of Child Care Services
Executive Office of Health and Human Services
One Ashburton Place, Room 1105
Boston, MA 02108
(617) 626-2000
www.qualitychildcare.org

Child Care Choices of Boston
105 Chauncy Street
Boston, MA 02111
(617) 542-KIDS or (617) 542-5437 x641

C. Funds for Children with Special Needs

Federal Individuals with Disabilities Education Act (IDEA) funds are allocated on a per child basis. Each child with special education needs has a program team and an Individual Education Plan (IEP) that outlines each child's needs and learning objectives. If a given program team decides that a particular after-school program would serve a child's need and it is written into a child's IEP, then IDEA money could be used for that after-school program to support that child. Therefore, the allowable uses of IDEA funds depend on each child and the recommendations of his or her program team, as well as the required signature of the parent or guardian. Directors of after-school programs that serve or wish to serve children with disabilities should speak to members of IEP team about the possibility of using IDEA funds to support a child's participation in after-school activities. For more information on IDEA funding, please call:

Pia Durkin
Special Education
Boston Public Schools
26 Court Street
Boston, MA 02108
(617) 635-8599

The Massachusetts Department of Education also provides funds for many programs and services for children with disabilities. For more information please contact:

Barry Barnett
Program Quality Assurance
Massachusetts Department of Education
35 Main Street
Malden, MA 02148
(781) 388-3300

Lise Zeig
Massachusetts Department of Education
35 Main Street
Malden, MA 02148
(781) 388-3300

The Massachusetts Commission for the Blind has funds available to provide after-school programs for children who are clients of the Commission. The state legislature appropriated \$100,000 for that purpose in FY 2002. Details on funding may be obtained by contacting:

Robert Dowling

Deputy Commissioner
Commission for the Blind
88 Kingston Street, 5th Floor
Boston, MA 02111
Telephone: (617) 626-7505
Fax: (617) 626-7685
E-mail Bob.Dowling@state.ma.us

The US Department of Education's Federal Office of Special Education and Rehabilitative Services (OSERS) and the Federal Office of Special Education Programs (OSEP) also have resources for supporting children with special needs. The web sites are www.ed.gov/OSERS.

D. After-School Snacks and Food Assistance

The U.S. Department of Agriculture Child Nutrition Programs: a Resource for Out-of-School Time

Reimbursements for snacks are available for after school programs through two federal sources: the Child and Adult Care Food Program (CACFP) and the National School Lunch Program (NSLP). Programs that operate for the full year also may offer breakfasts and lunches to eligible children during the summer through the Summer Food Service Program. Following is an overview of the resources for out-of-school programs.

What is the Child and Adult Care Food Program?

The Child and Adult Care Food Program (CACFP) is a key source of support for after-school care, providing reimbursements for snacks and some meals, as well as training in school-age children's nutritional needs and food safety. Since CACFP is a federal entitlement program, the funding for the program is not capped; all eligible children can participate.

How much funding is available for snacks?

The average after-school program, serving approximately 39 children, can receive a substantial reimbursement. An after-school program in a low-income area using CACFP to serve snacks would receive reimbursement of approximately \$420 each month for 39 children, adding up to over \$3,800 for each school year.

How much will programs be reimbursed?

After school programs located in a school or a school district such as Boston where at least 50 percent of the students receive free or reduced price meals are considered area-eligible. Area-eligible programs are reimbursed at \$.57 per snack for the 2002 fiscal year, effective July 1, 2001 through June 30, 2002 and subject to annual adjustment. The area eligibility reimbursement option allows a program in a low-income area to claim the highest level of reimbursement for a snack for all the children in the program without collecting income applications. If a community-based organization offers other meals, the program must receive income applications from each participating family.

Is your after school program eligible?

Programs offering educational or enrichment activities in supervised settings are eligible and should apply. Arts and crafts, homework assistance, life skills, and computer or remedial education qualify as educational and enrichment activities. Programs only offering sports are not eligible.

What is the age limit?

Any area-eligible program can be reimbursed for serving snacks to children eighteen years old and younger. Any after school program receiving snacks from a public school can serve snacks to children

up to the age of eighteen. Programs outside area-eligible communities using CACFP can serve snacks to children twelve and under.

Using the Child and Adult Care Food Program in After-School Program		
After-School Programs	serving children age 12 and younger	serving children age 13 to age 18
<i>What benefits are available?</i>	meals and snacks	snacks
<i>Where can programs be located?</i>	In any area	In low-income areas
<i>How are programs reimbursed?</i>	For snacks in low-income areas: programs receive the highest level of reimbursement. For meals in any area: an individual means test of family income determines the level of reimbursement.	For snacks in low-income areas: programs receive the highest level of reimbursement.

How can an after school program receive snacks?

Federal legislation has expanded access to food programs by allowing public agencies and non-profit organizations to participate in the CACFP if their after-school programs meet local health and safety requirements. After school programs can be a sponsor under the CACFP or can partner with another organization that is a sponsor. Sponsors have specific responsibilities including ensuring that the snacks meet nutritional guidelines, keeping records of the menus served, and submitting appropriate forms to Massachusetts Department of Education. Sponsors of multiple sites must review each site six times within the year. The first review must be done within the first four weeks of a program's operation and the period between reviews cannot exceed three months.

What can programs serve as a snack?

In order to be reimbursed, snacks must meet U.S. Department of Agriculture guidelines. Snacks provided must include two of the following four food components: fluid milk; vegetables, fruits, or juice; whole grain or enriched bread or cereal; meat or meat alternate. A wide variety of snack ideas that meet these requirements are available through the Massachusetts Department of Education.

How does a program apply?

A program interested in applying must write a letter on their letterhead to:

Kathleen Millett

Administrator of Nutrition Programs and Services

Department of Education

Commonwealth of Massachusetts

350 Main Street

Malden, MA 02148-5023

The letter should state an interest in the after school snack programs and include a request for an application. The Department of Education will send an application and offer additional assistance if needed.

Child and Adult Care Food Program reimbursement rates:

<i>reimbursement</i>	<i>snacks</i>	<i>lunches and suppers</i>	<i>breakfast</i>
Highest reimbursement (family income is below 130% of the poverty level.)	\$0.57	\$2.09	\$1.15
Middle reimbursement (family income is between 130% and 185% of the poverty level.)	\$0.28	\$1.69	\$0.85
Lowest reimbursement (family income is above 185% of the poverty level.)	\$0.05	\$0.20	\$0.21

Rates are effective from July 1, 2001 through June 30, 2002.

What is the National School Lunch Program?

Only schools can be sponsors of the National School Lunch Program, which is the same program that provides school breakfast and lunch. School systems such as the Boston public schools, can provide snacks to its school-based programs and, in some cases, to programs outside the schools.

Who has answers to questions about after-school snacks?

The National School Lunch Program and the Child and Adult Care Food Program are federal food programs of the U.S. Department of Agriculture. In Massachusetts, the Department of Education Nutrition Programs and Services administers these programs. For more information, after-school programs should contact Christanne Smith, Nutrition Programs and Services Coordinator at the Massachusetts Department of Education at (781) 338-6934.

What is the Summer Food Service Program?

The Summer Food Service Program is administered nationally by the U.S. Department of Agriculture's Food and Nutrition Service and statewide by the Massachusetts Department of Education's Nutrition Programs and Services. The program operates locally by approved public or private nonprofit sponsoring organizations under annual program agreements with the state Department of Education. Participating sponsors receive federal reimbursement from the state's administering agency to cover their administrative and operating costs of preparing and serving meals. All meals served must meet the SFSP guidelines for eligible children.

Why is the Summer Food Service Program important to out-of-school time?

The Summer Food Service Program was established to ensure that children in low-income areas could continue to receive nutritious meals during school vacations. SFSP meals are comparable to those served under the National School Lunch and School Breakfast Programs during the school year. Free meals are provided to all children at approved SFSP open or enrolled sites in areas with significant concentrations of low-income children. Current law defines such an area as one in which one half or more of the children are from households with income at or below the eligibility level for free and reduced price school meals, which is 185 percent of the federal poverty guideline. In Massachusetts, more than 260,000 children qualify for free and reduced school meals under these guidelines. However, during the summer, more than 200,000 qualifying children do not access the free meals provided through the SFSP. In efforts to meet the nutritional needs of Massachusetts' children during the summer, local recreation departments, public schools, youth centers, private non-profit agencies, and churches are eligible to sponsor SFSP sites in communities. Community-based organizations can work with the food service programs to help in the efforts to provide meals to all at risk children.

Contacts for more information:

Christanne Smith
Nutrition Programs and Services Coordinator
Massachusetts Department of Education
350 Main Street
Malden, MA 02148
Telephone: (781) 338-6934
Fax: (781) 338-3399
e-mail: CSmith@doe.mass.edu
web site: www.doe.mass.edu/cnp

Charles DeJulius
Public Affairs Director
U.S. Department of Agriculture
Food and Consumer Service, Northeast Region
10 Causeway Street, Room 501
Boston, MA 02222
Telephone: (617) 565-6418
Facsimile: (617) 565-6473
e-mail: charles.dejulius@fns.usda.gov
website: www.fns.usda.gov

Project Bread – The Walk for Hunger also offers resources, some technical assistance, and advocacy for after-school programs to help them receive reimbursements for snacks. For more information, please contact:
Catherine Cecil
Director
Massachusetts Child Hunger Initiative
Project Bread

160 North Washington Street
Boston, MA 02114
Telephone: (617) 723-5000
www.projectbread.org

E. School-to-Work Programs and the Boston Private Industry Council

The Boston Private Industry Council (PIC) is Boston's Workforce Board, the governance and policy-making body for the publicly funded workforce development system. Through the Board of Directors and Workforce Development Committee, the PIC provides policy direction, measures and evaluates service delivery systems, and allocates public resources.

The PIC is involved in a number of areas, including school-to-work activities. Boston has made great strides in building a School-to-Career system that enables students to transition successfully from high school to post-secondary education and careers. School-to-Career methodologies include applied learning and integration of core academic subjects with workplace experience. Students in these programs have shown increases in attendance, grades, and enrollment in post-secondary institutions.

The PIC, in Partnership with Boston Public Schools' Office of School-to Career, supports student readiness and employer involvement through school-based staff at seven middle schools, all Boston public high schools and alternative education providers.

The PIC and Boston Public Schools (BPS) in partnership with the Boston 2:00-to-6:00 After-School Initiative works to provide employment for high school students in need of productive after-school opportunities.

Some highlights of the PIC's and BPS's partnership efforts regarding School-to-Career activities include the following programs:

- **National Academy** offers academic coursework linked to mentoring and internships in travel and tourism, public service, or finance.
- **Summer Jobs Program** helps the youth of Boston by working with the business community to provide summer jobs.
- **College and Career Resource Centers** assist Boston Public Schools students, particularly those enrolled in School-to-Career, to respond to admission requirements of colleges, learn about financial aid options and receive help with coursework. Seniors are offered career workshops, college visits and employment.
- **Communities and Schools for Career Success (CS²)** is a partnership of the PIC, BPS, and the Corporation for Business, Work, and Learning. CS² creates a continuum of services including community service learning, career exploration and project-based learning.
- **Job Collaborative** provides after-school employment for BPS students. PIC Career Specialists work directly with students to prepare them for jobs and work closely with employers as a liaison ensuring quality work.

- **Alternative education** coordinates training and employment for at-risk and out-of-school youth by adapting School-to-Career methodologies to neighborhood programs. The PIC convenes providers around planning, program development and implementation.
- **ProTech** is a multi-year youth apprenticeship initiative that connects rigorous classroom curriculum with learning and skill development on the job. ProTech helps students master the School-to-Career Competencies and transition successfully to post-secondary opportunities.

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